



Position Open Notice
Landscape Supervisor
Full-time
Thatcher, Arizona

College and Area Information:

Eastern Arizona College's District Offices are located in Thatcher, Arizona, a beautiful rural area with easy access to arid as well as mountainous recreation. The College is located approximately 125 miles northeast of Tucson and 165 miles southeast of Phoenix. EAC is a comprehensive community college offering five associate degrees across nearly 50 programs of study. Eastern Arizona College is the oldest member of the Arizona Community College system and is fully accredited by The Higher Learning Commission.

Position Summary and Organizational Relationship:

The Landscape Project Manager position reports to the Director of Facility Planning & Construction and will direct all aspects of landscape design, installation, and maintenance for the College, including interpreting design plans, managing landscape staff, allocating resources, and maintaining high safety and quality standards.

Required Qualifications:

Required qualifications to effectively perform job. An equivalent combination of education, training, and experience will be considered.

- High school diploma or GED equivalent, required.
- Must maintain a valid, current driver's license.
- Certified Applicator's license.
- Proven experience in landscaping and leadership roles.
- Strong knowledge of tools, equipment, and plant care.
- Proven experience in hardscaping, form setting, pavers and concrete finishing.
- Proven experience in heavy equipment operation, including, backhoes, skid steers, excavators, trenchers, dump trailers.
- Excellent communication, problem solving, and organizational skills.
- Ability to work outdoors in various weather conditions.

Preferred Qualifications:

- Self-started who works well under moderate supervision and with close co-worker relationships.
- Experience with utility line locating.
- Some plumbing experience.

Essential Functions:

- Effectively plans, coordinate, and supervise landscaping projects from start to finish.
- Reviews project plan designs plans and ensure tasks are completed on time and within budget.
- Manage schedules, budgets, and resource allocation (labor, equipment, materials).
- Efficiently allocate resources such as labor, equipment, and materials, ensuring that the team has everything needed to complete projects successfully.
- Leads a team of landscapers and laborers by assigning tasks, providing instruction, monitors performance with providing constructive feedback, and ensuring that all team members understand their responsibilities.
- Trains new and current employees by providing ongoing education in industry with best practices, equipment use and safety, horticulture, and safety guidelines.
- Performs landscape duties and inspects the team's work to ensure compliance with design specs and industry standards.
- Works closely with Landscape architect to review plans, provide input, and implement plans.
- Demolish and dispose curbs, sidewalks, trees, shrubs, and grass.
- Performs hardscape installation of pavers, block, curbs, set forms, pour concrete, and finish surfaces.
- Operate heavy equipment to prepare site, dig trenches, lay sod, install boulders, and lay gravel.

- Oversee installation, maintenance, and repair of irrigation systems.
- Apply correct fertilizers, herbicides, and pesticides per guidelines.
- Enforce safety protocols, PPE use, and accident reporting, conduct safety briefings and identify hazards.
- Communicate progress, changes, and issues to the Director.
- Maintain project documentation (daily logs, material usage, time sheets).
- Order and manage inventory of plants and supplies.
- Prepare cost, material, and time estimates.

Knowledge, Skills and Abilities:

May be representative, but not all-inclusive, of those knowledge, skills, and abilities commonly associated with the job.

- Has hands-on technical expertise with leadership and project management to deliver high-quality, safe, and timely landscape projects.
- Organized thinker with exceptional attention to detail.
- Excellent communication skills, both verbally and in writing.
- Ability to effectively organize and prioritize work as well as concentrate on multiple tasks simultaneously.
- Excellent customer service skills.
- Ability to handle sensitive information and maintain confidentiality.
- Ability to use Windows electronic communication and information tools and Microsoft Office products and general office equipment.
- Excellent customer relations demeanor and skills.
- Ability to communicate effectively in both oral and written form with a diverse internal and external audience.
- Detail oriented with good computer, typing, and data entry skills.

Physical Abilities:

Activities commonly associated with the performance of the functions of this job. The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

- Required to use close vision and be able to focus.
- Regularly required to talk and hear; frequently required to sit, stand and bend at the knee and waist, and walk.
- Must be able to have repetitive wrist, hand and/or finger movement to type and work on computer.
- Must have finger dexterity and hand-eye coordination to work on computer, telephone, and related office equipment.
- Regular attendance is a necessary and essential function.
- Work is physical in nature and requires digging, lifting, climbing, raking, and carrying large objects.
- Subject to standing, walking, sitting for extended periods of time; bending, reaching above the shoulders and horizontally; kneeling and lifting heavy objects.

Working Environment:

Environmental or atmospheric conditions commonly associated with the performance of the functions of this job.

- Generally, works in outdoor conditions, and may occasionally be exposed to extreme temperatures and inclement weather conditions.
- Exposed to loud noise levels of tools and other equipment.
- Exposed to dust, oils, chemicals, and fumes, and may occasionally be required to wear a respirator.
- Occasionally exposed to hazardous driving conditions, vibration, moving mechanical parts, and the risk of electric shock.
- May occasionally work in a confined space or in a high, dangerous place.
- May occasionally be exposed to bodily fluids and potentially hazardous chemicals or agents.

Application Information:

Applicants should send a resume, a cover letter addressing each of the required qualifications and describing experience related to the position responsibilities and a signed copy of the EAC application form, available on EAC's website ([EAC Application Form](#)). Application materials can be emailed to careers@eac.edu or mailed to the address listed below:

Eastern Arizona College
Human Resources – SS 209
615 N. Stadium Avenue
Thatcher, AZ 85552-0769

The submission of all required application materials for the screening committee's review is the responsibility of the applicant. Applicants must be prepared to interview at their own expense.

Closing Date:

The position is open until filled. Review of applications will begin immediately on **July 27, 2026**, and continue until the successful candidate is identified.

Compensation and Position Availability:

The initial position compensation range is **\$30.66 - \$36.79 per hour**. The anticipated position start date is **September 1, 2026**, or as soon as practical once the successful candidate is identified.

Questions:

Human Resources Department

Voice: (928) 428-8915

FAX: (928) 428-2580

E-mail: Careers@eac.edu

EASTERN ARIZONA COLLEGE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Eastern Arizona College is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, and does not discriminate on the basis of race, creed, color, national origin, disability, age, or sex in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, educational services, programs and activities.

Eastern Arizona College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S. Code § 1092(f) and the Higher Education Opportunity Act of 2008, by distributing an Annual Security and Fire Safety Report. The report is intended to inform the campus community of campus safety information, Clery Act crime statistics, on-campus housing fire data and statistics, and policies and procedures relating to sexual violence, emergency response, and other safety factors. A copy of EAC's Annual Security and Fire Safety Report can be found at <https://eac.edu/student-life/campus-safety.php>. A paper copy of the report will be provided upon request at EAC's District Office, located at 615 N. Stadium Avenue, Thatcher, AZ.

A daily crime log listing all criminal and alleged criminal incidents reported to campus police/security is available on-site, during normal business hours, at the EAC Police Department, located at 620 N. College Avenue, Thatcher, AZ.

A fire log containing all reported fires that occurred at any of EAC's on-campus student housing facilities is available during normal business hours at the Housing Office, located at 900 N. College Avenue, Thatcher, AZ.