

# Graham County Community College District

## Regular Governing Board Meeting Minutes

August 8, 2024 – 1:00 p.m.  
Student Services Building - District Governing Board Room – 244

Roll Call: Present: Jeff Larson, Chair  
Brad Montierth, Secretary  
Lois Ann Moody, Member  
Tina McMaster, Member

Absent: Richard W. Mattice, Member

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Phil McBride, Senior Dean of Gila County Campuses; Laurie Pennington, Director of Enterprise Risk Management; Kris McBride, Director of Marketing and Public Relations; Kenny Smith, Dean of Student Services; Craig O'Donnal, Director of Support Services and Learning Technology, Information Resources; Aaron Burk, Dean of STEM; Pam Woods, Executive Assistant to the Vice President of Academic and Student Affairs; David Udall, Executive Director of the Foundation; Gary Sorensen, Dean of Students; Nathan Smith, Director of Budgets and Purchasing; Pete Chidester, Dean of Arts, Humanities, & Social Sciences; Kevin Peck, Dean of Business, Computers, & ITE; Jeremy Hughes, Director of Facility Planning and Construction; Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 1:01 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance, including guests Eric Bejarano.

Call to The Public: There were no comments from the public.

Minutes: Mrs. Moody moved, and Dr. Montierth seconded, to accept the recorded minutes of the Special, Regular, and Executive Session meetings from June 13, 2024. The motion passed unanimously with McMaster, Moody, Montierth, and Larson voting in favor. (Minutes attached and made part of the official minutes.)

Vouchers/  
Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2023 through June 30, 2024. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mrs. McMaster moved, and Dr. Montierth seconded, to accept the following vouchers:

	<u>PAYROLL</u>		<u>EXPENSE</u>
#P1 (May)	\$3,122,245.75	#1 (May)	\$3,044,731.42
#P1 (June)	\$3,047,761.06	#1 (June)	\$2,342,217.48

The motion passed unanimously with McMaster, Moody, Montierth, and Larson voting in favor.

### Reports



Greenlee County Advisory Committee:

Report attached and made part of the official minutes.

Gila County:

Report attached and made part of the official minutes.

Foundation/Alumni:

Report attached and made part of the official minutes.

**Old Business**

There were no Old Business items presented for consideration.

**New Business**

Consider Guaranteed Maximum price for Cosmetology/ Gray Shell Buildings:

Vice President Welker indicated that the Administration is seeking the Board's approval of the budget for proceeding with the construction of the Cosmetology/Gray Shell Buildings, utilizing the services of CORE Construction. The Administration is asking the Board to consider approving the construction budget up to \$13,000,000. (Report attached and made part of the official minutes).

Mrs. Moody moved, and Mrs. McMaster seconded, to authorize the President or personnel designated by the President to engage the services of CORE Construction to proceed with the construction of a Cosmetology building and Gray Shell building for an amount not to exceed \$13,000,000, and to execute all contracts and sign any and all agreements or documents necessary for the construction project. The motion passed unanimously with McMaster, Moody, Montierth, and Larson voting in favor.

**Standing Business**

Courses/Curricula:

Vice President Wood presented five new course proposals, two course modifications, two course deletions, nine curriculum modifications, and eight curriculum deletions for consideration. (Report attached and made part of the official minutes.)

Dr. Montierth moved, and Mrs. McMaster seconded, to approve the courses and curricula as presented. The motion passed unanimously with McMaster, Moody, Montierth, and Larson voting in favor.

Contracts:

Vice President Welker presented an intergovernmental agreement for the Board's consideration with the Safford Unified School District for a concurrent enrollment program. (Report attached and made part of the official minutes.)

Mrs. McMaster moved, and Mrs. Moody seconded, to authorize the President, or personnel designated by the President, to negotiate and sign the Intergovernmental Agreement with the Safford Unified School District, as presented. The motion passed unanimously with McMaster, Moody, Montierth, and Larson voting in favor.

Policies & Regulations:

President Haynie presented Policy 6500.00 "Standards for Awarding Credit" for approval. (Report attached and made part of the official minutes).

Mrs. Moody moved, and Dr. Montierth seconded, to approve Policy 6500.00 "Standards for Awarding Credit", as presented. The motion carried unanimously with McMaster, Moody, Montierth, and Larson voting in favor.

Personnel:

President Haynie provided an update on the current personnel openings. Mrs. Moody inquired about the start date for the Douglas Prison Program. President Haynie responded that the program would commence once the necessary instructors are hired. (Report attached and made part of the official minutes.)

**General Information**

Chair Larson announced that the next District Governing Board meeting is scheduled for Thursday, September 12, 2024, at 1:00 p.m.



As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events.

President Haynie highlighted the 2025 EAC Profile and the 2023-2024 enrollment data included in the meeting packet. (The Report and Profile 2025 document are attached and made part of the official minutes.) He noted a 3.63% increase in Full-time Student Equivalents (FTSE) compared to the previous year.

He also pointed out that on-campus housing is currently at 100% occupancy, reflecting the successful efforts to enhance the student experience. We're pleased to see this demand.

As of this morning, our year-over-year headcount is up by 7.7%, with an estimated 12.9% increase in FTSE from fall to fall. We're excited for the upcoming fall semester, which begins on August 19th, and marks the launch of our two new bachelor's degrees.

The renovation of Mark Allen Hall and the Activities Center is nearly complete, and we're planning a rededication ceremony for Mark Allen Hall on September 23, 2024. More details will be shared soon. We're also eager to begin construction on the Cosmetology and Gray Shell buildings, anticipating a great year ahead.

**Adjournment**

Dr. Montierth moved, and Mrs. Moody seconded, to adjourn the meeting. The motion carried unanimously with McMaster, Moody, Montierth, and Larson voting in favor. The meeting adjourned at 1:18 p.m.

Respectfully submitted,

/s/ Jodi Keim

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Jodi Keim  
Recording Secretary

Attest:

/s/ Jeff Larson

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Jeff Larson, Chair

/s/ Brad Montierth

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Brad Montierth, Secretary