



FINANCIAL AID

Krista Kouts
Work Study Coordinator
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WORK STUDY JOB POSITION

Marketing and Public Relations Assistant
Marketing
Lori Dugan

Position Summary:

Maintain the following: news article tracking, ad portfolio, Facebook page, stock room, and business card file. Take photographs at campus games and events, answer phones, filing, write and proof news releases, run errands, set up photo shoots, videography, and other duties as assigned. Apply by sending a sample of your work (writing, photography and graphic design) and work study application to: lori.dugan@eac.edu. Once you have been hired, a copy of your work study application must be turned in to the Financial Aid Office and all necessary documents, including a payroll packet, need to be submitted to the Human Resources Department.

To Apply:

Submit work study application, a sample of your work (writing, photography and graphic design) to lori.dugan@eac.edu

Contact Phone: (928) 428-8911