

Graham County Community College District

Regular Governing Board Meeting Minutes

February 20, 2025 – 1:00 p.m.
Student Services Building - District Governing Board Room – 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Lois Ann Moody, Member
Tina McMaster, Member
Vince Kieffer, Member

Absent: None

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Phil McBride, Senior Dean of Gila County Campuses; Kenny Smith, Dean of Student Services; Nathan Smith, Director of Budgets and Purchasing; Gary Sorensen, Dean of Students; Pete Chidester, Dean of Arts, Humanities, & Social Sciences; Kevin Peck, Dean of Business, Computers, & ITE; Keith Alexander, Chief Government Affairs Officer; Pam Woods, Executive Assistant to the Vice President of Academic and Student Affairs; Kris McBride, Director of Marketing and Public Relations; Aaron Burk, Dean of STEM; Craig O'Donnal, Director of Support Services and Learning Technology, Information Resources; Aaron Westerfield, Director of Accreditation and Effectiveness; David Udall, Executive Director of the Foundation; Dallen Rogers, ASEAC President; Liberty Raban, ASEAC Secretary; Ivy Haynie, ASEAC Club Coordinator; Jeremy Hughes, Director of Facility Planning and Construction; Lydia Newkirk, Director of Human Resources; Laurie Pennington, Director of Enterprise Risk Management; Travis Catt, Professor of Social Sciences; EAC SOC 201: Social Problems class students—Joshua Black, Zoey Ellgass, Leilani Francis, Alicia Gonzales, Tawnya Guerrero, Kenadie Loya, Yuliana Reyes-Parra, Michelle Walter, and Keanna Wright; and Jodi Keim, Executive Assistant to the President and District Governing Board/Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 1:01 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson warmly welcomed all attendees, including Eastern Arizona College students and Associated Students of Eastern Arizona College (ASEAC) officers (listed under “Also Present”).

Call to The Public: There were no comments from the public.

Minutes: Mrs. Moody moved, and Dr. Montierth seconded, to approve the recorded minutes of the Special and Regular meetings held on January 9, 2025. The motion passed unanimously with Kieffer, McMaster, Moody, Montierth, and Larson voting in favor. (Minutes attached and incorporated into the official record.)

Vouchers/
Financial Reports: Vice President Welker presented the Financial Reports for the period from July 1, 2024, through December 31, 2024, providing an individual synopsis of all funds. (Financial Reports attached and incorporated into the official minutes.)

Mrs. McMaster moved, and Mr. Kieffer seconded, to accept the following vouchers:

<u>PAYROLL</u>		<u>EXPENSE</u>	
#P1	\$2,889,126.70	#1	\$1,482,471.57

The motion passed unanimously, with Kieffer, McMaster, Moody, Montierth, and Larson voting in favor.

Reports



Greenlee County Advisory Committee:

Report attached and made part of the official minutes.

Gila County:

Report attached and made part of the official minutes.

Foundation/Alumni:

Report attached and made part of the official minutes.

Special Report: National Legislative Summit - Student Presentation:

President Haynie stated that the National Legislative Summit, sponsored by the Association of Community College Trustees (ACCT), took place in Washington, D.C., from February 9–12, 2025. Attendees included President Haynie; Chairman Jeff Larson; Board Members Tina McMaster, Vince Kieffer, and Brad Montierth; Dean Gary Sorensen; Chief Government Affairs Officer Keith Alexander; and four EAC student representatives: Dallen Rogers, Ivy Haynie, Liberty Raban, and Jackson Palmer. The trip was highly successful, with the group meeting with legislators, including Congressman Juan Ciscomani.

President Haynie introduced the students, who presented a PowerPoint highlighting their trip. The students expressed their gratitude to President Haynie and the District Governing Board for the opportunity to attend the summit.

Old Business

There were no Old Business items presented for consideration.

New Business

Preliminary 2025-2026 Budget, Tuition and Fee Information:

Vice President Welker provided a preliminary update on the 2025-2026 budget, reviewing the guidelines and schedule. In May, the Board will be asked to approve its publication ahead of the budget hearing in June. No formal action on the 2025-2026 budget was required at this time.

He also presented the preliminary 2025-2026 Tuition and Fee Schedule, which included tuition comparisons for all Arizona community colleges. Additionally, the Facility Rental & Fee Schedule was reviewed, and Vice President Welker commended Kay Ellett for her exceptional work in preparing it. The Board will consider adopting the 2025-2026 Tuition and Fee Schedule in March, with an effective date of July 1, 2025. No formal action was required at this time. (Report attached and incorporated into the official minutes.)

2025-2026 FTSE Projections:

Vice President Welker presented the Full Time Student Equivalent (FTSE) counts used to calculate the District's 2025-2026 expenditure limit capacity. (Report attached and made part of the official minutes.)

Dr. Montierth moved, and Mrs. Moody seconded, to approve the District's 2025-2026 Full Time Student Equivalent Calculations. The motion passed unanimously, with Kieffer, McMaster, Moody, Montierth, and Larson voting in favor.

