EMERGENCY NUMBERS

Area Code (928)

Fire, Medical, Police ................................................................. 911, or 9-911 on campus phones
Campus Police ........................................................................... 428-8240 or 428-8241
After Hours 965-8240

Graham County Sheriff’s Department (24-hour dispatch) ................. 428-0808
Sexual Assault Crisis Line (24-hour hotline) ................................... (800) 400-1001
Mt. Graham Safe House ................................................................. 348-9104
Student Life Office (Mon. – Fri. 8:00 a.m. – 5:00 p.m.) ................... 428-8354
Counseling Office (Mon. – Fri. 8:00 a.m. – 5:00 p.m.) ................. 428-8253
Residence Towers On-Call Phone Number ................................... 322-1711
Mark Allen On-Call Phone Number ............................................. 322-1711
Nellie Lee On-Call Phone Number .............................................. 322-1711
Residence Life Administrator ...................................................... 428-8605
Director of Residence Life & Housing Office ............................... 428-8606

CAMPUS ALERT SYSTEM

The audible alert system, which is intended to provide students, employees, and visitors with an audible notification of an emergency event, is located in the Memorial Bell Tower. It consists of speakers that produce both tone or voice output designed to be audible throughout campus.

The audible alert system, along with other methods of notification, are utilized to quickly disseminate information throughout campus in the event of an emergency. The audible alert system is designated and maintained for emergency use only and will be periodically tested to assure that it is functioning correctly and to evaluate police, employee, and student response.

NOTE: All students are required to know and abide by the information in this handbook and in the most current website version.
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## 2023 - 2024 Student Handbook & Activities Calendar

The Eastern Arizona College Student Handbook and Thatcher Campus Activities Calendar is published by the Student Life Office and provides basic information important to student success while living and studying at Eastern Arizona College. All students are required to know and abide by the information in this handbook. Full text of the rules and regulations that apply to every student attending EAC are found in the current issue of the general catalog. Questions about the Handbook or Calendar can be directed to EAC's Student Life Office, located in the Gerald L. Hoopes Jr. Activities Center, Room 114, on the Thatcher North Campus. The electronic form of the Handbook at eac.edu/Campus_Life/Student_Handbook/ is considered the current, official version. Information and events may be added and dates, times and locations may be changed at any time. The electronic version of this calendar, at eac.edu/Utilities/News_and_Events/calendar.shtml, will be updated on a regular basis to keep its content as accurate as possible.

### Thatcher Campus Office Directory

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Susan Wood</td>
<td>VICE PRESIDENT OF ACADEMIC AND STUDENT AFFAIRS</td>
<td>Student Services Bldg., Rm. 218 (928) 428-8314 <a href="mailto:kevin.peck@eac.edu">kevin.peck@eac.edu</a></td>
</tr>
<tr>
<td>Aaron Burk</td>
<td>ACADEMIC DEAN</td>
<td>Math/Science Bldg., Rm. 201 (928) 428-8259 <a href="mailto:aaron.burk@eac.edu">aaron.burk@eac.edu</a></td>
</tr>
<tr>
<td>Peter Chidester</td>
<td>ACADEMIC DEAN</td>
<td>Academic Programs Bldg., Rm. 264 (928) 428-8483 <a href="mailto:peter.chidester@eac.edu">peter.chidester@eac.edu</a></td>
</tr>
<tr>
<td>Dr. Gary Sorensen</td>
<td>DEAN OF STUDENTS</td>
<td>Activities Center, Rm. 114 (928) 428-8354 <a href="mailto:gary.sorensen@eac.edu">gary.sorensen@eac.edu</a></td>
</tr>
<tr>
<td>Kevin Peck</td>
<td>ACADEMIC DEAN</td>
<td>Student Services Bldg., Rm. 218 (928) 428-8314 <a href="mailto:kevin.peck@eac.edu">kevin.peck@eac.edu</a></td>
</tr>
<tr>
<td>Kenny Smith</td>
<td>DEAN OF STUDENT SERVICES</td>
<td>Student Services Bldg., Rm. 216 (928) 428-8291 <a href="mailto:kenny.smith@eac.edu">kenny.smith@eac.edu</a></td>
</tr>
<tr>
<td>Dr. Phil McBride</td>
<td>SENIOR DEAN</td>
<td>Student Services Bldg., Rm. 219 (928) 428-8404 <a href="mailto:phil.mcbride@eac.edu">phil.mcbride@eac.edu</a></td>
</tr>
</tbody>
</table>

**GENERAL INFORMATION**
(928) 428-8472

**ADMISSIONS**
(928) 428-8272
admissions@eac.edu

**FISCAL CONTROL OFFICE**
(928) 428-8221
counseling@eac.edu

**COUNSELING CENTER**
(928) 428-8253

**FINANCIAL AID**
(928) 428-8267
finaid@eac.edu

**HOUSING OFFICE**
(928) 428-8606
housing@eac.edu

**STUDENT LIFE**
(928) 428-8270
records@eac.edu

**RECORDS AND REGISTRATION OFFICE**
(928) 428-8270
records@eac.edu
WELCOME TO ASEAC

As an enrolled full-time student you are automatically a member of the Associated Students of Eastern Arizona College (ASEAC), an organization which:

- Provides student leadership opportunities via student government, clubs, and workshops
- Represents students on campus committees
- Sponsors recreational activities
- Performs service projects for the campus and community
- Supports student clubs
- Provides student scholarships
- Provides cultural awareness and personal development opportunities

ASEAC STUDENT COUNCIL

Student Council meetings are held each Monday at 5:00 p.m. in the Gherald L. Hoopes Jr. Activities Center. Club representatives are required to attend, and everyone else is invited.

ASEAC EXECUTIVE COUNCIL 2023-2024

Mark Wren
President

Jackson Palmer
Vice President

Paige Palmer
Secretary

Addie Carpenter
Executive Assistant

Maren Marble
Service Coordinator

Tevin Robertson
Club Coordinator

Reiney King
Social Media & Publicity Coordinator

ASEAC ELECTIONS: RUNNING FOR STUDENT BODY OFFICE

Interested in running for ASEAC Executive Council office for 2024-2025?

LEADERSHIP OPPORTUNITIES FOR ELECTED STUDENT OFFICERS

- Activities planning and coordination
- Meeting supervision
- Budget management
- Interaction and team building with other students
- Representation on College committees and input regarding student issues
- Networking with College and community leaders
- Training and facilitating in leadership workshops.

TIME COMMITMENT

- Attend at least two weekly meetings
- Attend average of at least one activity per week
- Spend at least six hours per week in the Student Life Office
- Act as coordinator for at least one major activity (e.g. Homecoming)
- Assist with all other ASEAC events. Required to participate in Leadership Retreat for the three weekdays following Commencement

BENEFITS RECEIVED FOR YOUR TIME COMMITMENT AND HARD WORK

- In-state, full-time tuition and book scholarship for the two semesters you hold office and maintain full-time status with a 2.5 GPA
- Free admission for ASEAC events
- Free ASEAC apparel
- A desk and computer access in the Student Life Office
- Great leadership experience

If you’re interested in running for office, be active on campus during Fall semester and attend Student Council meetings frequently.

ASEAC EXECUTIVE COUNCIL POSITION INFORMATION

President: Runs the weekly Student Council meetings, supervises duties of other officers, attends weekly strategy meetings with advisors, and coordinates Retreat activities. Campus committees include Administrative Cabinet, Judiciary, Intercollegiate, and End-of-Year Activities.

Vice President: Substitutes for and assists the President as needed. Coordinates elections and Fall Homecoming. Campus committees include Financial Aid and Judiciary.

Publicity Coordinator: Prepares all publicity for ASEAC events including posters, news releases, radio spots, emails, and fliers. Campus committees include: Academic Standards (which meets on a weekly basis), and Equal Employment Opportunity.
Secretary/Treasurer: Prepares two meeting agendas and two sets of meeting minutes per week. Prepares financial reports. Maintains information files for clubs. Campus committees include Financial Aid, End-of-Year Activities, and Intercollegiate Athletic.

Service Coordinator: Plans and coordinates all service projects and blood drives. Maintains a bank of possible service projects and a record of service by ASEAC clubs. Campus Committees include Academic Standards (which meets on a weekly basis), and Equal Employment Opportunity.

Executive Assistant: Prepares the weekly Monday Monster, oversees clubs, and fulfills other tasks assigned by the President. Campus Committees include End-of-Year Activities and Judiciary.

