

Title : Guidelines on Shop Projects

Number :

7030.02

Approved :

07/01/03

Reference :

The use of live work on projects in any instructional shop run by the College must meet an educational need as specified in an up-to-date course outline. The following order should be followed in accepting such work:

1. EAC Students
2. EAC Employees
3. Other

Person(s) for whom work is done shall pay for all materials, plus an appropriate shop usage fee. Specific guidelines for each shop are to be developed by instructors utilizing advisory committee input and approved by the instructor's immediate supervisor and the Chief Academic Officer.

Monitoring of approved guidelines shall be carried out by the Vocational Education Administrator on the Thatcher Campus, the Chief EAC ASP-Ft. Grant Officer at Ft. Grant, and other administrators as assigned.

