

Graham County Community College District

Governing Board Meeting Minutes

March 9, 2023 – 1:00 p.m.
Student Services Building - District Governing Board Room - 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Richard W. Mattice, Member
Lois Ann Moody, Member
Tina McMaster, Member

Absent: None

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Laurie Pennington, Director of Enterprise Risk Management; Keith Alexander, Special Assistant to the President, Community and Government Relations; Phil McBride, Senior Dean of Gila County Campuses; Gary Sorensen, Dean of Students; Kris McBride, Director of Marketing and Public Relations; Aaron Burk, Dean of STEM; Kevin Peck, Dean of Business, Computers, & ITE; Craig O'Donnal, Director of Support Services and Learning Technology – Information Resources; David Udall, Executive Director of the Foundation; Craig Hackett, Faculty Association Vice President; Senecca Stromberg, Faculty Association Secretary; Alma Flores and Krista Kouts, Staff Association Representatives; Sherli Skinner, Dual Enrollment Facilitator; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 1:00 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance, and the guests.

Call to The Public: There were no comments from the public.

Minutes: Mr. Mattice moved and Dr. Montierth seconded, to accept the recorded minutes of the Regular meeting of February 16, 2023. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/
Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2022 through January 31, 2023. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mrs. Moody moved, and Mrs. McMaster seconded, to accept the following vouchers:

<u>PAYROLL</u>		<u>EXPENSE</u>	
#P1	\$2,410,998.22	#1	\$2,812,770.49

The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Reports

Greenlee County: Report attached and made part of the official minutes. The next Greenlee County Advisory Committee Meeting will be on April 10, 2023, in Clifton, AZ.

Gila County: Report attached and made part of the official minutes.

Foundation/Alumni: Report attached and made part of the official minutes.



Old Business

Preliminary 2023-2024
Budget Information:

Vice President Welker presented an overview of the preliminary 2023-2024 District Budget. No formal action on the 2023-2024 Budget was requested at this time. (Report attached and made part of the official minutes.)

2023-2024 Tuition
& Fee Schedule:

Vice President Welker presented the 2023-2024 Tuition and Fee Schedule for adoption. The proposed 2023-2024 Tuition and Fee Schedule includes a \$5 per credit hour increase for general and dual enrollment tuition, and a 10% increase to many of the fees. (Report attached and made a part of the official minutes.)

Mr. Mattice moved, and Mrs. McMaster seconded, to approve the 2023-2024 Tuition and Fee Schedule and to authorize the Administration to update meal, board, and other non-course related fees. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

New Business

Employee Remuneration
Proposals for 2023-2024:

Craig Hackett, Faculty Association Vice President, presented the 2023-2024 Employee Remuneration Proposal. Mr. Hackett expressed his appreciation for the Board and all that they do on behalf of the College. He said that he is representing both the Faculty and Staff Associations in asking for a 5% cost of living adjustment for 2023-2024. (Report attached and made part of the official minutes.)

Consider Workforce
Development Plan:

Vice President Welker presented the Eastern Arizona College 2023-2024 Workforce Development Plan for consideration. (Report attached and made part of the official minutes.)

Mrs. Moody moved, and Dr. Montierth seconded, to approve Eastern Arizona College's 2023-2024 Workforce Development Plan in accordance with the provisions of A.R.S. §15-1472. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Standing Business

Courses/Curricula:

Vice President Wood presented 10 new course proposals, two course modifications, four course deletions, two new curricula, 12 curriculum modifications, and one curriculum deletion for consideration. (Report attached and made part of the official minutes.)

Dr. Montierth moved, and Mrs. Moody seconded, to approve the courses and curricula as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Contracts:

Vice President Welker presented the proposed 2023-2024 District contracts. (Report attached and made a part of the official minutes.)

Mrs. Moody moved, and Dr. Montierth seconded, to authorize the President, or personnel designated by the President, to negotiate contracts and sign agreements with external entities as presented in accordance with GCCCD Policy Number 2010.00. The motion carried (Moody, Mattice, Montierth, and Larson voting in favor). Mrs. McMaster abstained from voting since she is an employee of a Graham County School District (Thatcher), an entity that the GCCCD regularly enters into an Intergovernmental Agreement with for educational services (contracting with High School Districts for delivery of college credit classes). Mrs. McMaster will complete a Conflict of Interest form that will be kept on file in the GCCCD Office.

Policy & Regulations:

President Haynie presented policy 2330.00 "Quotes and Competitive Bids," and policy 5000.00 "Recruitment" for approval. He also presented Regulation 2330.01 "Guidelines for Bids – Materials and Services" for informational purposes only. (Report attached and made part of the official minutes).

Mrs. McMaster moved, and Dr. Montierth seconded, to approve the modifications to Policies 2330.00 "Quotes and Competitive Bids" and 5000.00 "Recruitment" as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).



Personnel: President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)

General Information

Chair Larson announced that the next Board meeting is Thursday, April 13, 2023, at 1:00 p.m.

As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events. He stated that we are extremely proud of our women’s basketball team who have a 27-1 winning record. Our new head coach, Angelica de Paulo, was named the ACCAC Coach of the Year, which is a tremendous honor for her and the institution. The basketball team will be playing Cochise College at home in the Region 1 Championship game tomorrow night, March 10, at 7:00 p.m. The winner of the game will go to Nationals in Lubbock, TX.

President Haynie invited the Board to visit EAC.EDU and check out our new website that was rolled out this week. It underwent a fresh, new update. Marketing is still working through some minor issues with links, but overall, it is a fantastic website. President Haynie called attention to Marketing Director, Kris McBride, and his staff for the amazing amount of work they put into the website. It’s a great public face for the institution. Mrs. McMaster added that the website looks amazing.

The College will be closed for Spring Break next week, March 13-17, 2023. All College offices will be closed, and no classes will be held. Registration for fall semester begins on Monday, March 20, 2023. We are looking forward to the upcoming school year.

Executive Session

Mr. Mattice moved, and Dr. Montierth seconded, to convene into Executive Session at 1:38 p.m. for discussion or consultation with designated representatives regarding negotiations with employee organizations regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of employees of the public body, pursuant to A.R.S. §38-431.03(A)(5); and to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property pursuant to A.R.S. §38-431.03(A)(7). The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Reconvened to the Public: The meeting was reopened to the public at 2:21 p.m.

Board Direction to the Administration Re: Employee Remuneration:

In the Executive Session, the Board discussed employee remuneration as it relates to the 2023-2024 Budget.

Mrs. Moody moved, and Mr. Mattice seconded, that the Administration continue with budget preparations as discussed in the Executive Session regarding employee remuneration. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Board Direction to the Administration Re: the Purchase of Property:

In the Executive Session, the Board discussed the acquisition of real property.

Mrs. Moody moved, and Mrs. McMaster seconded, that the Administration follow its direction as discussed in the Executive Session regarding the property in consideration. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Adjournment

Mr. Mattice moved, and Mrs. McMaster seconded, to adjourn the meeting. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). The meeting adjourned at 2:22 p.m.



Respectfully submitted,

/s/ Jodi Keim

Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson

Jeff Larson, Chair

/s/ Brad Montierth

Brad Montierth, Secretary

