



Position Open Notice
Adjunct Masonry Instructor, ADC Prison Program
Safford, Arizona

College and Area Information:

Eastern Arizona College and Gila County Provisional Community College District have partnered to provide higher education services in Gila County at the Gila Pueblo Campus in Globe, Payson Campus, and other sites. As the educational service provider, Eastern Arizona College's offerings within Gila County are fully accredited community college programs. Eastern Arizona College is the oldest member of the Arizona Community College system and is fully accredited by The Higher Learning Commission.

Position Summary and Organizational Relationship:

The Masonry Instructor, ADC Prison Program reports to the Coordinator of Prison Programs. Funding for this position is contingent upon continuation of a contract with the Arizona Department of Corrections Rehabilitation and Re-entry and continuation of this position/program within that contract.

Required Qualifications:

- Five years verifiable occupational experience in the Masonry Trade
- Must pass extensive background checks by the Arizona Department of Corrections
- Must pass pre-employment drug screenings as required by the Arizona Department of Corrections
- Ability to work effectively in a high-security setting with a diverse group of individuals.
- Ability to effectively utilize computer programs and productivity tools for communication, record keeping, supplemental instruction, instructional preparation, etc.
- Must be willing and able to work a non-traditional evening schedule at Graham Prison.

Preferred Qualifications:

- AAS degree or higher in related field of study.
- Ability to work and interact effectively with Arizona Department of Corrections staff, College personnel, and students and be able to deal with the challenges and stress of a high security environment.
- Teaching experience in Masonry and the ability to relate to and address all levels of student preparation.
- Strong organizational and record keeping skills.
- Experience working in a high security environment with an all-male student body.

Essential Functions:

- Teach 20-25 incarcerated adult male students approximately 9 hours per week.
- Adhere to a work schedule determined by the contracting agency that will include training days.
- Teach entry level proficiencies in blueprint reading for masonry, Masonry I, II and III, and Concrete Work.
- Maintain true and accurate records reflecting student progress and achievement for all courses taught.
- Conduct and report on classroom assessment.
- Update course outlines, pre- and post-test and curriculum as needed.
- Comply with all Arizona Department of Corrections policies and procedures as well as all District policies and procedures.

Application Information:

Applicants should submit a letter of application addressing each of the required and preferred qualifications and describing experiences related to the position responsibilities, a signed copy of the EAC application form available on EAC's website ([EAC Application Form](#)) to careers@eac.edu or materials can be mailed to the address listed below:

Eastern Arizona College
Human Resources – AP243
615 N. Stadium Avenue
Thatcher, AZ 85552-0769

The submission of all required application materials for the screening committee's review is the responsibility of the applicant. Applicants must be prepared to interview at their own expense.

Closing Date:

Open until filled. Review of applicants will begin immediately and continue until the successful candidate is identified.

Compensation and Position Availability:

Adjunct instructor pay varies based on the load hours and student count. The anticipated start date is **January 10, 2024**.

Questions:

Human Resources Department
Voice: (928) 428-8915
FAX: (928) 428-2578
E-mail: Careers@eac.edu

EASTERN ARIZONA COLLEGE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Eastern Arizona College is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, and does not discriminate on the basis of race, creed, color, national origin, disability, age, or sex in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, educational services, programs, and activities. Eastern Arizona College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S. Code § 1092(f) and the Higher Education Opportunity Act of 2008, by distributing an Annual Security and Fire Safety Report. The report is intended to inform the campus community of campus safety information, Clery Act crime statistics, on-campus housing fire data and statistics, and policies and procedures relating to sexual violence, emergency response, and other safety factors. A copy of EAC's Annual Security and Fire Safety Report can be found at <https://eac.edu/student-life/campus-safety.php>. Additional copies are available at the Alumni Library (Thatcher Campus), the Learning Resource Center (Payson Campus), and the library (Gila Pueblo Campus). A paper copy of the report will be provided upon request at EAC's District Office, located at 615 N. Stadium Avenue, Thatcher, AZ. A daily crime log listing all criminal and alleged criminal incidents reported to campus police/security is available on-site, during normal business hours, at each of the campuses: EAC Police Department, located at 620 N. College Avenue, Thatcher, AZ (Thatcher Campus); Gila Pueblo Campus Administration Office, located at 8274 Six Shooter Canyon Road, Globe, AZ (Gila Pueblo Campus); and Payson Campus Administration Office, located at 201 N. Mud Springs Rd., Payson, AZ (Payson Campus). A fire log containing all reported fires that occurred at any of EAC's on-campus student housing facilities is available during normal business hours at the Housing Office, located at 900 N. College Avenue, Thatcher, AZ.