



FINANCIAL AID

Krista Kouts
Work Study Coordinator
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WORK STUDY JOB POSITION

Community Work Study

Office Assistant
Graham County Sheriff's Office
Ida Furnish

Position Summary:

Federal Work Study Only. Transportation needed. Under general supervision, student will work in office lobby greeting incoming visitors/public. Process police report requests, inmate visitors, filing documents and answer phones. Must fill out a work study application and confidentiality agreement for the Supervisor. Please contact by email and include work study application and resume to: ifurnish@graham.az.gov. Once you have been hired, a copy of your work study application must be turned in to the Financial Aid Office and all necessary documents, including a payroll packet, need to be submitted to the Human Resources Department.

To Apply:

Email work study application to:
ifurnish@graham.az.gov or drop off in person at:
600 W. Graham Canal Road, Safford, AZ 85546

Contact Phone: (928) 428-3141