



Krista Kouts
Work Study Coordinator
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FINANCIAL AID

WORK STUDY JOB POSITION

Office Assistant/Stage Crew
Fine Arts
Jeff Skiba

Position Summary:

Assist with day-to-day operations as an office assistant. General computer skills and organizational abilities required. Work nights and weekends of games and events. Apply in person at FA-106. Must fill out and submit a work study application to the work study department supervisor. Once you have been hired, a copy of your work study application must be turned in to the Financial Aid Office and all necessary documents, including a payroll packet, need to be submitted to the Human Resources Department.

To Apply:

Submit work study application by email to:
Jeff Skiba at jeff.skiba@eac.edu

Contact Phone: (928) 428-8460