Club Coordinator: Assists Campus Clubs with activities, events, and service projects on and off campus. Officers are assigned to serve as ASEAC Club Liaisons.

Student Body elections will be held in February. Petitions will be distributed at the Student Council and Candidate Information meeting in the Gherald L. Hoopes Jr. Activities Center Bonita Room. Watch for the Student Body elections fliers for more details.

LEADERSHIP TRAINING
ASEAC Executive Officers, Club Officers, or anyone interested in Student Leadership may enroll in CSL 103 Fall and CSL 114 Spring “Leadership Techniques.” It is a one-credit class. The focus is gaining student leadership experience while maintaining your academic focus. Check the class schedule for dates.

BLOOD DRIVE
ASEAC sponsors a Red Cross Blood Drive each semester. We have been recognized as an outstanding donation site. Many lifelong donors give blood for the first time at EAC! Eat iron-rich foods and drink plenty of non-caffeinated beverages prior to donation. Call the Student Life Office for more information at (928) 428-8354.

CLUBS ON CAMPUS
Student clubs partially-funded by ASEAC meet the following criteria:
- Have a constitution
- Hold regular meetings
- Have elected officers
- Prepare financial reports
- Prepare agendas and minutes for all meetings
- Send a representative to Student Council each week
- Participate in basketball homecoming
- Do a service project each semester

TO START AN ASEAC CLUB
If there is a group of at least 10 full-time students interested in forming an ASEAC-recognized and supported club, you can get more information by doing one of the following:
- Ask for Club Start-Up Info in the Student Life Office
- Attend a Student Council meeting at 5:00 p.m., on Mondays
- Contact the ASEAC Executive Assistant

See “Clubs on Campus” for more information about the responsibilities of an ASEAC-recognized and supported club.

ASEAC CO-CURRICULAR CAMPUS CLUBS
- Academic Honors: Phi Theta Kappa (PTK)
- Athletics: Gila Force (Volleyball, Soccer, Basketball, Baseball, Softball & Golf)
- Business: Phi Beta Lambda (PBL), Media Communications, Young Farmers & Ranchers, Advance Team, STEM Club, Cosmetology, Advance Team
- Communicative: English Monsters, Media Communications
- Cultural & Diversity: Pride Monsters, Polynesian, Intertribal, Multi-Cultural, Black Student Union (BSU)
- Fine Arts: Band, Choir, Drama, Orchestra
- Gaming: Esports, Tabletop Gaming Clubs
- Health Professions: NAMI on Campus, Student Nurses Association (SNA), Health Professions, EMS
- Political: Republican, Democrat, Bipartisan
- Recreational: Outdoors Club, Rodeo
- Religious: Gila Valley Institute Newman Catholic Student Association
- Residence Life: Residence Towers, Mark Allen Hall, Nellie Lee Hall, Wesley Taylor Hall
- Service: Omega Monsters, ASEAC Ribbon Club
- Spirit: Rowdy Reptiles, Cheerleaders

CULTURAL AWARENESS AND COMMUNITY SERVICE

AWARENESS WEEKS/MONTHS
The following are some of the awareness periods for which ASEAC sponsors activities:

Black History ........................................................................................................... February
Women’s History ................................................................................................... March
Unity in the Community ...................................................................................... March
Native American Heritage ..................................................................................... April
Asian Pacific Islander Heritage ............................................................................. May
Hispanic Heritage ................................................................................................ September
Veterans Commemoration .................................................................................. November
**SERVICE PROJECTS**

All ASEAC-recognized clubs are required to participate in one service project per semester. ASEAC has several pre-scheduled service projects such as Food Drives, Blood Drives in November and April, Spooktacular in October, Go Gold Run in February, FNL in April, and Community Fundraising Events. Additional activities and projects are encouraged.

**DANCES**

- Dances are sponsored by ASEAC.
- Dances are held in various locations throughout campus.
- Full-time EAC student with EAC ID: FREE.
- All others: $5, unless otherwise advertised; must have ID proving you are age 18 or older.
- No one under the age of 18 (unless they have full-time student status) allowed unless approved ahead of time by the Dean of Students.

People enjoy a wide variety of music. The DJs try to play different types throughout the evening. If you have suggestions or requests, please place them with the Head Chaperone. Anyone who harasses the DJ will be asked to leave the dance.

No food, drink, tobacco, candy, or gum is allowed.

The chaperones and/or Eastern’s Campus Police reserve the right to refuse participation to any-one whose behavior or dress is inappropriate or who is under the influence of drugs or alcohol.

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**THINGS TO DO ASAP!**

**GET YOUR STUDENT IDENTIFICATION CARD**

**New students:** Have a picture taken to receive your full-time student photo identification card at the Library. This is not your yearbook photo!

**Returning students:** Be sure to get your full-time student photo identification card validated for the current semester at the Cashier’s window in the Fiscal Control Office of the Student Services Building.

Lost cards can be replaced for a $10 fee payable at the Cashier’s window. Student identification cards serve as your ID card for:

- Campus Dining
- Library and Media Center checkouts
- Free Admission to EAC sponsored athletic and performing arts events
- Game Room checkouts
- Participation in ASEAC activities either free or at a reduced rate
- Visitation check-in for the residence halls

**SET UP YOUR CAMPUS WI-FI ACCOUNT**

Visit the EAC Alumni Library to help set-up your cell phone and other electronic devices. You can also visit the Library’s website and “How to Guides” for directions on setting up wi-fi access.

**EAC DEBIT CARD**

No more waiting in long lines to get your work study paycheck or financial aid disbursement. All students receiving Financial Aid will automatically be enrolled in our new BankMobil program.

Students at EAC will now receive financial aid distributions and work study wages on their own MasterCard Debit Card through BankMobil.

Instead of hassling with cashing a check, your money will automatically be deposited electronically to your own Eastern Arizona College Debit Card managed by BankMobil. It’s faster, safer, and more convenient.

This prepaid card gives you the power of MasterCard, but it’s NOT a credit card. You’re using your own money from your own financial aid. No application. No credit check. It’s that easy.

- Use your card everywhere MasterCard Debit Cards are accepted, including the EAC Bookstore
- Get the cash you need at the BankMobil ATM located in the Student Activities Center or receive cash-back at many stores.
- Shop online, by phone, and by mail order.
- Pay many bills such as cable, ISP, utilities, insurance, and more.
- Be safer—If the card is lost or stolen, you won’t lose your money.

If you are not automatically enrolled, you can sign up for the card by calling the EAC Fiscal Control Office at (928) 428-8221.

For more information, call the EAC Fiscal Control Office.
RENT A U.S. POSTAL BOX

It is the safest, most reliable way to receive your letters and packages. Do not have mail delivered to the residence halls or the College as we cannot guarantee its security! Thatcher Post Office is at 1122 North Stadium Avenue, diagonally northwest across U.S. Highway 70 from Mark Allen Hall. Window hours are Monday – Friday, 8:30 a.m. – 4:30 p.m. The lobby is always open for mail access.

- One student per box
- No charge for first two keys/replacement key = $9/lock change = $15
- $40 for six months or $80 annually (subject to change)

Bring two forms of photo ID and complete the post office’s application with your physical address. Campus addresses are:

- Mark Allen Hall, 1055 N. Stadium Ave.
- Nellie Lee Hall, 916 N. College Ave.
- Residence Towers, 900 N. College Ave.
- Wesley Taylor, 853 N. Stadium Ave.

Students that live on campus may have their mail/packages delivered to the EAC Mailroom at no charge. If students chose to utilize the Mailroom, please stop by and fill out a routing form that will allow us to send a text message once your packages arrive. The address if of course 615 N. Stadium Ave. with any and all mail addressed “Attn: Student Name” and which dorm you reside in. You will only be able to retrieve your mail 8:00 a.m. – 5:00 p.m., Monday through Friday.

WHAT’S HAPPENING

How do you find out what is going on at EAC?

- Monday Monster delivered to your Monster Mail account—check it often for important information
- Online Activities Calendar at eac.edu/#news
- E-mail alerts for specific events to your Monster Mail account
- Electronic sign at the front of the Gherald L. Hoopes Jr. Activities Center
- Posters on A-frames throughout campus and bulletin boards
- Sign-up for text message alerts. Text “subscribe” to (928) 428-8384
- Follow ASEAC Social Media sites:
  - @ASEAC_Monsters

ASK FIRST!

