

Title :	Employment of Full-Time Employees in College Classes	
Number :		4370.01
Approved :		12/09/87
Reference :		

Full-time employees are encouraged to improve position performance by availing themselves of educational opportunities afforded by the College.

Full-time employees may be granted released time during normal working hours to attend one Eastern Arizona College class per semester under the following conditions:

- A. Attendance is mandated as a requirement of employment; or
- B. attendance is recommended by the area supervisor as being beneficial to position performance and the class is offered only during working hours, or attendance at a time other than normal working hours would create an undue hardship.

Employees attending classes under the auspices of the regulation are expected to maintain satisfaction position related performance.

Any exception to this regulation must be approved in advance by the College President.

