

Graham County Community College District

Regular Governing Board Meeting Minutes

April 11, 2024 – 1:00 p.m.
Student Services Building - District Governing Board Room – 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Richard W. Mattice, Member
Lois Ann Moody, Member

Absent: Tina McMaster, Member

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Phil McBride, Senior Dean of Gila County Campuses; Craig O'Donnal, Director of Support Services and Learning Technology, Information Resources; David Udall, Executive Director of the Foundation; Kevin Peck, Dean of Business, Computers, & ITE; Gary Sorensen, Dean of Students; Keith Alexander, Chief Government Affairs Officer; Aaron Burk, Dean of STEM; Pete Chidester, Dean of Arts, Humanities, & Social Sciences; Craig Hackett, Sports Medicine Professor and Faculty Association President; Pam Woods, Executive Assistant to the Vice President of Academic and Student Affairs; Nathan Smith, Associate Director of Budgets, Contracts, & Grants; Jeremy Hughes, Director of Maintenance; Laurie Pennington, Director of Enterprise Risk Management; Kris McBride, Director of Marketing and Public Relations; Aaron Westerfield, Director of Accreditation and Effectiveness; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 1:01 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance. The guests present included Shari Elkins, First Things First Graham/Greenlee Regional Director; Rob Bass, SPS+ Architects Project Manager; and Seth Beer, CORE Construction Vice President-Higher Education.

Call to The Public: There were no comments from the public.

Minutes: Dr. Montierth moved, and Mr. Mattice seconded, to accept the recorded minutes of the Special, Regular, and Executive Session meetings from March 14, 2024. The motion passed unanimously with Moody, Mattice, Montierth, and Larson voting in favor. (Minutes attached and made part of the official minutes.)

Vouchers/
Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2023 through February 29, 2024. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mrs. Moody moved, and Mr. Mattice seconded, to accept the following vouchers for the month ending February 29, 2024:

<u>PAYROLL</u>	<u>EXPENSE</u>
\$2,986,620.74	\$2,249,114.66

The motion passed unanimously with Moody, Mattice, Montierth, and Larson voting in favor.



Reports

Greenlee County: Report attached and made part of the official minutes.
Gila County: Report attached and made part of the official minutes.
Foundation/Alumni: Report attached and made part of the official minutes.

Old Business

Preliminary 2024-2025 Budget Information: Vice President Welker presented an overview of the preliminary 2024-2025 District Budget in preparation for next month’s budget approval and noted that the budget is projected to increase by less than 2%. No formal action on the 2024-2025 Budget was requested at this time. (Report attached and made part of the official minutes.)

New Business

2024-2025 ASEAC Budget: Vice President Welker presented the 2024-2025 Associated Students’ Budget for approval and noted that it’s largely unchanged from last year. The budget supports our student governing body, clubs, and organizations. (Report attached and made part of the official minutes.)

Mrs. Moody moved, and Dr. Montierth seconded, to approve the 2024-2025 Associated Students’ Budget as presented. The motion carried unanimously with Moody, Mattice, Montierth, and Larson voting in favor. (Report attached and made part of the official minutes.)

First Things First Presentation: Shari Elkins, Regional Director for the First Things First Graham/Greenlee Region, provided the Board with insights into Arizona’s early childhood agency, funded by a tobacco tax. She highlighted *The Week of the Young Child*, emphasizing its mission to raise awareness about the crucial early years of childhood development. Grateful for Eastern Arizona College's support, she expressed her thanks. President Haynie then signed a Proclamation, officially designating April 6-12, 2024, as *The Week of the Young Child*. In his remarks, President Haynie commended their valuable contributions to our community.

Consider 2024 General Election Ballot Measure Modifying Expenditure Limitation

The Board considered a Resolution related to a permanent adjustment of the College’s current base expenditure limit, which was set in fiscal year 1979-80. The resolution will submit a question regarding a permanent adjustment of the base expenditure limit to the election on November 5, 2024, for consideration by county voters. President Haynie emphasized that this proposal will not increase taxes but will provide improved flexibility for spending existing resources on EAC’s much needed programs and services. He also highlighted that the Arizona Tax Research Association (ATRA) supports this initiative. (Report attached and made part of the official minutes).

Mr. Mattice moved, and Dr. Montierth seconded, to approve the proposed Resolution of the Graham County Community College District Governing Board ordering and calling an Election to be held on November 5, 2024, to submit a question to voters concerning a permanent adjustment to the District’s Fiscal Year 1079-80 Base Expenditure Limitation and providing for the conduct of the Election. The motion carried unanimously with Moody, Mattice, Montierth, and Larson voting in favor.

