

Title : **Grievance Procedure for Employees**

Number :

4660.01

Approved :

03/11/21

Reference :

An employee with a grievance shall discuss and attempt to resolve the grievance in the following order: 1) immediate supervisor, 2) College administrator(s) as designated by the College President and 3) the College President. Every effort shall be made to resolve the grievance.

Final authority for disposition of the grievance shall rest with the College President.

This grievance procedure does not apply to cases of suspension, termination or non-renewal.

