

Graham County Community College District

Governing Board Meeting Minutes

April 13, 2023 – 1:00 p.m.

Student Services Building - District Governing Board Room - 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Lois Ann Moody, Member
Tina McMaster, Member

Absent: Richard W. Mattice, Member

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Laurie Pennington, Director of Enterprise Risk Management; Keith Alexander, Special Assistant to the President, Community and Government Relations; Kris McBride, Director of Marketing and Public Relations; Aaron Burk, Dean of STEM; Kevin Peck, Dean of Business, Computers, & ITE; Craig O'Donnal, Director of Support Services and Learning Technology – Information Resources; David Udall, Executive Director of the Foundation; Pam Woods, Executive Assistant to the Vice President of Academic and Student Affairs; Kenny Smith, Dean of Student Services; Eric Bejarano, Director of Small Business Development Center; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 1:00 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance, and the guests.

Call to The Public: There were no comments from the public.

Minutes: Mrs. Moody moved and Mrs. McMaster seconded, to accept the recorded minutes of the Special, Regular, and Executive Session meetings of March 9, 2023. The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/
Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2022 through February 28, 2023. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mrs. McMaster moved, and Dr. Montierth seconded, to accept the following vouchers:

<u>PAYROLL</u>		<u>EXPENSE</u>	
#P1	\$3,267,058.54	#1	\$1,370,622.10

The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor).

Reports

Greenlee County: Report attached and made part of the official minutes.

Gila County: Vice President Wood gave the report for Senior Dean McBride. (Report attached and made part of the official minutes.)

Foundation/Alumni: Report attached and made part of the official minutes.



Old Business

Preliminary 2023-2024
Budget Information:

Vice President Welker presented an overview of the preliminary 2023-2024 District Budget in preparation for next month's budget approval. No formal action on the 2023-2024 Budget was requested at this time. (Report attached and made part of the official minutes.)

New Business

2023-2024 ASEAC Budget:

Vice President Welker presented the 2023-2024 Associated Students' Budget for approval. (Report attached and made part of the official minutes.)

Dr. Montierth moved, and Mrs. McMaster seconded, to approve the 2023-2024 Associated Students' Budget as presented. The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Nontax-Supported Programs:

Vice President Welker presented information on current nontax-supported programs. (Report attached and made part of the official minutes.)

Mrs. Moody moved, and Mrs. McMaster seconded, to approve the guidelines for nontax-supported programs as presented. The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor).

Standing Business

Courses/Curricula:

Vice President Wood presented three new course proposals and one course modification for consideration. (Report attached and made part of the official minutes.)

Dr. Montierth moved, and Mrs. McMaster seconded, to approve the courses and curricula as presented. The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor).

Contracts:

There were no contracts presented for consideration.

Policies & Regulations:

There were no policies presented for consideration or regulations for review.

Personnel:

President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)

Consider Out-of-Country
Travel:

President Haynie presented out-of-country travel for consideration by the Board. Graham County Community College District's Travel Policy 2110.00 was updated in accordance with the State of Arizona Accounting Manual, defining out-of-country travel to include all travel outside of the contiguous United States. (Report attached and made part of the official minutes.)

Mrs. McMaster moved, and Dr. Montierth seconded, to approve the out-of-country travel as presented. The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor).

General Information

Chair Larson announced that the next Board meeting is Thursday, May 11, 2023, at 1:00 p.m.

As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events. He stated that today is our Annual Skills Day event on campus, where we attract approximately 400 high school students to our campus from around the state. He also announced the following upcoming events:

- » The President's Annual All-Campus Picnic & BBQ on Tuesday, April 18 at 4:30 p.m. at the north campus recreation area
- » Arizona Association of Community College Trustees Meeting for all trustees on Wednesday, April 19 – Thursday, April 20 at 1:00 p.m. in Tempe, AZ
- » Spring Sing Performances, April 26, 28-29 at 7:30 p.m., and 1:00 p.m. on April 29 at the Fine Arts Auditorium
- » 134th Annual Commencement Ceremony on Friday, May 12 at 7:30 p.m. at the stadium



Executive Session

Mrs. Moody moved, and Dr. Montierth seconded, to convene into Executive Session at 1:24 p.m. for discussion or consultation with designated representatives regarding negotiations with employee organizations regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of employees of the public body, pursuant to A.R.S. §38-431.03(A)(5). The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor).

Reconvened to the Public:

The meeting was reopened to the public at 1:44 p.m.

Board Direction to the Administration Re: Employee Remuneration:

In the Executive Session, the Board discussed employee remuneration as it relates to the 2023-2024 Budget.

Dr. Montierth moved, and Mrs. McMaster seconded, that the Administration follow the Board’s direction as discussed in the Executive Session regarding employee remuneration. The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor).

Adjournment

Mrs. Moody moved, and Mrs. McMaster seconded, to adjourn the meeting. The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor). The meeting adjourned at 1:46 p.m.

Respectfully submitted,

/s/ Jodi Keim

Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson

Jeff Larson, Chair

/s/ Brad Montierth

Brad Montierth, Secretary

