

Graham County Community College District

Regular Governing Board Meeting Minutes

August 10, 2023 – 1:00 p.m.
Student Services Building - District Governing Board Room - 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Richard W. Mattice, Member
Lois Ann Moody, Member
Tina McMaster, Member

Absent: None

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Phil McBride, Senior Dean of Gila County Campuses; Laurie Pennington, Director of Enterprise Risk Management; Kris McBride, Director of Marketing and Public Relations; Keith Alexander, Special Assistant to the President, Community and Government Relations; Kenny Smith, Dean of Student Services; Craig O'Donnal, Director of Support Services and Learning Technology, Information Resources; Pete Chidester, Dean of Arts, Humanities, & Social Science; Aaron Burk, Dean of STEM; Pam Woods, Executive Assistant to the Vice President of Academic and Student Affairs; David Udall, Executive Director of the Foundation; Gary Sorensen, Dean of Students; Jeremy Hughes, Director of Physical Resources; Eric Bejarano, Director of Small Business Development Center; Candee Skousen, Director of Residence Life; Aaron Westerfield, Director of Accreditation and Effectiveness; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 1:00 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance. The only guest in attendance was Mr. Shawn Wakefield.

Call to The Public: There were no comments from the public.

Minutes: Mrs. McMaster moved and Mr. Mattice seconded, to accept the recorded minutes of the Regular, Executive Session, and Special meetings from June 8, 2023. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/
Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2022 through June 30, 2023. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Dr. Montierth moved, and Mrs. Moody seconded, to accept the following vouchers:

<u>PAYROLL</u>		<u>EXPENSE</u>	
#P1 (May)	\$2,937,834.91	#1 (May)	\$2,020,474.44
#P1 (June)	\$2,927,807.18	#1 (June)	\$1,465,874.51

The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Reports

Greenlee County Advisory Committee: Report attached and made part of the official minutes.

Gila County: Report attached and made part of the official minutes.

Foundation/Alumni: Report attached and made part of the official minutes.



Old Business

There were no Old Business items presented for consideration.

New Business

Consider Contractual

Services for Family Consumer

Resources Building Renovation:

Vice President Welker indicated that the Administration is seeking approval to carry out renovations and repairs to the Family Consumer Resources Building (FCRB). (Report attached and made part of the official minutes).

Mrs. McMaster moved, and Dr. Montierth seconded, to authorize the President or personnel designated by the President to engage the services of Ron Cox Construction to proceed with the Family Consumer Resources Building remodel and repairs, and to execute all contracts and sign any and all agreements or documents necessary for the renovation project. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor.)

Consider Contractual

Services for Mark Allen/

Gherald L. Hoopes, Jr.

Activities Center Renovation:

Vice President Welker indicated that the Administration is seeking approval to carry out renovations to the Mark Allen Residence Hall and Gherald L. Hoopes, Jr. Activities Center and recommends going with CORE Construction. Project construction is anticipated to be complete by May 2024. (Report attached and made part of the official minutes).

Mr. Mattice moved, and Dr. Montierth seconded, to authorize the President or personnel designated by the President to engage the services of CORE Construction to proceed with the Mark Allen Building and Gherald L. Hoopes, Jr. Activities Center remodel and repairs, and to execute all contracts and sign any and all agreements or documents necessary for the renovation project. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor.)

Consider Name Changes to

Campus Buildings:

President Haynie indicated that the Administration is seeking approval to rename three buildings on the Thatcher campus as a result of recent and upcoming renovations. He proposed changing the Math-Science Building to the Science and Allied Health Building, the Family Consumer Resources Building to the Marketing and Public Relations Building, and the Allied Health Lab to the Family Consumer Resources Building. (Report attached and made part of the official minutes).

Mrs. McMaster moved, and Dr. Montierth seconded, to approve the renaming of buildings on Eastern Arizona College Thatcher Campus as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor.)