MEETINGS, SOUND SYSTEMS, SIGNS, AND SOLICITATIONS

Notices, solicitations, and event advertising must be approved by the Student Life Office before posting. Post approved material on bulletin boards only. No items may be posted on/in the Student Services Building, Academic Programs Building, or the Clock Tower. Do not post on painted or glass surfaces. Please do not cover up or tear down flyers for current or future activities. The Student Life Office must approve requests for the following items:

- All Bulletin Board Postings—student messages, ride requests, etc. are posted on the board outside of the Game Room.
- Indoor or Outdoor Facility Usage—if your club or group wants to use any campus facility, reserve it first at the Student Life Office!
- Sales and Solicitation—all solicitation or selling of products and articles is prohibited except by organizations and groups directly connected with the College.
- Before using stereos and sound amplifiers—consideration of others and mutual respect are among the most important ingredients of successful campus life. Noise levels at any time of day or night that negatively affect study, sleep, or other activities on campus or in the neighborhood will not be tolerated.
ALUMNI LIBRARY & MEDIA CENTER

Fall and Spring Semester Hours

Monday – Thursday ......................................................................................................................... 7:00 a.m. – 10:00 p.m.
Friday ................................................................................................................................................. 7:00 a.m. – 5:00 p.m.
Saturday ............................................................................................................................................. 10:00 a.m. – 6:00 p.m.
Sunday ............................................................................................................................................... 6:00 p.m. – 10:00 p.m.

• Media Center closes 10 minutes before the library closes.

Summer Session Hours

Monday – Friday ............................................................................................................................... 8:00 a.m. – 5:00 p.m.
Saturday – Sunday .................................................................................................................................................... Closed

• Hours for holidays and between semesters vary; all changes to the above schedules are posted in the library.

To take advantage of the many services of the Library, students should come to the Circulation Desk to check out library items including books, DVDs and computers.

The Library maintains a website at eac.libguides.com/libraryhome, where you can find updates to service information and links to online resources.

The following are just a few of the resources available to you in the EAC Alumni Library:

• Non-fiction and fiction books
• DVDs (up to 5 DVDs for 7 calendar days)
• Online databases containing full-text e-books, magazine and newspaper articles, government documents, poems, short stories, dramas, and essays as well as biographical and critical information are available 24/7 via the Internet.
• Arizona hometown, regional, and national newspapers are available in print and online.
• Books and magazines may be checked out for a period of four weeks. Books may be renewed for two additional four week periods unless a hold has been placed on an item.
• Equipment for checkout including calculators, headphones, chargers and laptops available on a first come, first served basis.
• Study rooms are provided for individual or group use.
• The Director of Library Services or a trained staff member can assist in locating resources and utilizing databases/online resources.

Search the library’s catalog, renew items or place a hold on an item at eac.bibliovation.com.

MEDIA CENTER INFORMATION

• 64 computers are located in the Media Center for research, assignments and other Internet use.
• Laser printers and scanner (color printer upon request).
• Wi-fi set-up on student laptops and other devices is available in the Media Center.

STUDENT LEARNING CENTER (TUTORING & ACADEMIC SUPPORT SERVICES)

The Student Learning Center (SLC) is located inside the Alumni Library to the left as you walk through the entrance. The SLC provides free tutoring and study support in most general education subjects such as Mathematics, Chemistry, Biology, Health Sciences, Writing, English, and Social Sciences and Humanities. Tutors are available according to the schedules posted — no appointment is needed. Come to the SLC during the tutor’s scheduled time, stop at the sign-in desk and ask for the tutor that specializes in your class.

Writing/English tutors are available according to the schedule for in-person tutoring or students can send papers to tutors@eac.edu for review. Include your contact information and all assignment information. Allow one day for the paper to be reviewed and returned to you.

The SLC is staffed by tutors who have taken the classes at EAC they are tutoring for and have been recommended by the instructor of that class. Tutors can help students learn how to use Gila Hank, Canvas, Monster Mail, and Microsoft 365. They can help with understanding course information, syllabi, and provide useful techniques and tips for better learning and study skills. Tutors receive formal training before they start working and are focused on supporting your academic success! For more information e-mail cindi.reyes@eac.edu.

• Many resources are available for student use at the SLC such as calculators, math aids, formula sheets, 3-D anatomy models, periodic tables, and chemistry sets.
• Students are welcome to study in the SLC and work with tutors as needed and as often as they like. There are five computers, a printer, two tutoring rooms for one-on-one tutoring, and an open seating area. There is also a kitchen area for meal prep and clean-up with a microwave and sink. A soda and water vending machine is also in the SLC.
• The current tutor schedule can be accessed by going to eac.libguides.com/tutorsinspire/tutorsinspire or scanning the QR code on this page. Changes to the schedule are updated regularly.
CAMPUS EMPLOYMENT

FEDERAL WORK-STUDY PROGRAM (FWS)
Federal Work Study is a Campus Based Aid Program funded by the US Department of Education. Students must complete the Free Application for Federal Student Aid (FAFSA) and meet the priority service date of March 1 to be considered for an award. Once awarded students can locate work opportunities at the EAC web site: eac.edu/Student_Services/Financial_Aid/jobs.shtm. The pay rate is no less than the Federal Minimum Wage or the Arizona Minimum Wage, whichever is higher. Employees are paid twice monthly, generally on the first and third Friday of the month. For more information on the FWS program go online to the web site mentioned previously or contact the Financial Aid Office at (928) 428-8287.

INSTITUTIONAL WORK-STUDY PROGRAM (IWS)
Institutional Work Study is student employment funded by Eastern Arizona College. Students must complete the FAFSA to be eligible. Participants in the IWS program are generally selected by on-campus departments. Students can personally seek out employment at open positions which are listed at eac.edu/Student_Services/Financial_Aid/jobs.shtm. The pay rate is no less than the Federal Minimum Wage or the Arizona Minimum Wage, whichever is higher. Employees are paid twice monthly, generally on the first and third Friday of the month. For more information on the IWS program go online to the web site mentioned previously or contact the Financial Aid Office at (928) 428-8287.

OPPORTUNITIES & RESPONSIBILITY OF THOSE AWARDED EITHER FWS OR IWS.
- Accept work study offer within 21 days of being made the offer at eac.edu/NetPartnerStudent/Logon.aspx
- Read the work study handbook on line at eac.edu/Student_Services/Financial_Aid/jobs.shtm
- First time FWS or IWS employees must complete an “Employment Packet”. This packet is obtained at the Fiscal Control Window in the Student Services Building. Complete and return the packet, with supporting documents, to the Fiscal Control Window. Do not begin working before completing this packet.
- FWS and IWS are employment training opportunities. Treat this job like any other employment: be prompt, courteous, dress appropriately and learn and fulfill your responsibilities.
- Never work when you should be in class. Create a work schedule with your supervisor that does not interfere with your class schedule.
- Work with your supervisor on keeping an accurate time sheet. Never work more than 19.5 hours in a pay period.
- Find a work study job that will hopefully enrich your academic pursuits. If you want to be an elementary school teacher seek a work study job in America Reads, working at one of the local elementary schools with children who need help with reading and math. If your interest is computer science seek out employment with EAC technology department. Drama and music majors may seek employment in the Fine Arts Department. Let your work study experience add to your resume and more importantly give you valuable professional references for the future.

CAMPUS STORE
The Campus Store, located in the Gherald L. Hoopes Jr. Activities Center, carries a large selection of EAC sportswear, gift articles, personal items, candy and snacks. They also have school and class supplies.

PHONE
(928) 428-8381

HOURS
Monday – Friday .................................................................................................................. 9:00 a.m. – 5:00 p.m.
Saturday ................................................................................................................................. Open for special events

- To order your textbooks go to eac.textbookx.com
- Log in with your Gila Hank credentials to see all your courses and assigned textbooks on one page.
- The Online Bookstore sells a variety of textbook formats including new, used, eBook and rentals.
- Select shipping and deliver to your home or to campus. Checkout in only five minutes. Pick up location on campus will be the Campus Store.

COMPUTERS AND INTERNET USE
Use of Eastern’s Computer Equipment, Programs, or Accounts Including Internet Access
Most information about Campus Computing can be found at eac.edu/Student_Services/Computer_Services.

Eastern provides computers and Internet access for your responsible use. Inappropriate use of Eastern’s computer equipment, programs or accounts may result in termination of the privilege of using these items and may result in discipline including dismissal. You are also responsible for guests who use your computer to access the Internet utilizing Eastern’s programs or accounts.