Consider Construction Cosmetology and Gray Shell Building:

Vice President Welker communicated that the Administration is seeking approval for the construction of a Cosmetology and Gray Shell Building and seeks authorization for the Administration to proceed with CORE Construction. If approved, the Guaranteed Maximum Price (GMP) will be calculated over the summer and brought back to the Board for consideration in August 2024. (Report attached and made part of the official minutes).

Dr. Montierth moved, and Mrs. Moody seconded, to authorize the President or personnel designated by the President to engage the services of CORE Construction to proceed with the construction of a



Cosmetology and Gray Shell Building, and to execute all contracts and sign all agreements or documents necessary for the construction project. The motion carried unanimously with Moody, Mattice, Montierth, and Larson voting in favor.

Standing Business

Courses/Curricula:

There were no courses/curricula presented for consideration.

Contracts:

There were no contracts presented for consideration.

Policy & Regulations:

President Haynie presented Policy 2070.00 “Campus Security and Crime Reporting,” and Policy 2230.00 “Interference with or Disruption of Education,” for approval. Additionally, he presented Regulations 2070.01 “Plan for Crime Awareness and Campus Security,” 2080.01 “Campus Security Rules,” 2100.02 “College Vehicles Assigned to Security,” 2230.01 “Procedures to be Followed in Dealing with Campus Disorder,” 4610.01 “Outside (Secondary) Employment,” 6241.01 “Eye Protective Ware” for informational purposes only. (Report attached and made part of the official minutes).

Mrs. Moody moved, and Mr. Mattice seconded, to approve Policy 2070.00 “Campus Security and Crime Reporting” and Policy 2230.00 “Interference with or Disruption of Education,” as presented. The motion carried unanimously with Moody, Mattice, Montierth, and Larson voting in favor.

Personnel:

President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)

General Information

Chair Larson announced that the next District Governing Board meeting is scheduled for Thursday, May 9, 2024, at 1:00 p.m. The 135th Annual Commencement Ceremony is Friday, May 10, 2024 at 7:30 p.m.

As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events. He said that we are collaborating with Governor Katie Hobbs’ office, and she has approved \$4.5 million for the state’s community college districts to offer scholarships for workforce-specific programs. These funds will be distributed to the state’s community colleges, although the exact formula has not been approved yet. However, it appears that rural community colleges should receive approximately \$300,000 for workforce programs. More information will be available in the coming weeks.

President Haynie also mentioned that EAC held Skills Day on Tuesday, April 9. We welcomed representatives from 25 high schools, with over 420 high school students in attendance, competing in over 600 contests and events on campus.

In conclusion, President Haynie highlighted that our women’s basketball team recently participated in Nationals in Casper, WY, achieving a historic milestone by reaching the final four for the first time in EAC’s women’s basketball history. Despite falling to the nation’s top-ranked team, we remain immensely proud of our women’s basketball team and their remarkable success this season.

Executive Session

Dr. Montierth moved, and Mrs. Moody seconded, to convene into Executive Session 1:37 p.m. for discussion or consultation with designated representatives regarding negotiations with employee organizations regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of employees of the public body, pursuant to A.R.S. §38-431.03(A)(5); and to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property pursuant to A.R.S. §38-431.03(A)(7). The motion carried unanimously with Moody, Mattice, Montierth, and Larson voting in favor.

Reconvened to the Public:

The meeting was reopened to the public at 2:05 p.m.

Board Direction to the Administration Re: Employee Remuneration:

In the Executive Session, the Board discussed employee remuneration as it relates to the 2024-2025 Budget.



Mrs. Moody moved, and Dr. Montierth seconded, that the Administration proceed with budget preparations concerning employee remuneration, as discussed in the Executive Session. The motion carried unanimously with Moody, Mattice, Montierth, and Larson voting in favor.

Board Direction to the Administration Re: the Purchase of Property:

In the Executive Session, the Board discussed the acquisition of real property.

Mrs. Moody moved, and Dr. Montierth seconded, to empower the President and his designees to proceed with negotiations as directed in the Executive Session regarding the properties under consideration. The motion carried unanimously with Moody, Mattice, Montierth, and Larson voting in favor.

Adjournment

Dr. Montierth moved, and Mr. Mattice seconded, to adjourn the meeting. The motion carried unanimously with Moody, Mattice, Montierth, and Larson voting in favor. The meeting adjourned at 2:07 p.m.

Respectfully submitted,

/s/ Jodi Keim

Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson

Jeff Larson, Chair

/s/ Brad Montierth

Brad Montierth, Secretary