

Graham County Community College District

Regular Governing Board Meeting Minutes

June 8, 2023 – 1:00 p.m.

Student Services Building - District Governing Board Room - 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Richard W. Mattice, Member
Lois Ann Moody, Member
Tina McMaster, Member

Absent: None

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Phil McBride, Senior Dean of Gila County Campuses; Laurie Pennington, Director of Enterprise Risk Management; Kris McBride, Director of Marketing and Public Relations; Keith Alexander, Special Assistant to the President, Community and Government Relations; Kenny Smith, Dean of Student Services; Craig Hackett, Faculty Association President; Craig O'Donnal, Director of Support Services and Learning Technology, Information Resources; Aaron Burk, Dean of STEM; Pam Woods, Executive Assistant to the Vice President of Academic and Student Affairs; David Udall, Executive Director of the Foundation; Gary Sorensen, Dean of Students; Jeremy Hughes, Director of Physical Resources; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 1:04 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance, including guests.

Call to The Public: There were no comments from the public.

Minutes: Dr. Montierth moved and Mr. Mattice seconded, to accept the recorded minutes of the Regular and Special meetings of May 11, 2023. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/

Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2022 through April 30, 2023. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mrs. McMaster moved, and Mrs. Moody seconded, to accept the following vouchers:

<u>PAYROLL</u>		<u>EXPENSE</u>	
#P1	\$2,844,435.46	#1	\$1,344,348.61

The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Reports

Greenlee County Advisory Committee:

Special Assistant Alexander presented the names of Eldon Merrell, Martha Lujan, Kassi Mortensen, and Laura Dorrell to serve a 3-year term, and Terry Hinton to serve a 2-year term, on the Greenlee County Advisory Committee. (Report attached and made part of the official minutes).

Mrs. Moody moved, and Mr. Mattice seconded, to approve the appointments of Eldon Merrell, Martha Lujan, Kassi Mortensen, Laura Dorrell to serve a 3-year term ending in 2025, and Terry Hinton to serve a 2-year term on the Greenlee County Advisory Committee ending July 1, 2024. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).



Mrs. Moody moved to amend her motion to correct the years of terms ending as follows: approve the appointments of Eldon Merrell, Martha Lujan, Kassi Mortensen, Laura Dorrell to serve a 3-year term ending in ~~2025~~ 2026, and Terry Hinton to serve a 2-year term on the Greenlee County Advisory Committee ending July 1, ~~2024~~ 2025. Mr. Mattice seconded the amended motion, and it carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Gila County: Report attached and made part of the official minutes.

Foundation/Alumni: Report attached and made part of the official minutes.

Old Business There were no Old Business items presented for consideration.

New Business

Consider Construction of South Campus Maintenance Shop:

Vice President Welker indicated that the Administration is seeking approval to initiate the process of constructing a South Campus Maintenance Shop. (Report attached and made part of the official minutes).

Mr. Mattice moved, and Mrs. Moody seconded, to authorize the President or personnel designated by the President to construct a South Campus Maintenance Shop, and to execute all contracts and sign any other agreements or documents necessary for the construction of this building. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor.)

Standing Business

Courses/Curricula: Vice President Wood presented two curricula modifications for consideration. (Report attached and made part of the official minutes.)

Mr. McMaster moved, and Dr. Montierth seconded, to approve the curricula modifications as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Contracts: There were no contracts presented for consideration.

Policies & Regulations: President Haynie presented Policy 4350.00 "Flexbenefit Plan" for approval.

Mrs. Moody moved, and Mr. Mattice seconded, to approve Policy 4350.00 "Flexbenefit Plan" as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Personnel: President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)

General Information

Chair Larson announced that the next District Governing Board meeting is scheduled for Thursday, August 10, 2023, at 1:00 p.m.

As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events. He noted that we are well into our summer, but things have not slowed down at the College. Our summer terms are in full swing. Our Maintenance Departments is very busy with several exciting projects on campus. Our summer camps are also well underway and over the next seven weeks, will bring hundreds of students to campus.

Enrollment is still up for this coming semester, and we are pleased with the outlook. Our residence halls are over capacity for the fall semester. This is a great problem to have, and we are discussing how to mitigate going forward with the possibility of adding more residence halls on campus.



We are working to wind down operations with Gila County after their board has chosen to terminate our contract. We are working through our attorneys to ensure that everything is done in an orderly way, protecting the interest of Eastern Arizona College.

We are looking forward to our new women's and men's soccer teams starting in the fall. We anticipate much success there and are excited about that. Our new Athletic Director, Paul Demuth, begins at the end of next week. We are excited to have him on campus along with two new athletic teams. We'll soon be adding a new baseball coach as well.

Executive Session

Mr. Mattice moved, and Mrs. Moody seconded, to convene into Executive Session at 1:31 p.m. to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property pursuant to A.R.S. §38-431.03(A)(7), and to conduct the President's Evaluation, pursuant to A.R.S. §38.431.03(A)(1). The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Reconvened to the Public:

The meeting was reopened to the public at 2:08 p.m.

Note: Dr. Montierth left the meeting during the Executive Session at 1:56 p.m.

Board Direction to the Administration Re: the Purchase of Property:

In the Executive Session, the Board discussed the acquisition of real property and conducted the annual evaluation of President Haynie.

Mrs. Moody moved, and Mr. Mattice seconded, that the Administration follow its direction as discussed in the Executive Session regarding the property in consideration and moved to give President Haynie a salary increase as directed in the Executive Session. The motion carried unanimously (McMaster, Moody, Mattice, and Larson voting in favor).

Adjournment

Mrs. McMaster moved, and Mrs. Moody seconded, to adjourn the meeting. The motion carried unanimously (McMaster, Moody, Mattice, and Larson voting in favor). The meeting adjourned at 2:10 p.m.

Respectfully submitted,

/s/ Jodi Keim

Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson

Jeff Larson, Chair

/s/ Brad Montierth

Brad Montierth, Secretary