STUDENT NETWORK ACCESS
Students are able to use the EacMonsterNet wireless network to connect their devices to the internet while on EAC’s Thatcher campus. For further information about EacMonsterNet coverage, including instructions on getting connected and list of campus areas with wireless, visit the Student Network Access Resource Page. This page can be accessed via a link on the main Computer Services page listed above or by locating it directly under the Student Services tab on EAC’s homepage.

Students who need access to a computer to start the process of connecting to EacMonsterNet may use the lobby registration computers or the Media Center.

For technical assistance, students can contact Computer Services by using the link to EacMonsterNet Technical Support, located at the bottom of the Student Network Access Resource Page. They can also request assistance by sending an e-mail to helpmehank@eac.edu.

EAC.EDU
USERS SHALL NOT:

- Transmit, publish, display, retrieve, or store any information or material in violation of state or federal law. This includes federal copyright laws.
- Transmit, publish, display, retrieve, or store any information or material that is obscene, profane, physically or sexually abusive, sexually explicit, or displays males or females in a state of undress or engaging in conduct that would be considered inappropriate for general public viewing or viewing in the general workplace.
- Transmit, publish, display, retrieve, or store any information or material that reasonably could be construed to create a hostile or offensive work or educational environment for members of a particular sex, religion, race, or ethnic background.
- Engage in conduct reasonably likely to disrupt use of the Internet or use of Eastern’s computer equipment or resources by others.
- Use Eastern’s computer equipment or resources for commercial or political purposes.
- Engage in conduct reasonably likely to compromise any system security device or security program.
- Engage in conduct likely to harm or destroy data or software maintained by another user without that user’s express consent, or to harm or destroy computer equipment.

Be aware! The Web is public domain and privacy cannot be assured to any user.

Full text of computer usage policy is available in Graham County Community College District Policy 2260.02.

INTERNET ALERT!

Use a unique password for everything. Passwords/passphrases should be at least 12 characters long and can include digits and capital letters for additional security. Don’t download software or attachments from an unknown source—you can get a computer virus. Backup files routinely. Not having a backup is the biggest security risk you can make! E-mail is not private. Someone other than the recipient may read it, copy it, and even distribute it around the world. Keep your personal information such as name, address, credit card, and Social Security number private.

CHAT ROOMS & SOCIAL NETWORK SITES

These sites are NOT private. Millions of people have access to information posted on sites including administrators, faculty, and potential employers. More important, people with negative intentions learn personal information that can lead to harassment, stalking, assault, and even murder. Do not share personal information. Get out of conversations or chat rooms that make you uncomfortable. Don’t respond to nasty, suggestive, or rude emails. If you choose to meet a cyber acquaintance:
- Make sure it is in a neutral, public location that doesn’t reveal where you live, work, or socialize
- Include friends in your early meetings so you are not alone with a stranger
- Communicate clearly if you do not want to continue a real or cyber relationship!

Report any problems or concerns with cyber criminals or stalkers.

COUNSELING

SOMEONE TO TALK TO

The EAC Counseling staff is available to assist you in making educational and personal decisions. Counselors can help you cope with immediate needs, personal or social problems, and adjusting to a new environment.

- The Counseling Center is located in the Student Services Building.
- Hours: Monday – Friday, 8:00 a.m. – 5:00 p.m., After hours and weekends, the counseling staff can be contacted in an emergency by Student or Residence Life staff or by Campus Police.
- Individual counseling for personal, academic, or career issues.
- Small-group counseling courses for credit to address personal development or study skills.

Call (928) 428-8253 for more information or an appointment.

ACADEMIC SUPPORT

College coursework can be stressful! Are you concerned with any of the following topics?

- Choosing a major
- Registering for classes
- Completing coursework
- Transferring
- Employment

If so, talk with one of the following knowledgeable staff members:

- Your selected faculty advisor. (Call Counseling at (928) 428-8253 for your advisor’s name. Advisor names and contact information are also listed in Gila Hank online and in the College catalog on each curriculum page).
- Counseling staff
- An instructor

FREE TUTORING

Please visit the Library to pick up a tutoring schedule or visit their website for more information:
eac.libguides.com/tutorsinspire/tutorsinspire.
IMPORTANT INGREDIENT FOR SUCCESS: ACADEMIC ADVISING

Here are some tips concerning what to expect from your advisor and what you can do to get the most out of advising:

**WHAT YOU CAN EXPECT FROM YOUR ADVISOR**

- Your advisor should be available to meet personally and regularly with you at least several hours during each semester.
- Your advisor should inform you of courses, programs, and degree requirements that affect your academic progress at Eastern Arizona College.
- If you are a transfer student, your advisor should help you obtain appropriate information from the transfer university of your choice.
- Your advisor should maintain accurate and open academic advising records to aid you in charting your academic career.
- Your advisor should make appropriate referrals to campus or community resources that will provide information or help, which is beyond her or his scope of expertise.

**HOW YOU CAN THE MOST OUT OF ADVISING**

- You should learn to use the Eastern Arizona Catalog and appropriate class schedules available through the EAC Internet website or in hard copy.
- You should become acquainted with the graduation and degree requirements that affect your academic program at Eastern Arizona College, and openly talk about them with your advisor.
- You should make periodic appointments with your advisor on a regular or as-needed basis.
- You should provide your advisor with accurate and timely information as to your academic progress or changes in your program.
- You should realize that you are ultimately responsible for the choices you make and that your rate of academic progress is dependent upon your actions, not those of your academic advisor.

ORIENTATION TO STUDENT SUCCESS

If you are struggling and need some help, or if you are doing well and want to do better, we strongly recommend a one-credit class that meets once a week for the semester called “Orientation to Student Success.” You can enroll in a section taught by an instructor in your area of academic interest and learn some basic study skills, develop good academic planning techniques, hear about some interesting activities and programs provided by Student Life, find out about scholarship and financial aid assistance, and get some really useful information about how to use the library for your maximum benefit. Look for the course CSL109, Orientation to Student Success, in the class schedule.

The Eastern Arizona College Counseling Department supports advisors by:

- Assisting students in determining who their advisor is and making sure they know how to contact their advisor.
- Assisting advisors with obtaining timely and accurate information pertinent to advising and their advising area.
- Making available within the Counseling Department the documents and information needed by students seeking to transfer.

QUESTIONS OR CONCERNS ABOUT ADVISING?

Come to the EAC Counseling Department for assistance, call (928) 428-8253, (toll-free (800) 678-3808 ext. 8253) or e-mail counseling@eac.edu.

CREDIT CARD AWARENESS

Do you really need a credit card? They are good for emergencies but can lead to high interest payments in addition to your expenditures. Card use suggestions:

- Carry just one card so you won’t “max out” several cards at high interest rates.
- Read the fine print. Look for a card with no annual fee.
- Cash advances usually have transaction fees attached.
- Check the application or do an online search to find the best annual percentage rate (APR).
- Look for a generous “grace period,” which is the amount of time before interest is charged.
- Get a card with a low credit limit of only $500 or $1,000 to help you control spending.
- Don’t ruin your credit history or worthiness by running up high credit card balances and having trouble paying them.
- If possible, keep the balance paid so no interest accrues.
- Always make payments on time.
EAC STUDENT ACTIVITIES CENTER: THE MONSTER PIT

The Monster Pit is for use by EAC students and staff. There are a variety of board games, video games, pool, ping pong, and air hockey. For outside activities, check out volleyballs, basketballs, frisbees, croquet, and tennis equipment. The TV Lounge offers use of a 75” TV. Students must show their student ID’s each time.

- **Monday – Friday** 2:00 p.m. – 11:00 p.m.
- **Saturday – Sunday** 4:00 p.m. – 11:00 p.m.

The Game Zone — located in The Monster Pit — is where you can sign-up for E-Gaming and competitions. Email Bryson.wren@eac.edu for more information. E-Gaming begins at 9:00 p.m. Monday through Thursday.

MONSTER EXCHANGE: EAC FOOD PANTRY

- Open on Monday – Friday: 10:00 a.m. – 1:00 p.m.
- Students must show ID each time.

