

### Grading

Each course in which the student is enrolled at the close of the drop/add period will be awarded one of the following grades:

Grade	Explanation	Grade Points Per Semester Credit Hour
A	Excellent	4
B	Good	3
C	Competent	2
D	Passing	1
F	Failing	0
I	Incomplete	Not computed in GPA
P	Credit	Not computed in GPA
Q	Course in Progress	Not computed in GPA
W	Withdrew	Not computed in GPA
X	Audit	Not computed in GPA
Y	Grade not reported by instructor	Not computed in GPA

Grade averages are computed by multiplying the grade points by the corresponding semester hours of credit and dividing the sum of those products by the total semester hours.

### Grade of Incomplete "I"

The mark of Incomplete (I) may be given for reasons acceptable to the instructor if a student does not complete the objectives of the course during the semester of enrollment. Incompletes may be changed to grades when, upon contract with instructors, the objectives of the courses involved are completed at a passing level. Students are solely responsible for making arrangements with instructors to complete course requirements. The course must be completed and a grade recorded by the end of the next regular semester the student attends following the Incomplete, or a grade of "F" will be recorded for the course.

### Grade of Pass "P"

A "P" grade is normally available only to the non-transfer student. The Admissions and Academic Standards Committee may approve a petition for up to 6 units of "P" grades to be applied toward fulfilling graduation requirements in a university parallel curriculum (including the Liberal Studies curriculum). For financial aid purposes the grade of "P" will be equivalent to a "C" (competent).

### Grade of Withdrawal "W"

The mark of Withdrew (W) may be initiated by the student upon filing a drop slip in the Records Office during the first twelve weeks of class.

### Grade of Audit "X"

The mark of Audit (X) is given to students who officially enroll in a course as an auditor to obtain course information and do not wish to earn college credit. Auditors pay the regular tuition and fee charges in addition to the additional assessment as specified in the fee schedule.

### Grade Reporting System

All students receive grade reports at the end of the semester. Only final grades are entered on students' permanent records.

