

BUSINESS PROJECT MANAGEMENT FUNDAMENTALS

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Certificate of Proficiency

30130 (Available On Campus and Online)

Advisor: Dana Barnett

This program is designed to prepare students to plan, schedule, supervise, and complete various projects in diverse business fields. This certificate allows students to choose the areas of management they enjoy or want to specialize in.

Curriculum Requirements

BUA 150	Introduction to Project Management	3 credits
BUA 151	Scheduling and Cost Estimating	3 credits
BUA 259	Business Communications	3 credits
BUS 111	Business Mathematical Calculations	3 credits
BUS 214	Contemporary Sports Management OR	
BUS 251	Human Relations	3 credits
CMP 101	Introduction to Computers OR	
CMP 103	Introduction to Computer Based Systems	3 credits
Total Minimum Certificate Requirements - 18 credits		

In order to obtain this certificate you must:

- Complete each required course above with a grade of "C" or better.
- File a petition for certificate through your Gila Hank Online account.
- Remove any indebtedness to the College.
- Complete at least 8 certificate credits at Eastern Arizona College.