For more information on The Monster Pit and Monster Exchange:

Patti Wren
Student Life Administrator
patti.wren@eac.edu
(928) 428-8384

GILA HANK

EAC’s mascot is the venomous Gila monster, fondly referred to as “Gila Hank.” This lizard can bite quickly and hold on tenaciously. The bite, while not considered lethal, is very painful and should be considered a medical emergency. When they bite, their powerful jaws chew the venom in through capillary action along grooves in their teeth. Gila Monster venom is about as toxic as that of a western diamondback rattlesnake.

However, a relatively small amount of venom is introduced in a Gila Monster bite.
HEALTH

Plan ahead for treatment of illnesses and injuries! Do not let an illness or injury go untreated—your grades will suffer as much as you do! Students are responsible for their own healthcare.

IMMUNIZATIONS

College life places you in contact with large groups of people; in your classes, living environment, and activities. Such a high level of interaction can make you susceptible to a variety of infectious diseases. The American College Health Association recommends that college students be up-to-date with vaccinations against diphtheria, flu, hepatitis B, measles, meningitis, mumps, polio, rubella, tetanus, and varicella (chicken pox). More recently a COVID-19 vaccination has been added to this list. It also recommends screening for TB (tuberculosis). Any of these diseases can be devastating and even deadly. Precautionary vaccinations can help deter such a tragic occurrence in your life. Many health insurance policies cover the cost of pre-college immunizations. Some Public Health Clinics frequently offer low or no-cost vaccinations.

INSURANCE

• Are you covered by your parents’ medical insurance? If not, there is student health insurance information available in the Student Life Office.
• Carry a card with your policy number, health insurance company name, and telephone number.
• Check with your company to see how to handle medical visits while you are away from home.
• Check to see which doctors accept your type of insurance. The Student Life and Housing Offices have a list of physicians accepting patients.
• If your insurance requires co-payments, make sure you have enough emergency money set aside to cover a co-payment for a doctor’s visit and/or prescription.

WHEN YOU’RE INJURED OR SICK, NOTIFY...

• Roommate(s)
• Residence Life Staff in the Residence Halls
• Counseling Office so they can assist you in notifying instructors
• Housing Office or Student Life Office

GETTING HELP

If you need help scheduling a doctor’s appointment or getting a ride to the doctor or pharmacy, contact any of the following:
• Student Life Office – (928) 428-8354
• Counseling Office – (928) 428-8253
• Residence Life staff in Residence Halls
• Housing Office - (928) 428-8605

NO MEDICAL INSURANCE OR NOT COVERED BY AHCCCS OR MEDICARE?

If you live in Arizona, you may be eligible for primary medical care at reduced cost at the Mt. Graham Regional Medical Center’s Rural Health Clinic and/or at Canyonlands Healthcare.

The Mt. Graham Regional Medical Center’s Rural Health Clinic, (928) 348-1600, is located at 2250 W. 16th St. in Safford, in the Medical Office Building on the campus of MGRMC. This clinic is open from 8:00 a.m. until 5:00 p.m. Monday through Friday, for scheduled appointments and walk-in patients. Services and prescriptions are available on a sliding scale from free to low-cost, based on the patient’s household income.

Canyonlands Healthcare is located at 2016 W. 16th St. in Safford, also on the MGRMC campus. Canyonlands is open Monday through Friday from 7:00 a.m. until 6:00 p.m. for scheduled appointments. This clinic closes daily from 12:00 p.m. until 1:00 p.m. for lunch. Canyonlands has services and prescriptions available on a sliding scale from free to low-cost, based on the patient’s household income. Canyonlands also offers dental services.

You will be seen by a provider at either clinic.

HOMECOMING WEEK ACTIVITIES

Homecoming is a wonderful tradition at Eastern Arizona College. There are a variety of activities throughout the week. Watch for the homecoming flyer which provides details on the bonfire, tailgate party, the volleyball game, homecoming parade, dance, Fall Sing, and more.

EAC ALUMNI LIBRARY FOR LOST AND FOUND

• Lost Items: Please leave your name, contact number, and a description of the lost article at the EAC Alumni Library.
• Found Items: Please turn the article in at the EAC Alumni Library with your name and where the item was found.
PARKING AND TRANSPORTATION

Free Parking is available on campus except in the following zones:

Red Zone .............................................................................................................................................................No Parking
Yellow Zone .................................................................................................................................................. EAC staff only
Blue Zone ................................................................................................................................................Handicapped only

Your vehicle is subject to being ticketed and/or towed if you park in these areas.
Vehicles left in a parking area for more than 36 hours may be considered abandoned and are subject to removal. If you need to park a vehicle for more than two days, please notify Campus Police.

TICKETS

First Offense .........................................................................................................................................................$10
Second Offense ...................................................................................................................................................$15

Unpaid tickets can result in campus housing dismissal, school dismissal, a hold on transcripts, and/or graduation denial.

TRANSPORTATION TO/FROM EASTERN ARIZONA COLLEGE

Greyhound Bus service is available locally for students needing transportation to and from EAC Campus. East and West bound routes run daily. Pickup and drop off is on Stadium Avenue across the street from Mark Allen Hall. Tickets can be purchased online at: greyhound.com or call 1-800-231-2222.

RESIDENCE LIFE

RESIDENCE HALLS

Residence Halls are:

• Designed for safety and comfort while pursuing an education
• Supervised by Resident Directors and Resident Assistants
• Operated with consideration and respect for residents’ privacy, safety, and ability to prepare for classes and other College responsibilities
• Available to enhance your living and learning experiences while at college

RESIDENCE LIFE HANDBOOKS

Residence Life handbooks are available online. They describe specific practices and policies for campus living when students check-in. eac.edu/campus_life/housing/residencelifehandbook.pdf

VISITORS

All residence hall visitors:

• Are subject to the Student Code of Conduct, all Residence Life policies and rules including visitation hours specific to each hall.
• Are subject to loss of visitation privileges if rules are violated, and their host may lose campus housing privileges.
• Should check-in at hall office with a picture ID prior to entering room areas.

STAY AWAY FROM RESIDENCE HALL WINDOWS

You may be considered:

• A peeping tom or intruder.
• A disturber of the peace if you are holding a late-night or early-morning conversation which bothers surrounding rooms.
• Violators may be cited by campus police and/or disciplined.

QUIET ZONES

Quiet Zones are established as areas immediately outside and adjacent to all Residence Halls on campus. They include:

• Immediate areas around all Residence Halls on Eastern’s Campus.
• Parking lots adjacent to each Residence Hall on Eastern’s Campus.
• Recreational areas located near Residence Towers and Nellie Lee Hall.
• Picnic and lawn area adjacent to Wesley Taylor Hall.

IN QUIET ZONES

• Courtesy quiet hours are in effect at all times.
• After 10:00 p.m., Quiet Hours are in effect.
• After 10:00 p.m., Sunday through Thursday, there will not be gathering/loitering of residents, students, or visitors in established zones. That time is extended until after 1:30 a.m. on Friday and Saturday nights.
• Noise, gathering, or other disturbances in these areas will be a violation of Residence Life/Campus policy and will be referred to Residence Life Staff and/or Campus Police. Violators are subject to disciplinary action and/or cited by Campus Police.
SECURITY AND SAFETY

The personal safety and well-being of the students, faculty, and staff at Eastern Arizona College are always an important concern. You are encouraged to take responsibility for your own security and the security of others. Many people are involved in keeping the campus safe and secure. A truly safe campus, however, can only be achieved through the cooperation of all students, faculty, and staff. Anyone at any campus location who becomes aware of a crime (or is the victim of a crime) or any emergency should make an accurate and prompt report of the occurrence to police or appropriate campus staff. The following resources provide immediate aid or ongoing consultation:

<table>
<thead>
<tr>
<th>Area Code (928)</th>
<th>Phone Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency, Medical, Police, fire</td>
<td>911, or 9-911 on Eastern’s phones</td>
</tr>
<tr>
<td>Campus Police</td>
<td>428-8240 or 428-8241</td>
</tr>
<tr>
<td>Graham County Sheriff’s Department (24-hour dispatch)</td>
<td>428-0808</td>
</tr>
<tr>
<td>Sexual Assault Crisis Line (24-hour hotline)</td>
<td>(800) 400-1001</td>
</tr>
<tr>
<td>Mt. Graham Safe House</td>
<td>348-9104</td>
</tr>
<tr>
<td>Student Life Office (Mon. – Fri., 8:00 a.m. – 5:00 p.m.)</td>
<td>428-8354</td>
</tr>
<tr>
<td>Counseling Office (Mon. – Fri., 8:00 a.m. – 5:00 p.m.)</td>
<td>428-8253</td>
</tr>
<tr>
<td>Residence Towers On-Call Phone Number</td>
<td>322-1711</td>
</tr>
<tr>
<td>Mark Allen On-Call Phone Number</td>
<td>322-1711</td>
</tr>
<tr>
<td>Nellie Lee On-Call Phone Number</td>
<td>322-1711</td>
</tr>
<tr>
<td>Residence Life Administrator</td>
<td>428-8605</td>
</tr>
<tr>
<td>Director of Residence Life &amp; Housing Office</td>
<td>428-8606</td>
</tr>
</tbody>
</table>

IDENTITY THEFT

If someone obtains your social security number, they can start hacking away at parts of your identity; from credit card info to college documents. Don’t give out personal information to unknown individuals. Identity theft is a long, hard road to overcome, often involving years of tracking, reestablishing damaged credit ratings, and more. Don’t risk it!