Consider Amendment or

Termination to the Gila County

Community College Provisional

District Intergovernmental

Agreement:

President Haynie presented an Amendment to the Intergovernmental Agreement with the Gila County Community College Provisional District for discussion and possible approval. He explained that the Gila County Community College Provisional District terminated the educational services contract with Eastern Arizona College (EAC) in May 2023. After a summer of difficult negotiations, EAC has proposed extending the termination date of the current contract to June 2025. This extension would give EAC the opportunity and time to be able to begin and complete one final two-year cohort of EAC students and programs in Gila County. After this fall semester, programs offered in our Gila County locations will get successively shorter, until that very last semester, spring of 2025, when we will offer only semester-length courses. Yesterday, on August 9, the Gila Board approved our extension offer which gives them additional time to find another provider and gives one final cohort of students in Gila County the opportunity to take advantage of the excellent EAC programs in Gila County. This extension effectively ends EAC's contractual relationship with the Gila County Community College Provisional District Board as of June 2025. (Report attached and made part of the official minutes).



Dr. Montierth moved, and Mrs. Moody seconded, to authorize the President, or personnel designated by the President, to sign the Amendment to the Intergovernmental Agreement with the Gila County Community College Provisional District to allow Eastern Arizona College to provide Educational Services and Programs as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor.)

Standing Business

Courses/Curricula:

Vice President Wood presented thirty new course proposals, four course modifications, one new curriculum proposal, and two curricula modifications for consideration. The new course proposals include some of our first 300 and 400 courses that support our new bachelor degrees that will begin fall 2024. Dr. Wood recognized Dr. Pete Chidester and Dean Burk, along with their faculty members, for the tremendous amount of work they put in towards these degrees this summer. The Higher Learning Commission is scheduled to conduct a site visit later this month as the next step in the progression towards offering the degrees. (Report attached and made part of the official minutes.)

Mrs. Moody moved, and Dr. Montierth seconded, to approve the courses and curricula as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Contracts:

There were no additional contracts presented for consideration.

Policies & Regulations:

President Haynie presented Regulation 5010.01 "Admission Procedures" for board review only. No action was required. (Report attached and made part of the official minutes.)

Personnel:

President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)

Consider Out-of-Country Travel:

President Haynie presented out-of-country travel for consideration by the Board. Graham County Community College District's Travel Policy 2110.00 was updated in accordance with the State of Arizona Accounting Manual, defining out-of-country travel to include all travel outside of the contiguous United States. An athletic recruitment trip on October 19-24, 2023, was presented for consideration. (Report attached and made part of the official minutes.)

Mrs. Moody moved, and Mr. Mattice seconded, to approve the out-of-country travel as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

General Information

As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events.

President Haynie thanked the Board for a great meeting and their continued support. He noted that it has been a busy summer and we are looking forward to the fall semester that begins August 21.

President Haynie called attention to the 2022-2023 enrollment information provided in the packet and noted that we ended the academic year with a 6.81% increase in FTSE. Our head count is up almost 8% for fall 2023 for Graham and Greenlee Counties, and our estimated FTSE is up almost 10% over this time last year.

President Haynie also noted that we are at 100% capacity for on-campus housing. Last year we added 53 beds with the Wesley Taylor Residence Hall renovation. That residence hall is now completely filled and currently has a waiting list. We will need to address housing in the near future. We are hearing that student housing in the community is also filling up, if not already full. Director Candee Skousen added that most available off-campus apartments require co-signers or employment history from students that have not yet been employed long term. It's hard for students to get approved for those. Being at 100% housing capacity is a good problem to have.

President Haynie reviewed the EAC Profile 2024 document included in the meeting packet. It provides statistical information for the District in the areas of population, industry, high schools, enrollment, personnel, programs, facilities, and budget. (Report and Profile 2024 document attached and made part of the official minutes.)



President Haynie concluded by announcing the following upcoming events:

- » Opening Social, August 14, at 6:00 p.m., in the Activities Center
- » Monster Symposium, August 15, at 8:00 a.m., in the Lee Little Theater
- » First ever Men and Women Soccer Games, August 19, at 5:00 p.m. against the College of Southern Nevada

Chair Larson noted that the next District Governing Board meeting will be held next month on September 14, 2023.

Adjournment

Mr. Mattice moved, and Dr. Montierth seconded, to adjourn the meeting. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). The meeting adjourned at 2:09 p.m.

Respectfully submitted,

/s/ Jodi Keim

Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson

Jeff Larson, Chair

/s/ Brad Montierth

Brad Montierth, Secretary