



FINANCIAL AID

Jessica Slan
Work Study Coordinator
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WORK STUDY JOB POSITION

Nursing Department Assistant
Nursing
Sara Lemley

Position Summary:

File, sort and organize folders. Copying, creating and editing PowerPoint presentations, grading. Must have knowledge of MS Word, Excel and PowerPoint. High level of integrity and confidentiality required. Students applying for this work position cannot be a Nursing major. Apply in person or please email work study application, including resume to: sara.lemley@eac.edu. Once you have been hired, a copy of your work study application must be turned in to the Financial Aid Office and all necessary documents need to be submitted through the Human Resources Department.

To Apply:

Email work study application to:
sara.lemley@eac.edu or apply in person at:
Nursing Building

Contact Phone: (928) 428-8396