CAMPUS POLICE/SECURITY

EAC Campus Police Department is dedicated to providing a safe and secure environment for students, faculty and staff, and the surrounding community. The department is staffed by fully certified law enforcement officers and part-time security officers who provide safety and security services 24 hours-a-day. Our law enforcement officers meet Arizona Peace Officer standards and training requirements, and are given the authority to enforce all campus rules, city ordinances, and state statutes.

Physical address: 620 N. College Avenue, Thatcher, AZ 85552

Emergencies: Dial 9-1-1

Non-emergencies: Call Campus Police
- Daytime: (928) 428-8240 or (928) 428-8241
- After Hours: (928) 965-8240
- Graham County Sheriff’s Dispatch: (928) 428-0808. Dispatch will contact Campus Police.

TEXT-A-TIP

Graham County’s Text-A-Tip service allows a citizen to anonymously submit a crime tip to law enforcement in Graham County. This service was a combined effort between the Graham County Substance Abuse Coalition and local law enforcement agencies.

HOW IT WORKS

A citizen can text grahamtip to 79516 and type the message they want to submit.
- The message is then sent to the Graham County Sheriff’s Office Communications Center Via text message.
- The message is sent anonymously so the dispatcher has no way of knowing who sent it.
- No caller ID on your message.
- Now you can do the right thing and not fear retaliation.
- The dispatcher will review the tip information and pass it along to the appropriate agency.
- Report drugs, gangs, violence, threats, bullying, vandalism, abuse, illegal dumping, etc.

CHANGES IN SAFETY AND SECURITY PROCEDURES

Timely warnings will be issued, as prescribed by policy, to alert the campus community of certain crimes that pose a serious threat to safety to aid in the prevention of similar crimes. Students in residence halls are further instructed in areas of crime prevention through meetings in which printed and visual materials are reviewed and discussed. For additional safety information, Clery Act crime and fire statistics, policies and procedures relating to sexual violence, emergency response and other safety factors, review The Annual Security and Fire Safety Report at eac.edu/About_EAC/Consumer_Information/report.pdf.
SEX OFFENDER COMMUNITY NOTIFICATION

Arizona Revised Statute 13-3825 Community Notification requires community notification of Level 2 or 3 sex offenders residing in the area. This includes notification to the surrounding neighborhood, area schools, appropriate community groups, and prospective employers. Information on the identity and residential address of all levels of registered sex offenders is available at the Arizona Department of Public Safety’s website at azdps.gov/services/public/offender.

Note: AZ DPS Sex Offender Registry is powered by a third party website named OffenderWatch.

DAILY CRIME LOG AND FIRE LOG

A daily crime log listing all crime and alleged criminal incidents reported to campus police/security is available on-site, during normal business hours, at each of the campuses:

- EAC Police Department, located at 620 N. College Avenue, Thatcher, AZ
- Gila Pueblo Campus Administration Office, located at 8274 Six Shooter Road, Globe, AZ (Gila Pueblo Campus)
- Payson Campus Administration Office, located at 201 N. Mud Springs Rd., Payson, AZ (Payson Campus)

A fire log containing all reported fires that occurred at any of EAC’s on-campus student housing facilities is available during normal business hours at the Housing Office located at 900 N. College Avenue, Thatcher AZ.

TITLE IX

Eastern Arizona College adheres to all federal, state, and local civil rights laws prohibiting discrimination in employment and education. The College does not discriminate in its admissions practices, in its employment practices, or in its educational programs or activities on the basis of sex/gender. As a recipient of federal financial assistance for education activities, the College is required by Title IX of the Education Amendments of 1972 to ensure that all of its education programs and activities do not discriminate on the basis of sex/gender.

Any member of the campus community, guest, or visitor who acts to deny, deprive, or limit the educational, employment, residential, or social access, opportunities and/or benefits of any member of the College community on the basis of sex is in violation of Regulation 2075.01 – Procedures for Alleged Violations of the Title IX Sexual Harassment Regulations.

Any person may report sex discrimination (whether or not the person reporting is the person alleged to have experienced the conduct), in person, by mail, by telephone, by video, or by email, using the contact information listed for the Title IX Coordinator (below). A report may be made at any time (including during non-business hours) by emailing the Title IX Coordinator or using this electronic form.

Questions regarding Title IX, including its application and/or concerns about noncompliance, should be directed to the Title IX Coordinator. For a complete copy of the regulation or for more information, please visit Regulation 2075.01 or contact the Title IX Coordinator. Individuals who believe they have experienced sex discrimination, harassment, and/or retaliation in violation of this regulation may contact an Official With Authority or the Title IX Coordinator directly.

EAC TITLE IX TEAM

TITLE IX COORDINATOR
Candee Skousen
DIRECTOR, RESIDENCE LIFE
(928) 428-8354
Candee.skousen@eac.edu

TITLE IX INVESTIGATORS
Laurie Pennington
ADMINISTRATION
(928) 428-8488
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Chalene Preston
ADMISSIONS
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APPEALS OFFICERS
Dr. Susan Wood
VP ACADEMICS AND STUDENT AFFAIRS
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susan.wood@eac.edu

TITLE IX ADVISORS
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SUPERVISOR WELLNESS CENTER
SOFTBALL COACH
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Heston Welker
VP ADMINISTRATION
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heston.welker@eac.edu

Kenny Smith
DEAN OF STUDENT SERVICES
(928) 428-8291
kenny.smith@eac.edu

Patti Wren
STUDENT ACTIVITIES FACILITATOR
(928) 428-8394
patti.wren@eac.edu

Nan Pennington
PROFESSOR PSYCHOLOGY
(928) 428-8350
nan.pennington@eac.edu

Ann Knights
ASSISTANT DIRECTOR PAYSON
(928) 468-8039
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ann.knights@eac.edu
STUDENT CODE OF CONDUCT

The rules of conduct specified below are not all-inclusive but are emphasized as being among those necessary for the security and well-being of students attending Eastern Arizona College and are among the circumstances which may lead to disciplinary action and possible dismissal:

- Conviction of a crime or continued misconduct of any type that is an infraction of the established laws of the city, county, state, or nation.
- Possessing or using intoxicating liquors, narcotics, or other illegal drugs.
- Stealing or in possession of stolen articles.
- Malicious destruction of property.
- Endangering or threatening the life or physical safety of others or self.
- Possession/use of any projectile weapon on campus.
- Failure to meet financial obligations to the College.
- Student conduct, on or off campus, prejudicial to the best interest.

Student code of Conduct violations that may include sexual harassment, sexual assault, dating and domestic violence, or stalking are considered to be Title IX infractions and will be referred to the Title IX Coordinator for review as outlined in GCCCD 2075.01 Procedures for Alleged Violations of the Title IX Sexual Harassment Regulations. Eastern Arizona College - Title IX Policy and Regulation Statement (eac.edu)

DISCIPLINARY ACTION

While not all-inclusive, the following activities may lead to disciplinary action, loss of campus living privileges, and possible dismissal from Eastern Arizona College:

- Conviction of a crime or continued misconduct of any type that is an infraction of the established laws of the city, county, state, or nation.
- Possessing or using intoxicating liquors, narcotics, or other illegal drugs. Federal law allows notification of parents or guardians when there is a violation of this policy or a student exhibits a pattern of illegal substance use.
- Stealing or possession of stolen articles.
- Malicious destruction of property.
- Endangering or threatening the life or physical safety of others or self.
- Interference with the education process by threatening behavior or possession of dangerous weapons or simulated weapons.
- Projectile weapons are prohibited on the campus of Eastern Arizona College, including all firearms, BB/pellet guns, paint ball guns, archery equipment, etc. Any person found in possession of the above described weapon(s) on campus are subject to expulsion from Eastern Arizona College. Please be aware that many BB/pellet guns may be mistaken for a real weapon. Any weapon of this type pulled out in the presence of a law officer may result in the officer defending him/herself.
- Laser pointers or laser devices that emit any laser beam are prohibited on campus except when used by an instructor in a classroom setting or class instruction. Pointing a laser device at a police officer is a crime in the State of Arizona.

