

# Graham County Community College District

## Regular Governing Board Meeting Minutes

January 11, 2024 – 1:00 p.m.  
Student Services Building - District Governing Board Room - 244

Roll Call: Present: Jeff Larson, Chair  
Brad Montierth, Secretary  
Richard W. Mattice, Member  
Lois Ann Moody, Member

Absent: Tina McMaster, Member

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Phil McBride, Senior Dean of Gila County Campuses; Craig O'Donnal, Director of Support Services and Learning Technology, Information Resources; Pete Chidester, Dean of Arts, Humanities, & Social Sciences; David Udall, Executive Director of the Foundation; Kevin Peck, Dean of Business, Computers, & ITE; Kenny Smith, Dean of Student Services; Gary Sorensen, Dean of Students; Keith Alexander, Chief Government Affairs Officer; Aaron Burk, Dean of STEM; Kris McBride, Director of Marketing and Public Relations; Laurie Pennington, Director of Enterprise Risk Management; Aaron Westerfield, Director of Accreditation and Effectiveness; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 1:03 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance and acknowledged special guests: The Honorable Michael Peterson, Graham County Superior Court Judge; and Kristen Boilini, Managing Partner of Pivotal Policy Consulting.

Election of Board Officers: In compliance with A.R.S. §15-1443, officers of the District Governing Board were elected for 2024. (Report attached and made part of the official minutes.)

Mr. Mattice nominated and moved, and Mrs. Moody seconded, that Mr. Larson remain as Chair, and Dr. Montierth remain as Secretary. The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor).

AACCT Representative: The Board was asked to consider designating a member to serve and represent the District on the Arizona Association of Community College Trustees (AACCT) for 2024. (Report attached and made part of the official minutes.)

Mr. Mattice nominated and moved, and Dr. Montierth seconded, that Mrs. Moody serve as the AACCT representative. The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor).

Call to The Public: There were no comments from the public.

Minutes: Mrs. Moody moved, and Dr. Montierth seconded, to accept the recorded minutes of the Special and Regular meetings from November 16, 2023. The motion passed unanimously (Moody, Mattice, Montierth, and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/



Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2023 through November 30, 2023. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Dr. Montierth moved, and Mrs. Moody seconded, to accept the following vouchers:

<u>PAYROLL</u>	<u>EXPENSE</u>
#P1 (Oct.) \$3,599,279.99	#1 (Oct.) \$2,337,634.85
#P1 (Nov.) \$2,974,962.97	#1 (Nov.) \$2,656,376.39

The motion passed unanimously (Moody, Mattice, Montierth, and Larson voting in favor).

### **Reports**

Greenlee County: Report attached and made part of the official minutes.

Gila County: Report attached and made part of the official minutes.

Foundation/Alumni: Report attached and made part of the official minutes.

### **Old Business**

There were no Old Business items presented for review or consideration.

### **New Business**

Tuition Assistance Program: President Todd Haynie introduced Graham County Superior Court Judge, Michael Peterson, who initiated a Tuition Assistance Program for formerly incarcerated individuals in Graham County. Judge Peterson provided an overview of the Graham County Adult Drug Court, emphasizing how tuition assistance offers crucial support to individuals dealing with substance abuse issues and seeking help. The program's viability is attributed to donations from the Lion's Club, with the hope of extending its benefits beyond the Graham County Adult Drug Court in the future. Judge Peterson expressed gratitude to Eastern Arizona College for its community involvement and appreciated their support.

Legislative Update: Mrs. Kristen Boilini, Managing Partner of Pivotal Policy Consulting, provided an update on Arizona legislative issues. She has worked closely with the Arizona Community College Coordinating Council (AC4) and EAC since the 1990s. Mrs. Boilini discussed her role in lobbying for community colleges in the state, coordinating individual lobbyists and creating teams to amplify their power and presence, ensuring a unified message. The legislative session started on Monday. AC4's legislative agenda is focused on educating legislators. They aim to leverage the strong relationships the CEOs and lobbyists have developed with representatives, many of whom have ties to rural Arizona. One item that continues to be on their agenda is addressing the Expenditure Limitation.

### **Standing Business**

Courses/Curricula: Vice President Wood presented thirty-three new course proposals, four course modifications, two new curricula, six curriculum modifications, and two curriculum deletions for consideration. Mr. Mattice inquired about the status of our marching band. President Haynie confirmed that we still have a marching band, and notably, we are the only community college in the state with one. They are scheduled to visit the state capitol later this month. (Report attached and made part of the official minutes.)

Mr. Mattice moved, and Dr. Montierth seconded, to approve the courses and curricula as presented. The motion passed unanimously (Moody, Mattice, Montierth, and Larson voting in favor).

Contracts: There were no contracts presented for consideration.

Policies & Regulations: President Haynie presented Regulations 4740.01 "Cell Phone Privilege Guidelines," and 6240.01 "Procedures for Selection of Instructional Materials" for informational purposes only. (Report attached and made part of the official minutes.)

Personnel: President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)



Consider Out-of-Country  
Travel:

President Haynie presented out-of-country travel for consideration by the Board. Graham County Community College District's Travel Policy 2110.00 was updated in accordance with the State of Arizona Accounting Manual, defining out-of-country travel to include all travel outside of the contiguous United States. (Report attached and made part of the official minutes.)

Mrs. Moody moved, and Dr. Montierth seconded, to approve the out-of-country travel as presented. The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor).

#### **General Information**

Chair Larson announced that the next District Governing Board meeting is scheduled for Thursday, February 15, 2024, at 1:00 p.m.

As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events. He reported that faculty returned this week, on Monday, January 8. The Monster Symposium, a series of trainings and updates for our faculty and staff, was successful this week. On Tuesday, January 9, 2024, we introduced the two new bachelor's degrees to our faculty and staff, and it was a well-received experience. We anticipate a great spring semester, and enrollment continues to be positive. As of this morning, our estimated FTSE is up by 5.1%.

President Haynie extended an invitation for all to attend a Pep Rally Press Conference next week on January 18, 2024, at 11:00 a.m. in the Guitteau Gym. The public and media will be present, and we will announce our two new bachelor's degrees.

#### **Executive Session**

Dr. Montierth moved, and Mrs. Moody seconded, to convene into Executive Session at 1:50 p.m. to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property pursuant to A.R.S. §38-431.03(A)(7). The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor).

Reconvened to the Public:

The meeting was reopened to the public at 2:15 p.m.

#### **Board Direction to the Administration Re: the Purchase of Property:**

In the Executive Session, the Board held a discussion regarding the potential purchase, sale, and lease of real property and was asked to direct the Administration accordingly.

Mrs. Moody moved, and Mr. Mattice seconded, to direct the Administration to follow the Board's direction as discussed in the Executive Session regarding the purchase, sale, or lease of certain real property. The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor).

#### **Adjournment**

Dr. Montierth moved, and Mr. Mattice seconded, to adjourn the meeting. The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor). The meeting adjourned at 2:17 p.m.

Respectfully submitted,

/s/ Jodi Keim

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Jodi Keim  
Recording Secretary

Attest:

/s/ Jeff Larson

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Jeff Larson, Chair

/s/ Brad Montierth

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Brad Montierth, Secretary