

Graham County Community College District

Regular Governing Board Meeting Minutes

March 14, 2024 – 1:00 p.m.
Student Services Building - District Governing Board Room – 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Richard W. Mattice, Member
Lois Ann Moody, Member
Tina McMaster, Member

Absent: None

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Phil McBride, Senior Dean of Gila County Campuses; Craig O'Donnal, Director of Support Services and Learning Technology, Information Resources; David Udall, Executive Director of the Foundation; Kevin Peck, Dean of Business, Computers, & ITE; Kenny Smith, Dean of Student Services; Gary Sorensen, Dean of Students; Keith Alexander, Chief Government Affairs Officer; Aaron Burk, Dean of STEM; Pete Chidester, Dean of Arts, Humanities, & Social Sciences; Craig Hackett, Faculty Association President; Eric Bejarano, Director of the Small Business Development Center; Pam Woods, Executive Assistant to the Vice President of Academic and Student Affairs; Troy Ainsworth, Director of Fiscal Control; Kenneth Raines, English Professor; Nathan Smith, Associate Director of Budgets, Contracts, & Grants; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 1:02 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance. The guests present included Shawn Wakefield.

Call to The Public: English Professor Kenneth Raines addressed the Board to express his concerns regarding the proposed changes to Regulation 4300.01, Faculty Salary Schedule. Specifically, he urged the Board to carefully consider the potential impact these changes could have on the compensation of English instructors.

Minutes: Mrs. Moody moved, and Mr. Mattice seconded, to accept the recorded minutes of the Regular meeting from February 15, 2024. The motion passed unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor. (Minutes attached and made part of the official minutes.)

Vouchers/
Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2023 through January 31, 2024. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mr. Mattice moved, and Mrs. Moody seconded, to accept the following vouchers for the month ending January 31, 2024:

<u>PAYROLL</u>	<u>EXPENSE</u>
\$2,620,286.09	\$3,499,028.25

The motion passed unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor.

Reports



Greenlee County: Report attached and made part of the official minutes.
Gila County: Report attached and made part of the official minutes.
Foundation/Alumni: Report attached and made part of the official minutes.

Old Business

Preliminary 2024-2025 Budget Information: Vice President Welker presented an overview of the preliminary 2024-2025 District Budget. No formal action on the 2024-2025 Budget was requested at this time. (Report attached and made part of the official minutes.)

2024-2025 Tuition & Fee Schedule: Vice President Welker presented the 2024-2025 Tuition and Fee Schedule for adoption, which included several adjustments. An additional meal plan was introduced, and the existing meal plans saw increases. While there was no tuition increase, a \$50 raise was proposed for dormitory fees. Additionally, the higher rate for upper division courses was incorporated. (Report attached and made a part of the official minutes.)

Mrs. McMaster moved, and Dr. Montierth seconded, to approve the 2024-2025 Tuition and Fee Schedule and to authorize the Administration to update meal, board, and other non-course related fees. The motion carried unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor.

New Business

Employee Remuneration Proposals for 2024-2025: Craig Hackett, Faculty Association President, addressed the Board regarding the 2024-2025 Employee Remuneration Proposal. Speaking on behalf of full-time faculty and staff, he advocated for a market adjustment for employees currently at or below the median compared to other Arizona Community Colleges. (Report attached and made part of the official minutes.)

Consider Workforce Development Plan: Vice President Welker presented the Eastern Arizona College 2024-2025 Workforce Development Plan for consideration, as mandated by state statute. (Report attached and made part of the official minutes.)

Mrs. Moody moved, and Mr. Mattice seconded, to approve Eastern Arizona College's 2024-2025 Workforce Development Plan in accordance with the provisions of A.R.S. §15-1472. The motion carried unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor.

Nontax-Supported Programs: Vice President Welker presented information on current nontax-supported programs. (Report attached and made part of the official minutes.)

Mr. Mattice moved, and Dr. Montierth seconded, to approve the guidelines for nontax-supported programs as presented. The motion carried unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor.

Consider Expansion of South Campus Practice Field: Vice President Welker indicated that the Administration is seeking approval to initiate the process of expanding the South Campus Practice Field. This project will be primarily handled internally by our Maintenance Department. (Report attached and made part of the official minutes).

Mrs. McMaster moved, and Dr. Montierth seconded, to authorize the President or personnel designated by the President to expand the South Campus Practice Field, and to execute all contracts and sign any other agreements or documents necessary for the completion of this expansion. The motion carried unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor.