- Inappropriate use of EAC computer equipment, programs, or accounts (see Use of EAC Computer Equipment, Programs, or Accounts).
- Failure to meet financial obligations to the College.
- Student conduct, on or off-campus, prejudicial to the best interest of the College may be considered cause for disciplinary action or dismissal. You are expected to abide by this code. Ignorance is not an excuse! (See General Catalog for full text).

NON-ACADEMIC CONCERNS

Non-academic concerns are generally those stemming from disciplinary action taken against a student for inappropriate behavior. The behavior may be classroom-related, for example, being barred from the classroom for being disruptive. More frequently the behavior in question would occur outside the classroom, for example, an accusation of violating the student code of conduct, residence hall, or athletic team rules. If the student believes that the action taken was unfair or not warranted, he or she has the right to appeal using the grievance procedure. The final step in this process is for an appeal to be heard by the Judiciary Committee which is a group comprised of students, faculty, and staff.

ACADEMIC INTEGRITY

The information below is strictly a summary. Students are responsible to abide by the entire policy which may be accessed on the Web version of the current academic catalog. The value of the degrees, certificates, and coursework offered by Eastern Arizona College greatly depends on its reputation as an institution dedicated to academic honesty. Each member of the EAC community is charged with honoring and upholding the policies and procedures governing academic integrity in their entirety.

CODE OF ACADEMIC INTEGRITY

Students at Eastern Arizona College are expected to:

- Conduct themselves in accordance with principles of academic integrity.
- Behave so as to foster an atmosphere of honesty and fairness.
- Avoid plagiarism and other forms of academic misconduct.
- Give truthful information to any College professional educator or to any other College employee regarding issues concerning academic integrity or academic misconduct, or suspected academic misconduct.
- Not alter, misuse, or forge any College document, record, or instrument of identification.

Students are not excused from these provisions because of any failure or inability on the part of the professional educator to prevent other instances of academic misconduct as listed below:

- Cheating on examinations.
- Inappropriate collaboration (working together).
- Collusion—aiding and abetting others in the venture of academic misconduct.
- Submitting the same assignment for different classes.
- Intentional misrepresentation.
- Plagiarism.
- Improper influence (attempting to influence a grade by offering anything of value).
When a professional educator becomes aware of a possible violation of academic integrity, a confidential conference should be held to discuss the perceived violation and its consequences. If, following the conversation, the professional educator is satisfied that a violation has occurred, he or she may determine that one or more of the following consequences are appropriate and impose such penalty:

- Issuing a verbal or written reprimand.
- Requiring that the academic project or examination in question be repeated.
- Assigning the academic project or examination in question a reduced grade.
- Requiring that the academic project or examination in question be repeated for a reduced grade.
- Assigning the academic project or examination in question a failing grade.
- Assigning a reduced grade in the course.
- Assigning a failing grade in the course.
- Initiating the student’s involuntary withdrawal from the course.

If the professional educator feels that the violation in question was especially serious or repeated, he or she may recommend that additional penalties be imposed by the Admissions and Academic Standards Appeals Committee.

If this Committee concludes that the violation is so serious as to possibly warrant the student’s exclusion from extracurricular college activities or suspension or dismissal from the College, it will make that recommendation to the Vice President of Academic and Student Affairs. The Judiciary Committee may impose additional penalties against a violator, which may include:

- Censure and exclusion from extracurricular college activities, including student government, athletics, performances, or other activities of the college community.
- Suspension for a specified period of time.
- Expulsion from the College without expectation of readmission.

RIGHTS AND RESPONSIBILITIES
What are my responsibilities and rights as a student? What do I do if I feel I’m not being treated fairly? How do I appeal an action that has been taken against me? Your rights and responsibilities as a student are:

- To set academic goals for yourself.
- To know what classes you should take to reach your goals.
- To master the information presented to you in class by attending class and studying outside of class.
- To provide honest feedback to instructors via the online course evaluation system on Eastern’s website.
- To take advantage of every learning opportunity that is presented to you, whether in or out of class.

A STUDENT’S RIGHT TO APPEAL
A student may appeal any decision to impose discipline as a result of academic or non-academic misconduct through the established grievance procedure and Official Review Process for Academic Standards: eac.edu/Academics/Catalogs/PDF/Catalog_All.pdf

There are several key points about the Grievance Procedure you should always keep in mind.

- Let your concerns be known quickly. The grievance procedure sets definite time lines that must be followed. More importantly, a problem not addressed when it occurs can often escalate into something much more serious.
- The first step of the grievance procedure is always to meet with the individual you feel to be responsible for the violation of your rights as a student. If you feel intimidated or uncomfortable with this first step, it is always appropriate to meet with a member of the counseling staff who, in turn, can provide you support in taking the appropriate steps to confront and resolve the problem.
- Determine if the issue is an academic or a non-academic concern. This makes a difference in how you would proceed if you cannot resolve the situation to your satisfaction with the responsible individual.

CONTACTS
Don’t be afraid to get advice about what to do. The Dean of Students and the Dean of Student Services are available to discuss your concerns with you and to do so in a nonjudgmental manner. Their role is to advise you about options available to you by which you may resolve your concern and to support you in pursuing those options.

Dr. Gary Sorensen
Dean of Students
Gherald L. Hoopes Jr. Activities Center Room 114
(928) 428-8354
gary.sorensen@eac.edu

Kenny Smith
Dean of Student Services
Student Services Building – 216
(928) 428-8291
kenny.smith@eac.edu
FINALS SCHEDULE

Please refer to the official Final Exam Schedule displayed in the current online catalog, or at eac.edu/Academics/Class_Schedules finals.shtml

SWIMMING POOL (SEASONAL)

- Adult Lap Swim:
  Monday through Friday: Noon – 1:00 p.m.; Adults Only—No Children; Limited
- EAC Student Open Swim:
  Monday through Saturday: 2:00 – 4:00 p.m.; Full-time EAC Students Only
- Any unauthorized person who is inside the pool enclosure when it is closed can be charged with criminal trespass and a substantial fine.

TAKE YEARBOOK PICTURE AND GET A FREE YEARBOOK

ASEAC gives a free Oasis annual to all full-time students, faculty, and staff who pose for a free individual “mug shot” photograph. Yearbooks are available at the end of the year. Yearbook photos will be taken:

- Tuesday, Aug. 15, 2023, 8:00 - 11:00 a.m. in the Gerald L. Hoopes Jr. Activities Center Quiet Lounge for all Faculty and Staff.
- Friday, Aug. 18, 2023, 10:00 - 3:00 p.m. in the Gerald L. Hoopes Jr. Activities Center Quiet Lounge for all Students.

If you are interested in working on the yearbook, contact Jacob Lauritzen at (928) 428-8218.

ASEAC EVENTS

Student Council meetings every Monday at 5:00 p.m. in the Bonita Room, Activities Center

Thurs., Aug. 24, 2023
Drug & Alcohol Awareness Meeting: 11:00 a.m., Lee Little Theater, Activities Center

Sat., Aug. 26, 2023
Welcome Back Activity: TBD

Sat., Sept. 9, 2023
Back to School Dance: 9:00 p.m., Activities Center

Mon., Sept. 11, 2023
9/11 Commemoration Stair Climb: EAC Stadium

Wed., Sept. 13, 2023
“Red Out” Kindness Day #saveaskyler

Tues., Sept. 19, 2023
Taco Tuesday: 6:00 p.m., Activities Center Lobby

Wed., Oct. 11, 2023
Lip Sync: 7:00 p.m., Lee Little Theater Activities Center

Sat., Oct. 21, 2023
Homecoming Dance: 9:00 p.m., Open Dining Room Activities Center

Mon., Oct. 23, 2023
Halloween Spooktacular: 6:00 p.m.

Thurs., Oct. 26, 2023
Bonfire: 8:00 p.m.

