

Graham County Community College District

Governing Board Meeting Minutes

January 12, 2023 – 1:00 p.m.
Student Services Building - District Governing Board Room - 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Lois Ann Moody, Member
Tina McMaster, Member

Absent: Richard W. Mattice, Member

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Laurie Pennington, Director of Enterprise Risk Management; Phil McBride, Senior Dean of Gila County Campuses; Gary Sorensen, Dean of Students; Kris McBride, Director of Marketing and Public Relations; Pete Chidester, Dean of Humanities, Social Sciences, and Fine Arts; Aaron Burk, Dean of STEM; Kevin Peck, Dean of Business, Computers, & ITE; Craig O'Donnal, Director of Support Services and Learning Technology – Information Resources; Kenny Smith, Dean of Student Services & Interim Athletic Director; David Udall, Executive Director of the Foundation; Eric Bejarano, Director of Small Business Development Center; Sophia Saldana, Marketing and Public Relations; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 1:00 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance, and the guests.

Administration of Oath of Office: Mrs. Keim, Executive Assistant to the President and the District Governing Board, administered the Oath of Office to elected District Governing Board member, Brad Montierth. (Report attached and made part of the official minutes.)

Election of Board Officers: In compliance with A.R.S. §15-1443, officers of the District Governing Board were elected for 2023. (Report attached and made part of the official minutes.)

Dr. Montierth nominated and moved, and Mrs. McMaster seconded, that Mr. Larson remain as Chair. The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor).

Mrs. Moody nominated and moved, and Mrs. McMaster seconded, that Dr. Montierth remain as Secretary. The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor).

AACCT Representative: The Board was asked to consider designating a member to serve and represent the District on the Arizona Association of Community College Trustees (AACCT) for 2023. (Report attached and made part of the official minutes.)

Dr. Montierth nominated and moved, and Mrs. McMaster seconded, that Mrs. Moody serve as the AACCT representative. The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor).

Call to The Public: There were no comments from the public.

Minutes: Mrs. Moody moved and Dr. Montierth seconded, to accept the recorded minutes of the Regular and Executive Session meetings of November 17, 2022. The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/
Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2022 through November 30, 2022. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)



Mrs. McMaster moved, and Mrs. Moody seconded, to accept the following vouchers:

<u>PAYROLL</u>		<u>EXPENSE</u>	
#P1 (Oct.)	\$2,862,932.29	#1 (Oct.)	\$1,416,646.56
#P1 (Nov.)	\$2,818,231.87	#1 (Nov.)	\$1,708,343.34

The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor).

Reports

Greenlee County: Report attached and made part of the official minutes.
Gila County: Report attached and made part of the official minutes.
Foundation/Alumni: Executive Director Udall clarified that the Alumni Association Scholarship Committee meeting will be held Friday, February 3, 2023. Report attached and made part of the official minutes.

Old Business There were no Old Business items presented for consideration.

New Business There were no New Business items presented for consideration.

Standing Business

Courses/Curricula: Vice President Wood presented one new course proposal, six course modifications, two course deletions, one curriculum modification, and one new curriculum for consideration. (Report attached and made part of the official minutes.) Vice President Wood thanked Dr. Chidester for the wonderful work he has put into the Curriculum Committee as the chairman. She also thanked Sherli Skinner and Debbie Miller for their work on the committee as well.

Mrs. Moody moved, and Mrs. McMaster seconded, to approve the courses and curricula as presented. The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor).

Contracts: There were no contracts presented for consideration.

Policy & Regulations: President Haynie presented policy 2010.00 "Agreements that Bind the College" for approval. He also presented Regulations 2075.02 "Procedures for Alleged Violations of Civil Rights not Covered by Title IX Sexual Harassment Regulations", 4300.01 "Faculty Salary Schedule", 4310.02 "Full-Time Employee Sick Leave", and 5330.01 "Guidelines for Intercollegiate Athletics" for informational purposes only. (Report attached and made part of the official minutes).

Mrs. McMaster moved, and Dr. Montierth seconded, to approve the modification to Policy 2010.00 "Agreements that Bind the College". The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor).

Personnel: President Haynie provided an update on personnel openings. Mrs. Moody recommended that Human Resources remain consistent in the information they provide for the personnel report, including reasons for open positions. (Report attached and made part of the official minutes.)

General Information/Discussion Chair Larson announced that the next Board meeting is Thursday, February 16, 2023, at 1:00 p.m.

As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events. He reported that EAC's Nursing program is once again designated as the number one Nursing Program in the state of Arizona by registerednurses.org. We are very proud of that program.

Our spring enrollment continues to be positive. As of this morning, our headcount is up 5.3% over this time last year, and our estimated FTSE number is up 10.7% over this time last year.



Our faculty returned to campus this week, which brings a lot of energy and excitement. Monster Symposium began on Tuesday and included a series of sessions for all faculty and staff. The semester begins on Tuesday, January 17, due to the College being closed for the Martin Luther King Holiday on Monday. Next week, our Student Services Building will offer extended hours on Tuesday – Thursday, from 8:00 a.m. to 6:00 p.m.

Finally, on January 9, 2023, the Eastern Arizona College Gila Monster Marching Band was honored once again and invited back to the Arizona State Capitol to play at the Opening Day Ceremony of the legislative session of the State of Representatives. President Haynie thanked Keith Alexander for helping to coordinate the trip. While there, we were interviewed by ABC15, and the broadcast aired that night. We had approximately 22 band members there, representing half of the legislative districts. Chairman Larson commended President Haynie for the successful trip and representation of EAC.

Mrs. Moody announced that the Arizona Association of Community College Trustees will be at the Capitol on January 25 to meet with the legislators. She will give a report on that next month.

Adjournment:

Dr. Montierth moved, and Mrs. Moody seconded, to adjourn the meeting. The motion carried unanimously (McMaster, Moody, Montierth, and Larson voting in favor). The meeting adjourned at 1:35 p.m.

Respectfully submitted,

/s/ Jodi Keim

Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson

Jeff Larson, Chair

/s/ Brad Montierth

Brad Montierth, Secretary