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## FINANCIAL AID

### WORK STUDY JOB POSITION

Advance Team  
Enrollment Management/Admissions  
Chalene Preston

#### **Position Summary:**

The Advance Team is a "hand-picked" group of the best EAC has to offer. In their highly visible role as EAC Student Ambassadors, the Advance Team plays an important part in marketing the College to new students and creating a positive image to the public at large. The Team represents the college in many ways: hosting events for prospective students and their families; giving tours of campus; directing EAC's phone traffic, assisting with critical mailings to prospective students, and assisting visitors with lobby computers. Requirements: GPA of 3.0 or above, and strong communication and organizational skills. To apply, stop by Admissions Office to request an application. Applicants must "try out" for position at REPTILE RUSH. Must fill out and submit a work study application to the work study department supervisor. Once you have been hired, a copy of your work study application must be turned in to the Financial Aid Office and all necessary documents, including a payroll packet, need to be submitted to the Human Resources Department.

#### **To Apply:**

Submit work study application in person to the Admissions Office

Contact Phone: (928) 428-8332