Sat., Oct. 28, 2023
Homecoming Parade, BBQ

Wed., Nov. 1, 2023
Dia de Los Muertos

Thurs., Nov. 2, 2023
Blood Drive: 9:30 a.m., Open Dining Room Activities Center

Wed., Nov. 8, 2023
“Tour Around the World” 6:00 p.m., Activities Center Lobby

Wed., Dec. 6, 2023
Waffle Wednesday: 6:00 p.m., Activities Center Lobby

Fri., Dec. 8, 2023
Winter Formal: 9:00 p.m. Activities Center

Fri., Feb. 9, 2024
Valentine’s Dance: 9:00 p.m., Activities Center

Sun., Feb. 11, 2024
Super Bowl Party: 4:00 p.m., Monster Pit

Mon., Feb. 26, 2024
ASEAC Executive Council 24-25 Interest Meeting: 5:30 p.m., Bonita Room, Activities Center

Mon., Mar. 4, 2024
ASEAC Executive Council 24-25 Interest Meeting: 5:30 p.m., Bonita Room, Activities Center

Mon., Mar. 11, 2024
Sundae Monday: 6:00 p.m., Activities Center Lobby

Thurs., Mar. 28, 2024
Unity in the Community: 11:00 a.m., Lee Little Theater Activities Center

Fri., Mar. 29, 2024
Friday Night Lights

Thurs., Apr. 4, 2024
Blood Drive: 9:30 a.m., Open Dining Room Activities Center

Mon., May 6, 2024
Student Study Munchies
HOME SPORTS SCHEDULE

VOLLEYBALL
All matches are played in Guitteau Gymnasium at 7:00 p.m.
Wed., Aug. 23, 2023
EAC vs. Scottsdale
Wed., Aug. 30, 2023
EAC vs. South Mountain
Fri., Sept. 8, 2023
EAC vs. Chandler Gilbert
Fri., Sept. 29, 2023
EAC vs. Arizona Western
Fri., Oct. 6, 2023
EAC vs. Pima
Wed., Oct. 18, 2023
EAC vs. Central Arizona
Wed., Oct 25, 2023
EAC vs. Yavapai

WOMEN’S & MEN’S SOCCER
All games to be played on EAC soccer field.
Thurs., Aug. 17, 2023
EAC vs. Western Wyoming: 4:30 p.m. - Women
Sat., Aug. 19, 2023
EAC vs. College of Southern Nevada: 5:00 p.m. - Women; 7:30 p.m. - Men
Tues., Aug. 22, 2023
EAC vs. Trinidad State College: 4:30 p.m. - Women; 7:00 p.m. - Men
Sat., Sept. 2, 2023
EAC vs. Paradise Valley: 4:30 p.m. - Women; 7:00 p.m. - Men
Tues., Sept. 5, 2023
EAC vs. Chandler Gilbert: 4:30 p.m. - Women; 7:00 p.m. - Men
Sat., Sept. 30, 2023
EAC vs. Phoenix: 4:30 p.m. - Women; 7:00 p.m. - Men
Sat. Oct. 7, 2023
EAC vs. Yavapai: 4:30 p.m. - Women; 7:00 p.m. - Men
Tues., Oct. 10, 2023
EAC vs. Scottsdale: 4:30 p.m. - Women; 7:00 p.m. - Men
Sat., Oct. 14, 2023
EAC vs. Pima: 4:30 p.m. - Women; 7:00 p.m. - Men

Tues., Sept. 5, 2023
EAC vs. Chandler Gilbert: 4:30 p.m. - Women; 7:00 p.m. - Men
Sat., Sept. 30, 2023
EAC vs. Phoenix: 4:30 p.m. - Women; 7:00 p.m. - Men
Sat. Oct. 7, 2023
EAC vs. Yavapai: 4:30 p.m. - Women; 7:00 p.m. - Men
Tues., Oct. 10, 2023
EAC vs. Scottsdale: 4:30 p.m. - Women; 7:00 p.m. - Men
Sat., Oct. 14, 2023
EAC vs. Pima: 4:30 p.m. - Women; 7:00 p.m. - Men

BASKETBALL
All games are played in Guitteau Gymnasium, Men at 5:30 p.m & Women at 7:30 p.m.
Wed., Nov. 29, 2023
EAC vs. Phoenix Christian
Fri., Dec. 8, 2023
EAC vs. Central Arizona
Sat. Dec. 9, 2023
EAC vs. Central Arizona
Sat. Dec. 16, 2023
EAC vs. South Mountain
Fri., Jan. 12, 2024
EAC vs. Arizona Western
Sat., Jan. 13, 2024
EAC vs. Arizona Western
Fri., Jan. 26, 2024
EAC vs. Cochise
Sat., Jan. 27, 2024
EAC vs. Cochise
Fri., Feb. 9, 2024
EAC vs. Yavapai
Sat., Feb. 10, 2024
EAC vs. Yavapai
Tues., Feb. 27, 2024
EAC vs. Pima

SOFTBALL
All games are played at the softball field at noon.
Sat., Feb. 9, 2024
EAC vs. Glendale
Sat., Feb. 17, 2024
EAC vs. Paradise Valley
Tues., Feb. 20, 2024
EAC vs. AZ Western 11:00 a.m.
Sat., Mar. 2, 2024
EAC vs. Chandler-Gilbert
Tues., Mar. 19, 2024
EAC vs. Gateway
Sat., Mar. 23, 2024
EAC vs. Glendale
Sat., Mar. 9, 2024
EAC vs. Chandler Gilbert
Sat., Mar. 30, 2024
EAC vs. Phoenix
Tues., Apr. 9, 2024
EAC vs. Cochise
Tues., Apr. 16, 2024
EAC vs. South Mountain
Tues., Apr. 23, 2024
EAC vs. Central Arizona
Sat., Apr. 27, 2024
EAC vs. Yavapai

BASEBALL
All games played on baseball field at noon.
Sat., Feb. 20, 2024
EAC vs. Pima
Sat., Feb. 17, 2024
EAC vs. Arizona Western
Sat., Mar. 9, 2024
EAC vs. Glendale
Sat., Mar. 23, 2024
EAC vs. Chandler Gilbert
Sat., Mar. 30, 2024
EAC vs. Phoenix
Tues., Apr. 9, 2024
EAC vs. Cochise
Tues., Apr. 16, 2024
EAC vs. South Mountain
Tues., Apr. 23, 2024
EAC vs. Central Arizona
Sat., Apr. 27, 2024
EAC vs. Yavapai
**FINE ARTS EVENTS**

- **Sept. 27 - Oct. 4, 2023**
  - Photography Display: Activities Center Lobby
- **Wed., Oct. 4, 2023**
  - Starlight Strings: 7:00 p.m., Lee Little Theater Activities Center
- **Oct. 11 - 14, 2023**
  - Repertory Theatre Production: 7:00 p.m., SC-3
- **Sat., Oct. 21, 2023**
  - Band Day: Mickelson Stadium
- **Oct. 23 - Nov. 10, 2023**
  - Art Display: Activities Center Lobby
- **Oct. 27 - 28, 2023**
  - Photography Display: Fine Arts Auditorium Lobby
- **Oct. 27 - 28, 2023**
  - Fall Sing: 7:00 p.m., Fine Arts Auditorium
- **Wed., Nov. 8, 2023**
  - Jazz Band Concert: 7:00 p.m., Lee Little Theater Activities Center
- **Fri., Nov. 10, 2023**
  - Symphony Orchestra Concert: 7:00 p.m., Lee Little Theater Activities Center
- **Nov. 15 - 18, 2023**
  - Photography Display: Fine Arts Auditorium Lobby
- **Nov. 15 - 18, 2023**
  - Fall Theatre Production: 7:00 p.m., Fine Arts Auditorium
- **Mon., Nov. 20, 2023**
  - Community Jazz Band Concert: 7:00 p.m., Lee Little Theater Activities Center

**FULL-TIME FACULTY, COACHES & ACADEMIC ADMINISTRATORS**

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## FULL-TIME FACULTY, COACHES & ACADEMIC ADMINISTRATORS

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<td>Communication Arts</td>
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## IMPORTANT PHONE NUMBERS

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<th>Location</th>
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<td>Bookstore</td>
<td>Activities Center</td>
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<tr>
<td>Campus Police</td>
<td>620 N. College Avenue</td>
<td>428-8240 or 8241</td>
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<tr>
<td>Cell</td>
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<td>Dean of Students</td>
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