



**Position Open Notice**  
**Adjunct Instructor of English as a Second Language**  
Thatcher, Arizona

**College and Area Information:**

Eastern Arizona College's District Offices are located in Thatcher, Arizona, a beautiful rural area with easy access to arid as well as mountainous recreation. The College is located approximately 125 miles northeast of Tucson and 165 miles southeast of Phoenix. EAC is a comprehensive community college offering five associate degrees across nearly 50 programs of study. Eastern Arizona College is the oldest member of the Arizona Community College system and is fully accredited by The Higher Learning Commission.

**Position Summary and Organizational Relationship:**

The Instructor of English as a Second Language reports to the Dean of Humanities, Social Sciences, and Fine Arts.

**Required Qualifications:**

- Bachelor's degree or higher in English, Foreign Languages, or Education with a background in language instruction
- Experience teaching language acquisition courses
- Ability to relate effectively to students from a wide variety of ethnic backgrounds, learning orientations, and levels of preparation
- Willing and able to teach late afternoon, evening, and summer courses as needed
- Ability to work well within a departmental structure and with other faculty in the design and implementation of competency-based curriculum and assessment protocols
- Experience using computers for supplemental and mediated instruction
- Ability to teach in both a face-to-face and an online learning environment

**Preferred Qualifications:**

- Master's degree in teaching English as a second language
- TESOL or comparable certification
- Experience teaching English as a second language
- Fluency in a foreign language

**Essential Functions:**

- Teach English reading, writing, and conversational skills to students who are English language learners.

**Application Information:**

Applicants should submit the following: 1) a letter of application addressing the required and preferred qualifications and describing relevant professional experience; 2) a list of references; 3) a curriculum vitae; 4) transcripts (if copies are sent, official transcripts must be on file prior to the date of hire); 5) a signed copy of the EAC application form, available on EAC's website ([EAC Application Form](#)). Submit your materials to [careers@eac.edu](mailto:careers@eac.edu) or the mailing address listed below:

Eastern Arizona College  
Human Resources – SS 209  
615 N. Stadium Avenue  
Thatcher, AZ 85552-0769

**The submission of all required application materials for the screening committee's review is the responsibility of the applicant. Applicants must be prepared to interview at their own expense.**

**Closing Date:**

Review of applications to begin **June 17, 2024**. Application packets submitted on this day will be given first consideration. This position will remain open until it is filled.

**Compensation and Position Availability:**

The initial position compensation rate is \$888 per adjusted load hour. The anticipated position start date is August 12, 2024.

**Questions:**

Human Resources Department

Voice: (928) 428-8915

FAX: (928) 428-2576

E-mail: [Careers@eac.edu](mailto:Careers@eac.edu)

**EASTERN ARIZONA COLLEGE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**

Eastern Arizona College is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, and does not discriminate on the basis of race, creed, color, national origin, disability, age, or sex in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, educational services, programs and activities.

Eastern Arizona College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S. Code § 1092(f) and the Higher Education Opportunity Act of 2008, by distributing an Annual Security and Fire Safety Report. The report is intended to inform the campus community of campus safety information, Clery Act crime statistics, on-campus housing fire data and statistics, and policies and procedures relating to sexual violence, emergency response, and other safety factors. A copy of EAC's Annual Security and Fire Safety Report can be found at <https://eac.edu/student-life/campus-safety.php>. Additional copies are available at the Alumni Library (Thatcher Campus), the Learning Resource Center (Payson Campus), and the library (Gila Pueblo Campus). A paper copy of the report will be provided upon request at EAC's District Office, located at 615 N. Stadium Avenue, Thatcher, AZ.

A daily crime log listing all criminal and alleged criminal incidents reported to campus police/security is available on-site, during normal business hours, at each of the campuses: EAC Police Department, located at 620 N. College Avenue, Thatcher, AZ (Thatcher Campus); Gila Pueblo Campus Administration Office, located at 8274 Six Shooter Canyon Road, Globe, AZ (Gila Pueblo Campus); and Payson Campus Administration Office, located at 201 N. Mud Springs Rd., Payson, AZ (Payson Campus). A fire log containing all reported fires that occurred at any of EAC's on-campus student housing facilities is available during normal business hours at the Housing Office, located at 900 N. College Avenue, Thatcher, AZ.