



Position Open Notice
Nursing Education Simulation Coordinator Assistant– Part Time
Thatcher, Arizona

College and Area Information:

Eastern Arizona College's District Offices are located in Thatcher, Arizona, a beautiful rural area with easy access to arid as well as mountainous recreation. The College is located approximately 125 miles northeast of Tucson and 165 miles southeast of Phoenix. EAC is a comprehensive community college offering five associate degrees across nearly 50 programs of study. Eastern Arizona College is the oldest member of the Arizona Community College system and is fully accredited by The Higher Learning Commission.

Position Summary and Organizational Relationship:

In cooperation with the FT Skills Lab Coordinator, this person will assist with lab and simulation activities to support students through hands-on experiences. With the assistance of the experienced Skills Lab Coordinator, the Assistant will develop simulation objectives, assignments/scenarios, lab activities, curriculum and syllabi updates, course/lab outcomes including assessment and evaluation. The Assistant will help with ordering and stocking supplies, set up and take down for lab and simulation experiences.

Required Qualifications:

- A professional AZ Registered Nursing license in good standing
- Minimum one year of recent experience as an RN providing direct patient care.
- Current knowledge and skills in at least two of the following areas: Medical-Surgical, Emergency, Intensive Care, Obstetrics, Pediatrics, Gerontology, Mental Health, Community Health
- Ability to relate effectively to students from a wide variety of ethnic backgrounds, learning orientations, and levels of preparation.
- Willingness to teach late afternoon, evening, weekends as necessary.
- Capacity to travel to other campuses or hospitals as needed for meetings, skills days, or educational in-services.
- Meet the clinical requirements of any clinical agency assigned to
- Ability to work well within a department structure and reinforce current classroom lessons with students.
- A clear understanding and commitment to the community college philosophy and goals

Preferred Qualifications:

- Experience teaching adult learners
- Demonstrated experience effectively using computers for supplemental and mediated instruction.
- Experience in reviewing and developing curriculum.
- Demonstrated ability in using various teaching techniques.
- Demonstrated recent participation in professional development activities.
- Demonstrated ability and interest in conducting community outreach projects.
- Ability to work well within a departmental structure and with other faculty in the design and implementation of curriculum and assessment.
- A clear understanding of and commitment to the community college philosophy and goals

Essential Functions:

- Assist with the implementation and delivery of skills labs, clinical simulations, and testing as required.
- Work closely with a faculty mentor to develop teaching skills, understand how best to address the needs of students, and become familiar with supportive resources available to students and faculty.
- Assist with the analysis of assessment data to drive curriculum development and changes as needed.
- Assist with developing, implementing, and evaluating the nursing program outcomes.
- Maintain laboratory equipment and purchase laboratory supplies.
- Supervise and direct students in classroom, lab, and clinical areas as needed.
- Maintain a minimum accountability week equivalent up to 19.5 hours per week, with most hours being on campus or in the clinical setting.
- Use assessment data to drive curriculum development and changes as needed.
- Participate in developing standards and assessment processes for the admission, academic progression, and graduation of students.
- Complete student performance analysis and reports.
- Commit to participate in professional development activities.
- Teach late afternoon, evening, weekend and/or summer classes as needed.
- Perform other duties as assigned.

Application Information:

Applicants should submit a letter of intent addressing each of the required and preferred qualifications and describing experience related to the position responsibilities including copies of relevant nursing licenses and graduate degree(s), a vita, transcripts (if copies are sent, official transcripts must be on file prior to the date of hire), a signed copy of the EAC application form, available on EAC's website ([EAC Application Form](#)), and a minimum of three written confidential letters of professional references, to careers@eac.edu or can be mailed to the address listed below:

Eastern Arizona College
Human Resources – AP 243
615 N. Stadium Avenue
Thatcher, AZ 85552-0769

The submission of all required application materials for the screening committee's review is the responsibility of the applicant.

Applicants must be prepared to interview at their own expense.

Closing Date:

Open until filled. Review of applicants will begin immediately and continue until the successful candidate is identified.

Compensation and Position Availability:

The initial position compensation is \$30,948 (exempt) for 9 months per the ADHS Nurse Educator Investment Pilot Program Agreement (NEIPP). Funding for this position and its continuation is contingent upon receipt of the ADHS grant funding through the U.S. Department of Education as scheduled. The anticipated position start date is as soon as possible.

Questions:

Human Resources Department
Voice: (928) 428-8915
FAX: (928) 428-2578
E-mail: Careers@eac.edu

EASTERN ARIZONA COLLEGE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Eastern Arizona College is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, and does not discriminate on the basis of race, creed, color, national origin, disability, age, or sex in any of

its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, educational services, programs and activities.

Eastern Arizona College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S. Code § 1092(f) and the Higher Education Opportunity Act of 2008, by distributing an Annual Security and Fire Safety Report. The report is intended to inform the campus community of campus safety information, Clery Act crime statistics, on-campus housing fire data and statistics, and policies and procedures relating to sexual violence, emergency response, and other safety factors. A copy of EAC's Annual Security and Fire Safety Report can be found at http://www.eac.edu/About_EAC/Consumer_Information/report.pdf. Additional copies are available at the Alumni Library (Thatcher Campus), the Learning Resource Center (Payson Campus), and the library (Gila Pueblo Campus). A paper copy of the report will be provided upon request at EAC's District Office, located at 615 N. Stadium Avenue, Thatcher, AZ.

A daily crime log listing all criminal and alleged criminal incidents reported to campus police/security is available on-site, during normal business hours, at each of the campuses: EAC Police Department, located at 620 N. College Avenue, Thatcher, AZ (Thatcher Campus); Gila Pueblo Campus Administration Office, located at 8274 Six Shooter Canyon Road, Globe, AZ (Gila Pueblo Campus); and Payson Campus Administration Office, located at 201 N. Mud Springs Rd., Payson, AZ (Payson Campus).

A fire log containing all reported fires that occurred at any of EAC's on-campus student housing facilities is available during normal business hours at the Housing Office, located at 900 N. College Avenue, Thatcher, AZ.