

Title : Procedures and Guidelines for Naming Facilities

Number :

7060.01

Approved :

08/12/21

Reference : GCCCD 7060.00; A.R.S. §15-1444

The College President is authorized to develop procedures and guidelines to assist the Graham County Community College District Governing Board (Board) with the process of naming a building or group of buildings owned by the Graham County Community College District (the District). The College President may also develop procedures and guidelines for naming opportunities for extraordinary contributions to the District, and for additional physical facilities owned by the District.

For purposes of this regulation, physical facilities shall include auditoria, classrooms, conference rooms, fountains, gardens, atriums, benches, athletic venues, amphitheater, walkways, laboratories, lounges, malls, plazas, receptions areas, streets, theaters, vanished building and all other physical facilities of the College.

- 1) All naming proposals shall be submitted in writing to the College President.
- 2) The College President shall review each proposal including consultation with appropriate departments and parties. Evaluations of each proposal shall include one or more of the following:
 - a) The person or entity that has made a significant contribution of monies or other property to the District.
 - b) The person or entity has provided extraordinary contributions to the District.
 - c) The person or entity has donated an amount that qualifies for a naming opportunity and is listed on the Eastern Arizona College Foundation's recommended graduated scale for donations related to naming opportunities.

The College President shall approve or reject recommendations.

The College President shall present recommendations for naming buildings or physical facilities to the Board for consideration and approval.

The College President shall make formal announcement of approved names to be associated with a building or physical facility.

