



FINANCIAL AID

Krista Kouts
Work Study Coordinator
krista.kouts@eac.edu
(928)428-8288

WORK STUDY JOB POSITION

Office Assistant
Student Life
Marci MacDonald

Position Summary:

File, copy, answer phones, run errands, yearbook distribution, student handbook distribution, other duties as assigned. Apply in person, bring work study application to the Student Life Office, located in the Activity Center. Once you have been hired, a copy of your work study application must be turned in to the Financial Aid Office and all necessary documents, including a payroll packet, need to be submitted to the Human Resources Department.

To Apply:

Submit work study application in person at the Student Life Office #114

Contact Phone: (928) 428-8354