Consider Guaranteed Maximum price for Cosmetology/ Gray Shell Buildings:

Vice President Welker indicated that the Administration is seeking the Board's approval of the budget for proceeding with the construction of the Cosmetology/Gray Shell Buildings, utilizing the services of CORE Construction. The Administration is asking the Board to consider approving the construction budget up to \$15,000,000. (Report attached and made part of the official minutes).

Mrs. Moody moved, and Mr. Kieffer seconded, to authorize the President or personnel designated by the President to engage the services of CORE Construction to proceed with the construction of a Cosmetology building and Gray Shell building for an amount not to exceed \$15,000,000, and to execute all contracts and sign any and all agreements or documents necessary for the construction project. The motion passed unanimously with Kieffer, McMaster, Moody, Montierth, and Larson voting in favor.

Standing Business

Courses/Curricula:



Vice President Wood presented thirteen new course proposals, three course deletions, one new curriculum, and one curriculum deletion for consideration. (Report attached and incorporated into the official minutes.)

Mr. Kieffer moved, and Dr. Montierth seconded, to approve the courses and curricula as presented. The motion was unanimously approved, with Kieffer, McMaster, Moody, Montierth, and Larson voting in favor.

Contracts:

There were no contracts presented for consideration.

Policy & Regulations:

President Haynie presented Policy 2075.00, "Civil Rights and Sexual Harassment," and Policy 5910.00, "Code of Ethics for Publications Sponsor," for approval. He also introduced Regulations 2075.01, "Procedures for Alleged Violations of the Title IX Sexual Harassment Regulations," 2075.04, "Prohibited Sex Discrimination, Sex-Based Harassment, and Retaliation," and 5900.01, "Guide to Student Publications," for informational purposes only. (Report attached and incorporated into the official minutes.)

Mrs. McMaster moved, and Dr. Montierth seconded, to approve Policy 2075.00, "Civil Rights and Sexual Harassment," and Policy 5910.00, "Code of Ethics for Publications Sponsor," as presented. The motion was unanimously approved, with Kieffer, McMaster, Moody, Montierth, and Larson voting in favor.

Personnel:

President Haynie provided an update on personnel openings. (Report attached and incorporated into the official minutes.)

Consider Out-of-Country Travel:

President Haynie presented out-of-country travel for consideration by the Board. (Report attached and made part of the official minutes.)

Dr. Montierth moved, and Mr. Kieffer seconded the motion to approve the out-of-country travel as presented. The motion passed unanimously, with Kieffer, McMaster, Moody, Montierth, and Larson voting in favor.

General Information

Chair Larson announced that the next District Governing Board meeting is scheduled for Thursday, March 13, 2025, at 1:00 p.m.

As permitted by A.R.S. §38-431.02(K), President Haynie provided a brief update on current events.

Over the past two days, he attended the Arizona Community College Coordinating Council (AC4) meetings in Gilbert, AZ, and met with Chad Sampson, the new executive director of the Arizona Board of Regents. Mr. Sampson is working to strengthen ties between community colleges and public universities across the state.

President Haynie also attended the All-Arizona Academic Team Celebration and Luncheon on Wednesday, February 19, where he served as the emcee. Two outstanding students represented Eastern Arizona College at the event: Andrew Castillo and Tucker Nielsen, both highly talented academically.

The Anthology system is now live on campus, thanks to the incredible support from the Core Team, Dr. Susan Wood and Dr. Aaron Westerfield. Dr. Wood and Dr. Westerfield have led this complex implementation process over the past two years.

President Haynie expressed his appreciation to the District Governing Board for their support and attendance at the National Legislative Summit, as well as for providing students the opportunity to participate. Meeting with Representative Juan Ciscomani was a transformative experience for the students and a crucial step in strengthening the college's federal relationships.

The Cosmetology and Medical Clinic Facility Groundbreaking Ceremony is scheduled for Thursday, March 6, at 11:00 a.m.

Executive Session

Dr. Montierth moved, and Mrs. Moody seconded, to convene into Executive Session at 1:46 p.m. for discussion or consultation with designated representatives regarding negotiations with employee organizations regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of



employees of the public body, pursuant to A.R.S. §38-431.03(A)(5). The motion carried unanimously with Kieffer, McMaster, Moody, Montierth, and Larson voting in favor.

Reconvened to the Public: The meeting was reopened to the public at 2:39 p.m.

Board Direction to the Administration Regarding Employee Remuneration:

In the Executive Session, the Board discussed employee remuneration as it relates to the 2025-2026 Budget.

Mr. Kieffer moved, and Mrs. Moody seconded, that the Administration proceed with budget preparations concerning employee remuneration, as discussed in the Executive Session. The motion carried unanimously with Kieffer, McMaster, Moody, Montierth, and Larson voting in favor.

Adjournment

Mrs. Moody moved to adjourn the meeting, and Dr. Montierth seconded the motion. The motion passed unanimously, with Kieffer, McMaster, Moody, Montierth, and Larson all voting in favor. The meeting was adjourned at 2:40 p.m.

Respectfully submitted,

/s/ Jodi Keim

Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson

Jeff Larson, Chair

/s/ Brad Montierth

Brad Montierth, Secretary

