

# Graham County Community College District

## Regular Governing Board Meeting Minutes

October 9, 2025 – 1:00 p.m.  
Student Services Building - District Governing Board Room – 244

Roll Call: Present: Jeff Larson, Chair  
Brad Montierth, Secretary  
Lois Ann Moody, Member  
Tina McMaster, Member (via Zoom)  
Vince Kieffer, Member

Absent: None

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Kris McBride, Director of Marketing and Public Relations; Keith Alexander, Chief Government Affairs Officer; Brad Lines, Information Technology Services Technician; Kevin Peck, Dean of Business, Computers, & ITE; Aaron Westerfield, Director of Accreditation and Effectiveness; David Udall, Executive Director of the Foundation; Kenny Smith, Dean of Student Services; Joel Robinson, Director of Small Business Development Center; Gary Sorensen, Dean of Students; Travis Catt, Faculty Association President; Patti Wren, Student Life Administrator; and Jodi Keim, Executive Assistant to the President and District Governing Board/Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 1:02 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance. There were no guests from the community.

Call to The Public: There were no comments from the public.

Minutes: Mrs. Moody moved, and Dr. Montierth seconded, to approve the recorded minutes of the Special, Executive Session, and Regular meetings held on September 11, 2025. The motion passed unanimously with Kieffer, McMaster, Moody, Montierth, and Larson voting in favor. (Minutes attached and incorporated into the official record.)

Financial Vouchers: Vice President Welker presented the Expense and Payroll Vouchers for the period from August 1, 2025, to August 31, 2025.

Mr. Kieffer moved, and Dr. Montierth seconded, to accept the following vouchers:

<u>PAYROLL</u>	<u>EXPENSE</u>
\$2,379,922.47	\$2,143,092.55

The motion passed unanimously with Kieffer, McMaster, Moody, Montierth, and Larson voting in favor.

### Reports

Greenlee County Advisory Committee: The report is attached and incorporated into the official minutes.

Foundation/Alumni: The report is attached and incorporated into the official minutes.

Faculty Association



Special Report: Travis Catt, President of the Faculty Association, presented the Association’s goals for the year. The overarching theme is faculty support—focusing on fostering growth among faculty members, supporting students, and contributing to the college community as a whole. (The report is attached and incorporated into the official minutes.) It was noted that the Staff Association is currently dormant and has not organized this year.

ASEAC Special Report: Dr. Gary Sorensen, Dean of Students and ASEAC Advisor, introduced the 2025–2026 ASEAC Executive Officers. The following student body leaders were present: Vard Jensen, Ethan Lauer, Leah Wren, Cambria Wakefield, Regan Palmer, Lizzy Sellars, and George Johnson. Each student shared their goals and objectives for the year. Dr. Sorensen expressed his appreciation to Patti Wren for her support, noting that the students’ success is made possible by those who are there to guide and assist them. He also thanked the board for the opportunity to introduce the student leaders. (Report attached and incorporated into the official minutes.)

**Old Business** There were no Old Business items presented for consideration.

**New Business**

Receive Preliminary 2026-2029 Academic Calendars: Vice President Wood presented the preliminary 2026-2029 Academic Calendars for review and highlighted that the Board would consider their adoption at the November meeting. (Report attached and incorporated into the official minutes.)

Consider Nursing Simulation Lab Project: Vice President Welker recommended that Eastern Arizona College enter into a Job Order Contract with CORE Construction, in an amount not to exceed \$110,000, to renovate and convert existing space within the Nursing Education Center into a second clinical simulation room. *Note:* This amount reflects a correction from the figure listed in the original board packet. The project will be fully funded by a grant and will enable the college to double its simulation capacity. (Report attached and incorporated into the official minutes.)

Mrs. Moody moved, and Mr. Kieffer seconded, to authorize the President, or personnel designated by the President, to award and execute a contract, and to sign any other agreements or documents necessary for the Nursing Simulation Lab Project. The motion passed unanimously, with Kieffer, McMaster, Moody, Montierth, and Larson voting in favor.

**Standing Business**

Courses/Curricula: There were no courses or curriculum items were presented for consideration.

Contracts: There were no contracts presented for consideration.

Policy & Regulations: President Haynie presented the following policies for approval: 9110.00 *General Powers and Duties*; 9120.00 *District Governing Board Membership*; 9150.00 *Committees*; 9170.00 *Kinds of Meetings*; 9180.00 *Minutes*; 9200.00 *Format of Regular District Governing Board Meeting Agenda*; and 9220.00 *District Governing Board Meeting Agenda*. (Report attached and incorporated into the official minutes.)

Mr. Kieffer moved, and Dr. Montierth seconded, to approve Policies 9110.00 *General Powers and Duties*; 9120.00 *District Governing Board Membership*; 9150.00 *Committees*; 9170.00 *Kinds of Meetings*; 9180.00 *Minutes*; 9200.00 *Format of Regular District Governing Board Meeting Agenda*; and 9220.00 *District Governing Board Meeting Agenda* as presented. The motion was unanimously approved, with Kieffer, McMaster, Moody, Montierth, and Larson voting in favor.

Personnel: President Haynie provided an update on personnel openings. (Report attached and incorporated into the official minutes.)

**General Information**

Chair Larson announced that the next District Governing Board meeting is scheduled for Thursday, November 20, 2025, at 1:00 p.m.



As permitted by A.R.S. §38-431.02(K), President Haynie provided a brief summary of current events and updates:

- Media Center Ribbon Cutting: On the morning of October 9, a ribbon-cutting ceremony was held for the new Media Center, marking the completion of the Alumni Library renovation project that began over five years ago. Attendees included members of the media, Paul David from the Board of Supervisors, and Chair Larson. The event was well received and celebrated the final phase of the renovation.
- Cosmetology and Medical Clinic Construction: Construction is progressing well on the new Cosmetology and Medical Clinic facility. The project is on track for completion in time to offer fall classes next year. The new building will more than double the space of the current Cosmetology facility and significantly enhance the program. While there are no current plans for a barbering program, it may be considered in the future.
- Fair Day Observance: October 10 will be observed as Fair Day, the community's recognition of Columbus Day. All college offices will be closed, and no classes will be held.
- Veteran's Day Commemoration: The college will host its Veteran's Day commemoration on Thursday, November 13. Representative Juan Ciscomani will serve as the guest speaker. He is a strong supporter of community colleges and a valued friend of Eastern Arizona College.

**Adjournment**

Mrs. Moody moved to adjourn the meeting, and Dr. Montierth seconded the motion. The motion was unanimously approved, with Kieffer, McMaster, Moody, Montierth, and Larson voting in favor. The meeting was adjourned at 1:45 p.m.

Respectfully submitted,

/s/ Jodi Keim

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Jodi Keim  
Recording Secretary

Attest:

/s/ Jeff Larson

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Jeff Larson, Chair

/s/ Brad Montierth

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Brad Montierth, Secretary