Consider Issuance of RFQ for Construction of a Cosmetology and Gray Shell Building: Vice President Welker conveyed that the Administration is seeking approval to release a Request for Qualifications (RFQ) to identify a Construction Manager at Risk (CMAR) for the construction of the



Cosmetology and Retail (Gray Shell) Building, designed by SPS+ Architects. (Report attached and made part of the official minutes).

Mrs. Moody moved, and Mr. Mattice seconded, to authorize the President or personnel designated by the President to issue an RFQ for a CMAR for the construction of a Cosmetology Building and Gray Shell Building. This includes infrastructure, landscape, and other supporting construction developments located on parcels 104-10-059, 104-10-058, 104-10-057A, respectively. The motion carried unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor.

Standing Business

Courses/Curricula:

Vice President Wood presented one new course proposal, and two course modifications for consideration. (Report attached and made part of the official minutes.)

Mr. Mattice moved, and Dr. Montierth seconded, to approve the courses and curricula as presented. The motion passed unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor.

Contracts:

Vice President Welker presented the proposed 2024-2025 District contracts. (Report attached and made a part of the official minutes.)

Dr. Montierth moved, and Mrs. Moody seconded, to authorize the President, or personnel designated by the President, to negotiate contracts and sign agreements with external entities as presented in accordance with GCCCD Policy Number 2010.00. The motion carried with Moody, Mattice, Montierth, and Larson voting in favor. Mrs. McMaster abstained from voting since she is an employee of a Graham County School District (Thatcher), an entity that the GCCCD regularly enters into an Intergovernmental Agreement with for educational services (contracting with High School Districts for delivery of college credit classes). Mrs. McMaster will complete a Conflict of Interest form that will be kept on file in the GCCCD Office.

Policy & Regulations:

President Haynie presented Policy 2072.00 “Hazing,” Policy 5220.00 “Refund and Repayment of Tuition and Fees,” and Regulation 4300.01 “Faculty Salary Schedule” for approval. Additionally, he presented Regulations 2072.01 “Hazing Prevention,” 4020.08 “Faculty Credentialing Guidelines,” 5810.02 “Student Grievance Procedure – Academic Standards,” and 6110.04 “Occupational Advisory Committees,” for informational purposes only. A discussion was held regarding the concerns raised by Professor Kenneth Raines. (Report attached and made part of the official minutes).

Dr. Montierth moved, and Mr. Mattice seconded, to approve Policy 2072.00 “Hazing” and Policy 5220.00 “Refund and Repayment of Tuition and Fees,” as presented, and to table Regulation 4300.01 “Faculty Salary Schedule”.

The motion carried unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor.

Personnel:

President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)

General Information

Chair Larson announced that the next District Governing Board meeting is scheduled for Thursday, April 11, 2024, at 1:00 p.m.

As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events. He is traveling to Seattle immediately after this meeting to present at the National Council for Marketing and Public Relations Conference.

The College will be closed for Spring Break next week, March 18-22, 2024. All offices will be closed, and no classes will be held.

The men's and women's basketball teams clinched the conference championships. This Saturday, the men's team faces Salt Lake Community College for a spot in the Nationals. Despite the women's team losing to Cochise College this week, we remain optimistic about receiving an invitation to Nationals owing to our high ranking.

Executive Session

Dr. Montierth moved, and Mrs. Moody seconded, to convene into Executive Session at 1:47 p.m. for discussion or consultation with designated representatives regarding negotiations with employee organizations regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of



employees of the public body, pursuant to A.R.S. §38-431.03(A)(5); and to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property pursuant to A.R.S. §38-431.03(A)(7). The motion carried unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor.

Reconvened to the Public:

The meeting was reopened to the public at 2:23 p.m.

Board Direction to the Administration Re: Employee Remuneration:

In the Executive Session, the Board discussed employee remuneration as it relates to the 2024-2025 Budget.

Mrs. Moody moved, and Dr. Montierth seconded, that the Administration proceed with budget preparations concerning employee remuneration, as discussed in the Executive Session. The motion carried unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor.

Board Direction to the Administration Re: the Purchase of Property:

In the Executive Session, the Board discussed the acquisition of real property.

Dr. Montierth moved, and Mrs. Moody seconded, to empower the President and his designees to proceed with negotiations as directed in the Executive Session regarding the properties under consideration. The motion carried unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor.

Adjournment

Dr. Montierth moved, and Mrs. McMaster seconded, to adjourn the meeting. The motion carried unanimously with McMaster, Moody, Mattice, Montierth, and Larson voting in favor. The meeting adjourned at 2:25 p.m.

Respectfully submitted,

/s/ Jodi Keim

Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson

Jeff Larson, Chair

/s/ Brad Montierth

Brad Montierth, Secretary

