

## WORK STUDY JOB POSITION

Nursing Department Assistant Nursing Erica Parnell

## **Position Summary:**

Grade student papers and web study materials, filing, copying, maintaining EMS inventory, other duties as assigned by the EMS faculty. Must know MS Word, Excel, and PowerPoint. Ability to navigate web study courses. Students applying for this work position <u>cannot be Nursing majors</u>. Apply in person or please email work study application, including resume to: <u>erica.parnell@eac.edu</u>. Once you have been hired, a copy of your work study application must be turned in to the Financial Aid Office and all necessary documents need to be submitted through the Human Resources Department.

## To Apply:

Email work study application to: <u>erica.parnell@eac.edu</u> or apply in person at: Nursing Building

Contact Phone: (928) 428-8396