



Position Open Notice
HVAC/Electrical Technician
Full-time
Thatcher, Arizona

College and Area Information:

Eastern Arizona College's District Offices are located in Thatcher, Arizona, a beautiful rural area with easy access to arid as well as mountainous recreation. The College is located approximately 125 miles northeast of Tucson and 165 miles southeast of Phoenix. EAC is a comprehensive community college offering five associate degrees across nearly 50 programs of study. Eastern Arizona College is the oldest member of the Arizona Community College system and is fully accredited by The Higher Learning Commission.

Position Summary and Organizational Relationship:

The HVAC/Electrical Technician position is a skilled professional position that performs tasks to ensure proper operations and maintenance of the college's heating, ventilation, air conditioning, and refrigeration systems, including chillers, boilers, pumps, all electrical systems, pool equipment and water quality, and all commercial kitchen equipment systems. This is an important role that requires good organizational skills, a safety mindset, and pays attention to detail. This position reports to the HVAC/Electrical Supervisor.

Required Qualifications:

Required qualifications to effectively perform job. An equivalent combination of education, training, and experience will be considered.

- High school diploma or GED equivalent.
- Three or more years of HVAC service, maintenance, and installation.
- Universal EPA Certificate-HVAC-Refrigerant Chemical Handling.
- Ability to read and understand blueprints and electrical diagrams/schematics.
- Ability to lift moderate to heavy loads safely.
- Ability to perform duties safely in varied environments including at heights, in tight spaces, in various weather conditions, etc.
- Possession of a valid Arizona Driver's License with an acceptable driving record and able to safely operate pick-up trucks or other motorized vehicles.
- Principles of superior customer service and interpersonal skills.
- Must be at least 18 years of age or older.
- Willing and able to work a non-traditional schedule and respond to emergencies at any time.

Preferred Qualifications:

- Experience with Plant maintenance and repairs including chillers, boilers, pumps, VFDs.
- Three or more years working in commercial electric trade with three phase systems.
- Good working knowledge of several trades.
- Experience with diagnostics and repairing components on commercial kitchen equipment such as ovens, warmers, ice machines, griddles, fryers, dish washers, disposals.
- Experience with operation, diagnostics, and repair of energy management control systems (EMCS).
- Completion of an approved technical/vocational/apprenticeship program.
- Experience with medium and low temperature refrigeration systems.
- An understanding of and commitment to the community college philosophy and goals.

Essential Functions:

- Performs a full range of skilled installation, preventative maintenance and repairs to applicable HVAC equipment, electrical systems and EMCS systems, and other repair and maintenance tasks.
- Set up recovery units, gauges, and refrigeration cylinders.
- Diagnose and repair components on chillers, boilers, furnaces, air conditioning and refrigeration equipment.
- Design, fabricate and install sheet metal duct work.

- Performs routine cleaning of pumps, motors, chillers, boilers, and other related equipment.
- Install HVAC rooftop package units, split systems, low and medium temp equipment.
- Maintain and install commercial electrical three phase systems including service panels, SES switchgear, feeder and branch circuits, transformers, lighting controls, motor starters, VFD's, motors, control valves, and conduits.
- Adhere to National Electric Code NFPA 70E for all electrical installations.
- Reference blueprints, schematic drawings, and/or construction drawings.
- Perform heavy labor, such as moving equipment and materials.
- Operate College motor vehicles.
- Adhere to applicable federal, state, and local laws, codes, and regulations.
- Assist with inventory of supplies and equipment to ensure adequate stock and functionality are maintained.
- Perform data entry input on the computerized maintenance management system.
- Use computers and applicable software including facilities and maintenance software and energy management control systems software.
- Respond to customer issues and emergency calls for repair on a 24-hour basis, including being subject to call outs and serving on a rotating on-call roster.
- Operate as part of a team, to include cross training with other operations and maintenance staff and exhibit strong customer service skills.
- Perform other duties as assigned.

Knowledge, Skills and Abilities:

May be representative, but not all-inclusive, of those knowledge, skills, and abilities commonly associated with the job.

