

<b>Title</b>	: <b>Signing of Personnel Contracts</b>	
<b>Number</b>	:	4020.04
<b>Approved</b>	:	04/08/92
<b>Reference</b>	: <b>GCCCD 3610.00, 4300.00, 4300.01, 4300.02, 4300.03, 4300.04, 4670.00, 4670.01, 4670.02, 4670.03</b>	

The President (Chairman) of the District Governing Board or any other District Governing Board Member so designated at a duly constituted District Governing Board Meeting, shall sign the College President's contract of employment in behalf of the District Governing Board.

The College President or personnel designated by the College President shall sign contracts of employment for all other College employees with the following stipulations:

- A. Positions and funding have been authorized in the annual district budget approved by the District Governing Board.
- B. Positions and funding have been authorized in an externally funded budget approved by a contractual funding agency.
- C. The College President shall keep the District Governing Board informed of all full-time staffing changes.

