



Position Open Notice
Part-time Food Service Workers – Multiple Positions
Thatcher, Arizona

College and Area Information:

Eastern Arizona College's District Offices are located in Thatcher, Arizona, a beautiful rural area with easy access to arid as well as mountainous recreation. The College is located approximately 125 miles northeast of Tucson and 165 miles southeast of Phoenix. EAC is a comprehensive community college offering five associate degrees across nearly 50 programs of study. Eastern Arizona College is the oldest member of the Arizona Community College system and is fully accredited by The Higher Learning Commission.

Position Summary and Organizational Relationship:

The Food Service Workers report to the Food Service Supervisors. These are part-time positions generally consisting of no more than 19.5 hours per week as scheduled by the supervisor.

Required Qualifications:

- Experience in a food service capacity
- Understanding of various food services functions and how to work as an effective member of a team.
- Thorough understanding of and the ability to implement important safety standards – both in the area of safe food preparation and handling and in the area safe job performance
- Willing and able to work a non-traditional schedule including early mornings, late evenings, weekends, and holidays and repetitive shifts when necessary.
- Ability to safely lift and carry up to 50 pounds.
- Ability to walk, stand, bend, squat, climb, reach, kneel and stretch using good body mechanics for sustained periods of time.

Dishwasher, Kitchen Utility persons, servers:

- May perform any of the job functions listed at any time as directed by supervisors.
- Maintain a high level of cleanliness and implement all sanitary measures for food service equipment, supplies, and facilities.
- Perform all duties safely and efficiently as a member of a high performing team; promote a positive image and perception of EAC's food services.

Cooks, Prep Cooks, Deli Workers, Cashier:

- May have a main job function but be willing and able to perform any of the job functions listed as needed or directed by supervisors.
- Provide a superior level of customer service and promote a positive image and perception of EAC's food services.
- Maintain a high level of cleanliness and implement all sanitary measures necessary for a food service facility to operate effectively.
- Perform all duties safely and efficiently as an effective member of a high performing food services team.

Application Information:

Applicants should send a letter of application addressing each of the required and preferred qualifications and describing experience related to the position responsibilities and a signed copy of the EAC application form available on EAC's website ([EAC Application Form](#)) to careers@eac.edu or can be mailed to the address listed below:

Eastern Arizona College
Human Resources – AP 243
615 N. Stadium Avenue
Thatcher, AZ 85552-0769

The submission of all required application materials for the screening committee's review is the responsibility of the applicant. Applicants must be prepared to interview at their own expense.

Closing Date:

Open until filled. Review of applications will begin immediately and continue until the successful candidate is identified.

Compensation and Position Availability:

The initial position compensation \$16.00 per hour.

Questions:

Human Resources Department
Voice: (928) 428-8915
FAX: (928) 428-2578
E-mail: Careers@eac.edu

EASTERN ARIZONA COLLEGE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Eastern Arizona College is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, and does not discriminate on the basis of race, creed, color, national origin, disability, age, or sex in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, educational services, programs and activities. Eastern Arizona College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S. Code § 1092(f) and the Higher Education Opportunity Act of 2008, by distributing an Annual Security and Fire Safety Report. The report is intended to inform the campus community of campus safety information, Clery Act crime statistics, on-campus housing fire data and statistics, and policies and procedures relating to sexual violence, emergency response, and other safety factors. A copy of EAC's Annual Security and Fire Safety Report can be found at http://www.eac.edu/About_EAC/Consumer_Information/report.pdf. Additional copies are available at the Alumni Library (Thatcher Campus), the Learning Resource Center (Payson Campus), and the library (Gila Pueblo Campus). A paper copy of the report will be provided upon request at EAC's District Office, located at 615 N. Stadium Avenue, Thatcher, AZ.

A daily crime log listing all criminal and alleged criminal incidents reported to campus police/security is available on-site, during normal business hours, at each of the campuses: EAC Police Department, located at 620 N. College Avenue, Thatcher, AZ (Thatcher Campus); Gila Pueblo Campus Administration Office, located at 8274 Six Shooter Canyon Road, Globe, AZ (Gila Pueblo Campus); and Payson Campus Administration Office, located at 201 N. Mud Springs Rd., Payson, AZ (Payson Campus).

A fire log containing all reported fires that occurred at any of EAC's on-campus student housing facilities is available during normal business hours at the Housing Office, located at 900 N. College Avenue, Thatcher, AZ.