Krista Kouts
Work Study Coordinator
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WORK STUDY JOB POSITION

Computer Services Work Study
Computer Services
Craig O'Donnal

Position Summary:

Responsibilities include but are not limited to: answering phones, creating computer work orders for techs, cleaning computers and peripherals, wiping hard drives, inventorying computer equipment, auction preparation, and other duties as assigned. Student workers may also assist Computer Techs with Work Orders or classroom mediation projects. Priority will be given to Computer Ed Students. Must fill out and submit a work study application to the work study department supervisor. Once you have been hired, a copy of your work study application must be turned in to the Financial Aid Office and all necessary documents, including a payroll packet, need to be submitted to the Human Resources Department.

To Apply:

Email work study application to:
craig.odonnal@eac.edu   or apply in person at:
Computer Services Building

Contact Phone: (928) 428-8371