

# Graham County Community College District Regular Governing Board Meeting Minutes

October 19, 2023 – 1:00 p.m.  
Student Services Building - District Governing Board Room - 244

Roll Call: Present: Jeff Larson, Chair  
Brad Montierth, Secretary  
Richard W. Mattice, Member  
Lois Ann Moody, Member  
Tina McMaster, Member

Absent: None

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Phil McBride, Senior Dean of Gila County Campuses; Laurie Pennington, Director of Enterprise Risk Management; Craig O'Donnal, Director of Support Services and Learning Technology, Information Resources; Pete Chidester, Dean of Arts, Humanities, & Social Sciences; Pam Woods, Executive Assistant to the Vice President of Academic and Student Affairs; David Udall, Executive Director of the Foundation; Kevin Peck, Dean of Business, Computers, & ITE; Craig Hackett, President of Faculty Association; Thomas Thompson, Chief Information Officer; Aaron Westerfield, Director of Accreditation and Effectiveness; Kenny Smith, Dean of Student Services; Patti Wren, Student Administrator; Gary Sorensen, Dean of Students; Monique Saldana, Supervisor of Marketing and Public Relations; Keith Alexander, Special Assistant to the President, Community and Government Relations; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 1:00 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance.

Call to The Public: There were no comments from the public.

Minutes: Mrs. Moody moved, and Mr. Mattice seconded, to accept the recorded minutes of the Special, Regular, and Executive Session meetings from September 14, 2023. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/  
Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2023 through August 31, 2023. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mrs. McMaster moved, and Mrs. Moody seconded, to accept the following vouchers:

<u>PAYROLL</u>		<u>EXPENSE</u>	
#P1	\$2,695,085.23	#1	\$3,921,515.63

The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

## Reports

ASEAC Special Report: Dr. Gary Sorensen, Dean of Students, introduced the 2023-2024 ASEAC Executive Officers. The following student body leaders were present: Mark Wren, Paige Palmer, Maren Marble, Addie Carpenter, Reiney King, and Alyssa McRae. Each presented their goals and objectives for the year. (Report attached and made part of the official minutes.)

Greenlee County: Report attached and made part of the official minutes.

Gila County: Report attached and made part of the official minutes.



Foundation/Alumni: Chair Larson commended Executive Director Udall for an excellent Scholarship Banquet in September. Report attached and made part of the official minutes.

**Old Business** There were no Old Business items presented for review or consideration.

**New Business**

Receive Preliminary 2024-2027 Academic Calendars: Vice President Wood presented the preliminary 2024-2027 Academic Calendars for review. She noted that the Board would consider adoption of the calendars at its November meeting. Mrs. McMaster asked if there were any significant changes, and Vice President Wood said no. (Report attached and made a part of the official minutes.)

**Standing Business**

Courses/Curricula: Vice President Wood presented one course modification and one new curriculum proposal for consideration. (Report attached and made part of the official minutes.)  
Dr. Montierth moved, and Mrs. McMaster seconded, to approve the course modification and new curriculum as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Contracts: Vice President Welker presented an intergovernmental agreement for the Board's consideration with the Arizona Board of Regents to allow Eastern Arizona College to participate in educational initiatives developed by the Arizona Attainment Alliance (A++). (Report attached and made part of the official minutes.)  
Mrs. Moody moved, and Mr. Mattice seconded, to authorize the President, or personnel designated by the President, to negotiate and sign the Intergovernmental Agreement with the Arizona Board of Regents on behalf of Northern Arizona University to permit Eastern Arizona College to participate in educational collaborations through the Arizona Attainment Alliance (A++) as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Policies & Regulations: President Haynie presented Policy 1600.00 "Museum of Anthropology," and 6110.00 "Curriculum Processes" for approval. Regulations 5010.02 "Accommodations for Students and Prospective Students with Disabilities," 6100.02 "Course Design Format and Guidelines," 6110.01 "Curriculum and/or Course Approval Process," 6110.02 "Curricula and Course Approval Process," and 6110.03 "New Curriculum Approval," for informational purposes only. (Report attached and made part of the official minutes.)  
Mr. Mattice moved, and Dr. Montierth seconded, to approve Policies 1600.00 "Museum of Anthropology," and 6110.00 "Curriculum Processes" as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Personnel: President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)

Consider Out-of-Country Travel: President Haynie presented out-of-country travel for consideration by the Board. Graham County Community College District's Travel Policy 2110.00 was updated in accordance with the State of Arizona Accounting Manual, defining out-of-country travel to include all travel outside of the contiguous United States. (Report attached and made part of the official minutes.)  
Dr. Montierth moved, and Mrs. McMaster seconded, to approve the out-of-country travel as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).



**General Information**

Chair Larson announced that the next District Governing Board meeting is scheduled for Thursday, November 16, 2023, at 1:00 p.m.

As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events. He reported that enrollment is up 2.1% over this time last year, and our estimated FTSE is up 7% over this time last year for Graham and Greenlee Counties.

The remodel of Mark Allen Hall and the Activities Center has started. The campus store has moved to the conference rooms in the Activities Center. The board will receive updates on the construction throughout the process. President Haynie encouraged the board members interested in touring the construction site to let him know.

President Haynie reported that he traveled with Chair Larson and Jodi Keim to the Association of Community College Trustees (ACCT) Leadership Congress last week in Las Vegas, NV. President Haynie had the opportunity to meet with the Arizona Community College Coordinating Council leadership along with the Arizona Association of Community College Trustees leadership for a joint meeting. They attended several receptions and meetings with that group. He also attended beneficial sessions relating to legislative advocacy in preparation for the trip to Washington DC in February 2024.

Spring 2024 registration opened up last week on October 11. Numbers are far too preliminary to share; however, they look positive.

Yesterday, President Haynie was presented with a \$50,600 check from the United Way of Graham and Greenlee Counties to support EAC’s Monster Exchange Pantry. He expressed his gratitude to United Way and the community for their support.

Chair Larson added that he was Eastern Arizona College’s governing board voting delegate at last week’s ACCT Leadership Congress Senate Meeting. He assumed that role in Mrs. Moody’s absence.

**Adjournment**

Dr. Montierth moved, and Mr. Mattice seconded, to adjourn the meeting. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). The meeting was adjourned at 1:33 p.m.

Respectfully submitted,

/s/ Jodi Keim

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Jodi Keim  
Recording Secretary

Attest:

/s/ Jeff Larson

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Jeff Larson, Chair

/s/ Brad Montierth

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Brad Montierth, Secretary

