

Title :	Institutional Decisions Involving Direct Benefit to Relatives	
Number :		4720.00
Approved :		04/08/92
Reference :	A.R.S. §38-481, 38-502; GCCCD 4020.00, 8200.00	

Relative means the spouse, child, child’s parent, grandparent, brother, or sister of the whole or half blood and their spouses and the parent, brother, sister, or child of a spouse.

An employee may not initiate or participate in any institutional decision involving a direct benefit to a relative, including serving as the immediate supervisor. Such involvements include, but are not restricted to, participation in recommendations regarding:

1. Initial employment
2. Retention
3. Promotion
4. Salary determination
5. Leave of absence
6. Sitting as a member of a grievance procedure

An employee is not permitted to function in any capacity as a hearing officer, advisory committee member, or advocate in any situation involving a relative.

