

Graham County Community College District

Regular Governing Board Meeting Minutes

October 10, 2024 – 1:00 p.m.
Student Services Building - District Governing Board Room – 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Richard W. Mattice, Member
Lois Ann Moody, Member
Tina McMaster, Member

Absent: None

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Phil McBride, Senior Dean of Gila County Campuses; Laurie Pennington, Director of Enterprise Risk Management; Kenny Smith, Dean of Student Services; Nathan Smith, Director of Budgets and Purchasing; David Udall, Executive Director of the Foundation; Gary Sorensen, Dean of Students; Pete Chidester, Dean of Arts, Humanities, & Social Sciences; Kevin Peck, Dean of Business, Computers, & ITE; Troy Ainsworth, Director of Fiscal Control/Controller; Keith Alexander, Chief Government Affairs Officer; Alma Flores, Associate Director of Fiscal Control, Assistant Controller; Pam Woods, Executive Assistant to the Vice President of Academic and Student Affairs; Aaron Westerfield, Director of Accreditation and Effectiveness; Ray Orr, Associate Professor of Mathematics and Faculty Association Treasurer; Dorian Nelson, Professor of Advanced Manufacturing and Faculty Association Vice President; Mark Andreason, Associate Professor of Electrical and Instrumentation Technology and Faculty Association Vice President; Kris McBride, Director of Marketing and Public Relations; Craig O'Donnal, Director of Support Services and Learning Technology, Information Resources; Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 1:00 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance. Guests included Mr. Eric Bejarano, Mr. Brandt Mattice, Ms. Carla Wall, and Mr. John Dominguez.

Call to The Public: Mr. Brandt Mattice introduced himself to the Board and announced his candidacy for the Graham County Community College District Governing Board, District #5.

Minutes: Mrs. Moody moved, and Dr. Montierth seconded, to accept the recorded minutes of the Special, Regular, and Executive Session meetings from September 12, 2024. The motion passed unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor. (Minutes attached and made part of the official minutes.)

Vouchers/
Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2024 through August 31, 2024. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mrs. McMaster moved, and Mr. Mattice seconded, to accept the following vouchers:

	<u>PAYROLL</u>		<u>EXPENSE</u>
#P1	\$2,996,384.41	#1	\$4,879,156.14

The motion passed unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor.

Reports

Greenlee County Advisory
Committee:

Report attached and made part of the official minutes.



Gila County: Report attached and made part of the official minutes.

Foundation/Alumni: Report attached and made part of the official minutes.

Faculty Association Special Report: Report attached and made part of the official minutes.

ASEAC Special Report: Dr. Gary Sorensen, Dean of Students and ASEAC Advisor, introduced the 2024-2025 ASEAC Executive Officers. The following student body leaders were present: Dallen Rogers, Declan Carlton, Liberty Raban, Carlie Paz, Lelia Oliver, Autumn Jeffery, and Ivy Haynie. Each shared their goals and objectives for the year, as well as their reasons for choosing to attend EAC. Their reasons included having family or friends who attended, affordability, the excellent atmosphere and student experience, feeling like part of a community, and having taken classes at EAC during high school. (Report attached and made part of the official minutes.)

Old Business There were no Old Business items presented for consideration.

New Business

District Financial Audit: The Arizona Auditor General’s Office contracted the District’s financial audit this year to the CPA firm CWDL. John Dominguez, an auditor with CWDL, and Carla Wall, Technical Manager at the Arizona Auditor General’s Office, joined the meeting via Zoom to report on the District’s financial audit results. The District received an “unmodified” audit opinion, indicating that the financials were accurate and complete. The information in the District’s fiscal year 2023 financial statements and the schedule of expenditures of federal awards is reliable. An audit finding regarding the District’s control procedures over P-cards and gift cards was issued in accordance with 2 CFR §200.516(a). Vice President Welker thanked Troy Ainsworth and Alma Flores for their efforts in making the audit successful. Mr. John Dominguez expressed his appreciation to EAC’s staff for being very accommodating. Chair Larson congratulated the Administration and Fiscal Office on a successful audit. (Report attached and made part of the official minutes.)

Receive Preliminary 2025-2028 Academic Calendars: Vice President Wood presented the preliminary 2025-2028 Academic Calendars for review and highlighted that the Board would consider their adoption at the November meeting. She also expressed her gratitude to Pam Woods for her efforts in preparing the calendars. (Report attached and made a part of the official minutes.)

Standing Business

Courses/Curricula: Vice President Wood presented seven new course proposals and five course modifications for consideration. She expressed her gratitude to Dr. Chidester, chair of the curriculum committee, as well as to Sherli Skinner, Debbie Miller, and the Deans for their ongoing efforts in updating the curriculum. (Report attached and made part of the official minutes.)

Mrs. Moody moved, and Dr. Montieth seconded, to approve the courses as presented. The motion passed unanimously with McMaster, Moody, Mattice, Montieth, and Larson voting in favor.

Contracts: There were no contracts presented for consideration.

Regulations: President Haynie presented Regulations 3500.02, “Purchase Order Control,” 3500.06, “Receipt Control,” 3500.07, “Disbursement Control,” and 4030.01, “Payroll and Personnel Files” for informational purposes only. (Report attached and made part of the official minutes).

Personnel: President Haynie provided an update on the current personnel openings. (Report attached and made part of the official minutes.)

Consider Out-of-Country Travel: President Haynie presented out-of-country travel for consideration by the Board. (Report attached and made part of the official minutes.)

Dr. Montieth moved, and Mrs. McMaster seconded, to approve the out-of-country travel as presented. The motion passed unanimously with McMaster, Moody, Mattice, Montieth, and Larson voting in favor.



General Information

Chair Larson announced that the next District Governing Board meeting is scheduled for Tuesday, November 19, 2024, at 1:00 p.m.

As permitted by A.R.S. §38-431.02(K), President Haynie provided a brief update on current events.

He announced that EAC cohosted the Fifth Annual Native American Festival with the Southern Arizona Hispanic Chamber of Commerce on Saturday, October 5. This was the first time the event was held at EAC, and it drew over 600 attendees from across the U.S., with representation from 12 Native American tribes. The event was a great success, and we hope to continue hosting it in the future, further strengthening our relationships with local Native American communities and tribes throughout the state.

President Haynie also noted that the college will be closed tomorrow, October 11, 2024, in observance of Columbus Day and the Graham County Fair.

He reported a 5% increase in estimated FTSE enrollment for the fall semester compared to this time last year. Spring registration opens on October 21, 2024, and he will keep the Board updated on the progress.

President Haynie concluded by thanking the Board for their ongoing support and contributions.

Adjournment

Mr. Mattice moved, and Dr. Montierth seconded, to adjourn the meeting. The motion passed unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor. The meeting was adjourned at 1:44 p.m.

Respectfully submitted,

/s/ Jodi Keim

Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson

Jeff Larson, Chair

/s/ Brad Montierth

Brad Montierth, Secretary

