

Graham County Community College District

Regular Governing Board Meeting Minutes

September 14, 2023 – 1:00 p.m.
Student Services Building - District Governing Board Room - 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Richard W. Mattice, Member
Lois Ann Moody, Member

Absent: Tina McMaster, Member

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Phil McBride, Senior Dean of Gila County Campuses; Laurie Pennington, Director of Enterprise Risk Management; Kris McBride, Director of Marketing and Public Relations; Craig O'Donnal, Director of Support Services and Learning Technology, Information Resources; Pete Chidester, Dean of Arts, Humanities, & Social Science; Aaron Burk, Dean of STEM; Pam Woods, Executive Assistant to the Vice President of Academic and Student Affairs; David Udall, Executive Director of the Foundation; Jeremy Hughes, Director of Physical Resources; Kevin Peck, Dean of Business, Computers, & ITE; Chuck Petersen, Coordinator of Prison Programs; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 1:00 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance.

New Administrative and Full-Time Faculty Introductions: President Haynie introduced the new Administrators and Full-time Faculty to the Board. The following new employees were present: Rachel Curtis, Paul Demuth, Charles Long, Holt Brasher, Jeff Skiba, and Tyrel Turnidge. (Report attached and made part of the official minutes.)

Call to The Public: There were no comments from the public.

Minutes: Mrs. Moody moved and Dr. Montierth seconded, to accept the recorded minutes of the Regular and Special meetings from August 10, 2023. The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/
Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2023 through July 31, 2023. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mr. Mattice moved, and Dr. Montierth seconded, to accept the following vouchers:

<u>PAYROLL</u>		<u>EXPENSE</u>	
#P1	\$2,542,037.04	#1	\$1,562,351.68

The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor).

Reports

AACCT: Mrs. Moody gave a report on the joint Arizona Association of Community College Trustees (AACCT) and Arizona Community College Coordinating Council (AC4) Retreat held in Flagstaff, AZ on August 23-24, 2023. At the retreat, Kristen Boilini, Managing Partner of Pivotal Policy Consulting, and Michael Racy, Racy Associates, provided a legislative update.



Mrs. Moody stated that the AACCT has appointed a new Chair, Deb McCasland. The AACCT reviewed their 2023-24 budget and strategic goals, the current and future expectations of the group, and the role and relationship between AC4 and AACCT. The trustees shared successes and challenges, made changes to the authority of the executive committee, and discussed scheduling regular meetings.

President Haynie reported that the AC4 had a great meeting in concert with the AACCT in Flagstaff. The AC4 discussed their legislative agenda, the structure and purpose of AC4, and the relationship between the AC4 and AACCT organizations. Dr. David Borofsky replaced Dr. Chris Bustamante as the (Interim) Executive Director of AC4 and remains the Director of AACCT until June 2024. The AC4 is working on a five-year strategic plan to demonstrate the value of community colleges in the state and in our communities. Four areas of focus are workforce and job creation, quality academic programming, innovation and emerging technologies of tomorrow's jobs, and the economic impact of community colleges in the state and districts. On November 1, AC4 will meet with Governor Hobbs, who has publicly mentioned the valuable role rural community colleges play in their communities. The latest draft of the economic impact study for Arizona community colleges estimates the annual impact of Eastern Arizona College to Graham County is \$228 million dollars. That is a significant impact. On a proportional basis, President Haynie believes EAC and rural community colleges in general, have a greater impact on their communities than even the larger urban colleges.

Greenlee County Advisory Committee:

Report attached and made part of the official minutes.

Gila County:

Report attached and made part of the official minutes.

Foundation/Alumni:

Report attached and made part of the official minutes.

Faculty Association:

Report attached and made part of the official minutes.

Old Business

Consider Contractual Services for Mark Allen/ Gerald L. Hoopes, Jr.

Activities Center Renovation:

Vice President Welker indicated that the Administration is seeking the Board's approval of the budget for carrying out renovations to the Mark Allen Residence Hall and Gerald L. Hoopes, Jr. Activities Center. They are asking the Board to consider approving the renovation up to \$8,000,000. (Report attached and made part of the official minutes).

Mrs. Moody moved, and Mr. Mattice seconded, to approve the Mark Allen Building and Gerald L. Hoopes, Jr. Activities Center renovation as presented.

