



**Position Open Notice**  
**Associate Professor of Music, Voice**  
**Full-time**  
Thatcher, Arizona

**College and Area Information:**

Eastern Arizona College's District Offices are located in Thatcher, Arizona, a beautiful rural area with easy access to arid as well as mountainous recreation. The College is located approximately 125 miles northeast of Tucson and 165 miles southeast of Phoenix. EAC is a comprehensive community college that offers five associate degrees and two bachelor's degrees across nearly 50 programs of study. Eastern Arizona College is the oldest member of the Arizona Community College system and is fully accredited by The Higher Learning Commission.

**Position Summary and Organizational Relationship:**

This position reports to the Director of Fine Arts. This is a ten-month faculty position.

**Required Qualifications:**

Required qualifications to effectively perform job. An equivalent combination of education, training, and experience will be considered.

- Master's degree in music.
- Strong instructional skills for teaching voice in classroom, ensemble, and one-on-one settings.
- Experience performing in choral, instrumental, and musical theatre productions.
- Experience performing in or directing a show choir and a musical theatre ensemble.
- Leadership and collaborative experience in the planning, production, and execution of musical performances.
- Knowledge and experience necessary to teach a variety of courses in music, music appreciation, vocal pedagogy, diction, and literature.
- Strong communication and organizational skills.
- Ability to work effectively within a departmental structure and in the design and implementation of learning opportunities, curriculum, and assessment.
- Ability to mentor students from a wide variety of backgrounds and with varying levels of college preparation.
- A clear understanding of and commitment to the philosophy and goals of a community college.

**Preferred Qualifications:**

- A doctoral degree in music.
- Evidence of successful music teaching experience at the secondary or post-secondary level.
- Experience in the study and performance of contemporary commercial music vocal styles.
- Experience creating and managing budgets for musical projects, concerts, and festivals.
- Experience promoting a music program, actively recruiting students, and encouraging participation.
- Online instructional experience.
- Experience conducting vocal ensembles.
- Experience mentoring and advising music majors.
- A strong commitment to community outreach, especially in offering music enrichment courses and community performance opportunities.

**Essential Functions:**

- Teach a variety of music courses to fulfill a minimum of 30 adjusted load hours per academic year; up to six adjusted overload hours may be requested. These courses will support the associate's degree program in music, the baccalaureate degree in music education, and other community enrichment offerings.
- Work a schedule that includes some weekend and evening rehearsals and performances.
- Maintain a minimum accountability week of 35 hours on campus (including five posted office hours) for teaching, advising, helping students, recruiting, preparing curriculum, and other instruction-related activities.
- Provide healthy private voice instruction in both traditional and contemporary commercial styles.
- Instruct and direct one of the choral/vocal ensembles.

- Teach vocal pedagogy and the two-semester diction sequence (American English, Latin, Italian, German, and French).
- May teach music appreciation (both online and in-person sections), music theory, composition/arranging, history & literature, music fundamentals, and other courses, depending upon the candidate's strengths and experience.
- Collaborate with music and theatre faculty in the selection, rehearsal, and performance of repertoire for individual and combined concerts.
- Oversee and produce the division's annual holiday concert, *Festival of Carols*.
- Engage in recruitment for the voice/choral program and Department of Music.
- Represent Eastern Arizona College at professional events.
- Schedule and organize regular masterclasses, recitals, and juried performances for voice majors.
- Encourage and support the scheduling of faculty recitals and performances by guest artists.
- Help prepare and manage the program budget and purchasing, within permitted guidelines.
- Participate in departmental administrative activities, including student recruitment, and advising.
- Work closely with high school music groups, college professors, and local community organizations in the college's service area to promote musical scholarship and appreciation.
- Serve on college committees and perform other duties as assigned.

### Application Information:

Applicants should submit the following: 1) a letter of application addressing the required and preferred qualifications and describing relevant professional experience; 2) a minimum of three confidential letters of recommendation; 3) a list of references; 4) a curriculum vitae; 5) transcripts (if copies are sent, official transcripts must be on file prior to the date of hire); 6) a signed copy of the EAC application form available on EAC's website ([EAC Application Form](#)). Application materials can be emailed to [careers@eac.edu](mailto:careers@eac.edu) or mailed to the address listed below:

Eastern Arizona College  
Human Resources – SS 209  
615 N. Stadium Avenue  
Thatcher, AZ 85552-0769

**The submission of all required application materials for the screening committee's review is the responsibility of the applicant. Applicants must be prepared to interview at their own expense.**

### Closing Date:

This position closes on **Friday, January 31, 2025**. Review of applications will begin **Monday, February 3, 2025**. A decision is anticipated on or about **March 14, 2025**.

### Compensation and Position Availability:

The initial position compensation range is **\$46,256 - \$74,010** per the current academic year salary schedule plus a cash flex benefit. The position also includes excellent employee benefits. The anticipated position start date is **August 5, 2025**.

### Questions:

Human Resources Department  
Voice: (928) 428-8915  
FAX: (928) 428-2576  
E-mail: [Careers@eac.edu](mailto:Careers@eac.edu)

### EASTERN ARIZONA COLLEGE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Eastern Arizona College is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, and does not discriminate on the basis of race, creed, color, national origin, disability, age, or sex in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, educational services, programs and activities.

Eastern Arizona College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S. Code § 1092(f) and the Higher Education Opportunity Act of 2008, by distributing an Annual Security and Fire Safety Report. The report is intended to inform the campus community of campus safety information, Clery Act crime statistics, on-campus housing fire data and statistics, and policies and procedures relating to sexual violence, emergency response, and other safety factors. A copy of EAC's Annual Security and Fire Safety Report can be found at <https://eac.edu/student-life/campus-safety.php>. Additional copies are available at the Alumni Library (Thatcher Campus), the Learning Resource Center (Payson Campus), and the library (Gila Pueblo Campus). A paper copy of the report will be provided upon request at EAC's District Office, located at 615 N. Stadium Avenue, Thatcher, AZ.

A daily crime log listing all criminal and alleged criminal incidents reported to campus police/security is available on-site, during normal business hours, at each of the campuses: EAC Police Department, located at 620 N. College Avenue, Thatcher, AZ (Thatcher Campus); Gila Pueblo Campus Administration Office, located at 8274 Six Shooter Canyon Road, Globe, AZ (Gila Pueblo Campus); and Payson Campus Administration Office, located at 201 N. Mud Springs Rd., Payson, AZ (Payson Campus). A fire log containing all reported fires that occurred at any of EAC's on-campus student housing facilities is available during normal business hours at the Housing Office, located at 900 N. College Avenue, Thatcher, AZ.