



Krista Kouts
Work Study Coordinator
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FINANCIAL AID

WORK STUDY JOB POSITION

Reception/Greeter
Discovery Park Campus
Monica Clarine

Position Summary:

Monday through Friday from 11:00 to 2:00 you would be present at Discovery Park to greet visiting members of the public. Your responsibilities will be to greet people, give them an introduction to the exhibits in the gallery, give general information about the grounds and area, and facilitate the shuttle ride. Occasional cleaning and landscape tasks will also be required; working indoors and outdoors in varying weather conditions. Personal transportation is needed to get to/from the campus. Please send your work study application and resume to monica.clarine@eac.edu. Once you have been hired, a copy of your work study application must be turned into the Financial Aid office and all necessary documents, including payroll packet, need to be submitted to the Human Resources Department.

To Apply:

Email work study application and resume to:
monica.clarine@eac.edu

Or apply in person at:
Discovery Park Campus
1651 W. Discovery Park Blvd.
Safford, AZ 85546