



FINANCIAL AID

Krista Kouts
Work Study Coordinator
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WORK STUDY JOB POSITION

Community Work Study

Office Assistant
Graham County Attorney's Office
Debbie Barnes

Position Summary:

Federal Work Study Only. Transportation needed. Under general supervision, prepare a variety of criminal case files, scan and close out files, prepare legal documents, answer phones, general office duties. Please submit work study application and resume by email to: dbarnes@graham.az.gov. Once you have been hired, a copy of your work study application must be turned in to the Financial Aid Office and all necessary documents, including a payroll packet, need to be submitted to the Human Resources Department.

To Apply:

Email work study application and resume to:
dbarnes@eac.edu or drop off in person at:
800 Main Street, Safford AZ 85546 - Basement

Contact Phone: (928) 428-3620