Mrs. Moody amended her motion and moved, and Mr. Mattice seconded, to authorize the President or personnel designated by the President to engage the services of CORE Construction to proceed with the Mark Allen Building and Gerald L. Hoopes, Jr. Activities Center renovation for an amount not to exceed \$8,000,000, and to execute all contracts and sign any and all agreements or documents necessary for the construction project. The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor.)

New Business

2024-2025 Budget Development Guidelines & Budget Schedule:

Vice President Welker presented the 2024-2025 Budget Development Guidelines for approval and the Budget Schedule for review. (Report attached and made part of the official minutes.)

Mrs. Moody moved, and Dr. Montierth seconded, to approve the 2024-2025 Budget Development Guidelines as presented. The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor).

Yearly Disclosure of Potential Conflict of



Interest Form: President Haynie indicated that a copy of the Yearly Disclosure of Potential Conflict of Interest Form is included in everyone's packet. He reminded everyone that in order to identify any potential conflict of interest situations, Board members should complete this form at least once annually and update it promptly whenever relevant information related to a potential conflict of interest changes.

Standing Business

Courses/Curricula: There were no courses/curricula presented for consideration.

Contracts: Vice President Welker presented a status of the 2023-2024 District contracts for informational purposes only and noted that additional contract authorizations might be requested as the year develops. He noted that the contracts listed were presented to the Board in March 2023 for approval, and this summary is just a review. (Report attached and made part of the official minutes.)

Policies & Regulations: There were no policies or regulations presented for consideration or review.

Personnel: President Haynie provided an update on personnel openings. Mrs. Moody requested a current count of all full-time Thatcher Campus employees; President Haynie will send that to her. (Report attached and made part of the official minutes.)

General Information

Chair Larson announced that the next District Governing Board meeting is scheduled for Thursday, October 19, 2023, at 1:00 p.m.

As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events. He stated enrollment continues to be positive. Our overall headcount in Graham and Greenlee Counties is up 1%, and estimated FTSE is up 6%. Our prison program enrollment falls on a different schedule, so that number will change in October. When looking at only Thatcher campus, enrollment is up 6.5% and estimated FTSE is up 11.1%. Compared to this time last year, we have a lot more people on campus, which is a good sign.

Today we had a Hispanic Heritage Day Kickoff event at 11:00 a.m. in the Activities Center. The new Mexican Consul in Douglas was on campus for the kickoff. This week is also Hispanic Serving Institution Awareness week. Eastern Arizona College has the designation of being a Hispanic Serving Institution, so we'll participate in that event as well.

A couple of weeks ago, we had a small team from the Higher Learning Commission (HLC) on campus to review our request for approval to offer the Bachelor of Music in Music Education and Bachelor of Science in Health Sciences. They submitted their reports to the Institutional Actions Council (IAC) recommending the approval of both degrees. It will be October or November before we get that final approval from the HLC, and will then seek the approval from the U.S. Department of Education (ED). Once the ED approval is achieved, we can market and promote these programs anticipated to begin fall 2024.

Executive Session

Mrs. Moody moved, and Dr. Montierth seconded, to convene into Executive Session at 1:49 p.m. to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property pursuant to A.R.S. §38-431.03(A)(7). The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor).

Note: Dr. Montierth left the meeting at 1:50 p.m. and was not present for the Executive Session or the remainder of the regular meeting.

Reconvened to the Public: The meeting was reopened to the public at 2:12 p.m.

Board Direction to the Administration Re:



the Purchase of Property:

In the Executive Session, the Board held a discussion regarding the potential purchase of real property and was asked to direct the Administration accordingly.

Mrs. Moody moved, and Mr. Mattice seconded, to direct the Administration to follow the Board’s direction as discussed in the Executive Session regarding the purchase of certain real property and approve a resolution regarding the same. (Resolution attached and made a part of the official minutes.) The motion carried unanimously (Moody, Mattice, and Larson voting in favor).

Adjournment

Mr. Mattice moved, and Mrs. Moody seconded, to adjourn the meeting. The motion carried unanimously (Moody, Mattice, and Larson voting in favor). The meeting adjourned at 2:13 p.m.

Respectfully submitted,

/s/ Jodi Keim

Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson

Jeff Larson, Chair

/s/ Brad Montierth

Brad Montierth, Secretary