- Ability to effectively organize and prioritize work as well as concentrate on multiple tasks simultaneously.
- Ability to exercise common sense and good judgment.
- Ability to read and understand blueprints and electrical diagrams/schematics.
- Ability to work well both independently and as part of a team.
- Ability to design, build and install sheet metal duct work.
- Good management and leadership skills.
- Knowledge of relevant regulations and codes.
- Knowledge of relevant safety protocols and procedures.
- Knowledge of the operations and maintenance of heating, ventilation, air conditioning, refrigeration, and electrical systems, and the ability to troubleshoot issues that arise.
- Organized thinker with exceptional attention to detail.
- Strong communication skills.

Physical Abilities:

Activities commonly associated with the performance of the functions of this job. The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

- Ability to lift moderate to heavy loads safely.
- Ability to perform duties safely in varied environments including at heights, in tight spaces, in various weather conditions, etc.
- Ability to safely work from ladders, scissor lifts, roofs, and other heights.
- Frequently required to lift or move items of over 50 pounds and on occasion up to 100 pounds.
- Must be able to have repetitive wrist, hand and/or finger movement.
- Must have finger dexterity and hand-eye coordination.
- Regularly required to reach and grasp items, and to stoop, kneel, crouch, crawl, and climb.
- Regular attendance is a necessary and essential function.
- Regularly required to talk and hear; frequently required to sit, stand, and bend at the knee and waist, and walk.
- Required to use close vision and be able to focus.

Working Environment:

Environmental or atmospheric conditions commonly associated with the performance of the functions of this job.

- Generally, works in indoor conditions, but may occasionally be exposed to extreme temperatures, humid conditions, and inclement weather conditions.
- Exposed to loud noise levels of compressors, heavy equipment, jackhammers, tools, chillers, and other HVAC equipment.
- Exposed to dust, oils, chemicals, and fumes, and occasionally required to wear a respirator.
- Exposed to hazardous driving conditions, vibration, moving mechanical parts, and the risk of electric shock.
- Frequently required to work in a confined space or in a high, dangerous place.
- Exposed to bodily fluids and potentially hazardous chemicals or agents.

Application Information:

Applicants should send a resume, a cover letter addressing each of the required qualifications and describing experience related to the position responsibilities and a signed copy of the EAC application form, available on EAC's website ([EAC Application Form](#)). Application materials can be emailed to careers@eac.edu or mailed to the address listed below:

Eastern Arizona College
Human Resources – SS 209
615 N. Stadium Avenue
Thatcher, AZ 85552-0769

The submission of all required application materials for the screening committee's review is the responsibility of the applicant. Applicants must be prepared to interview at their own expense.

Closing Date:

The position is open until filled. Review of applications will begin immediately and continue until the successful candidate is identified.

Compensation and Position Availability:

The initial position compensation is **\$27.37 per hour, effective July 1, 2026**. The position also includes excellent employee benefits. The anticipated position start date **July 16, 2026**, or as soon as practical once the successful candidate is identified.

Questions: Human Resources Department

Voice: (928) 428-8915

FAX: (928) 428-2580

E-mail: Careers@eac.edu

EASTERN ARIZONA COLLEGE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Eastern Arizona College is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, and does not discriminate on the basis of race, creed, color, national origin, disability, age, or sex in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, educational services, programs and activities.

Eastern Arizona College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S. Code § 1092(f) and the Higher Education Opportunity Act of 2008, by distributing an Annual Security and Fire Safety Report. The report is intended to inform the campus community of campus safety information, Clery Act crime statistics, on-campus housing fire data and statistics, and policies and procedures relating to sexual violence, emergency response, and other safety factors. A copy of EAC's Annual Security and Fire Safety Report can be found at <https://eac.edu/student-life/campus-safety.php>. A paper copy of the report will be provided upon request at EAC's District Office, located at 615 N. Stadium Avenue, Thatcher, AZ.

A daily crime log listing all criminal and alleged criminal incidents reported to campus police/security is available on-site, during normal business hours, at the EAC Police Department, located at 620 N. College Avenue, Thatcher, AZ.

A fire log containing all reported fires that occurred at any of EAC's on-campus student housing facilities is available during normal business hours at the Housing Office, located at 900 N. College Avenue, Thatcher, AZ.