



FINANCIAL AID

Krista Kouts
Work Study Coordinator
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WORK STUDY JOB POSITION

Choral Ensemble Assistant
Fine Arts
Gideon Burrows

Position Summary:

Set up choir room for rehearsal, take attendance, organize submitted assignments, keep records and produce reports, distribute memos, make posters for events, manage performances, assist with tutoring, organize/manage and assign costumes and uniforms. Also assist Choral Office Assistant in managing choral library. Your application must be submitted by Friday, August 14. Must fill out and submit a work study application to the work study department supervisor. Once you have been hired, a copy of your work study application must be turned in to the Financial Aid Office and all necessary documents, including a payroll packet, need to be submitted to the Human Resources Department.

To Apply:

Submit work study application and resume by email to:
gideon.burrows@eac.edu

Contact Phone: (928) 428-8464