



**Position Open Notice**  
**Associate Professor of Biology**  
Gila Pueblo Campus – Globe, Arizona

**College and Area Information:**

Eastern Arizona College and Gila County Community College Provisional District have partnered to provide higher education services in Gila County at the Gila Pueblo Campus in Globe, Payson Campus and other sites. As the educational service provider, Eastern Arizona College's offerings within Gila County are fully accredited community college programs. Eastern Arizona College is the oldest member of the Arizona Community College system and is fully accredited by The Higher Learning Commission of NCA.

**Position Summary and Organizational Relationship:**

The Biology Associate Professor reports directly to the Senior Dean over Gila County while also working closely with the Associate Director of the Gila Pueblo Campus and Biology faculty on the Thatcher and Payson campuses.

**Required Qualifications:**

- Master's degree, or higher, in Biology or a closely related field with at least 18 graduate hours in Biology.
- Experience teaching a variety of Biology courses.
- Experience utilizing computer and multimedia technology in an instructional setting.
- Demonstrated understanding of safety procedures and precautions in conducting a safe laboratory.
- Ability to relate well to students from a wide variety of ethnic backgrounds and varying degrees of ability and/or experience.
- Willing and able to teach late afternoon, evening, and summer courses.

**Preferred Qualifications:**

- Ability to work well within a departmental structure and with other faculty in the design and implementation of curriculum and assessment.
- A clear understanding of and commitment to the community college philosophy and goals.
- Teaching experience in Biology at the high school or community college level.
- Experience in reviewing and developing curriculum.
- Demonstrated ability and interest in incorporating computer technology into classroom and laboratory instruction.
- Demonstrated ability in using inquiry learning, cooperative learning, and other contemporary teaching techniques.
- Demonstrated recent participation in professional development activities.
- Demonstrated ability and interest in conducting community outreach projects.
- Ability to work well with students, staff, faculty, and administration.

**Essential Functions:**

- Teach a variety of community college biology courses that may include Biology Concepts, General Biology, Microbiology and Human Anatomy and Physiology.
- Teach a minimum of 32 adjusted load hours per year; up to six adjusted load hours of overload may be required per semester.
- Maintain a minimum accountability week of 35 hours on campus for teaching, advising, helping students, class preparation, consultation with colleagues, and other related activities.

- Update course outlines and examination instruments and develop curriculum as necessary.
- Serve on institutional committees as assigned.
- Develop, review, and revise curriculum.
- Maintain a clean and safe classroom and laboratory environment.
- Commit to serve as an accessible mentor and faculty advisor to students.
- Commit to participate in professional development activities.
- Teach dual enrollment, early morning, late afternoon, evening, and summer classes as necessary.
- Perform other duties as assigned.

**Application Information:**

Applicants should submit a letter of application addressing each of the required and preferred qualifications and describing experience related to the position responsibilities, a vita, transcripts (if copies are sent, official transcripts must be on file prior to the date of hire), a signed copy of the EAC application form, available on EAC's website ([EAC Application Form](#)), and a minimum of three written confidential letters of professional references, to [careers@eac.edu](mailto:careers@eac.edu) or can be mailed to the address listed below:

Eastern Arizona College  
 Human Resources – AP 243  
 615 N. Stadium Avenue  
 Thatcher, AZ 85552-0769

The submission of all required application materials for the screening committee's review is the responsibility of the applicant.

Applicants must be prepared to interview at their own expense.

**Closing Date:**

Monday, April 10, 2023

**Compensation and Position Availability:**

The initial position compensation range is \$44,477 to \$71,163 (exempt) per current salary schedule plus a cash flex benefit. The position also includes excellent employee benefits. The anticipated position start date is August 7, 2023. This position typically has responsibilities from mid-August through mid-May.

**Questions:**

Human Resources Department  
 Voice: (928) 428-8915  
 FAX: (928) 428-2578  
 E-mail: [Careers@eac.edu](mailto:Careers@eac.edu)

**EASTERN ARIZONA COLLEGE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**

Eastern Arizona College is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, and does not discriminate on the basis of race, creed, color, national origin, disability, age, or sex in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, educational services, programs and activities.

Eastern Arizona College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S. Code § 1092(f) and the Higher Education Opportunity Act of 2008, by distributing an Annual Security and Fire Safety Report. The report is intended to inform the campus community of campus safety information, Clery Act crime statistics, on-campus housing fire data and statistics, and policies and procedures relating to sexual violence, emergency response, and other safety factors. A copy of EAC's Annual Security and Fire Safety Report can be found at [http://www.eac.edu/About\\_EAC/Consumer\\_Information/report.pdf](http://www.eac.edu/About_EAC/Consumer_Information/report.pdf). Additional copies are available at the Alumni Library (Thatcher Campus), the Learning Resource Center (Payson Campus), and the library (Gila Pueblo Campus). A paper copy of the report will be provided upon request at EAC's District Office, located at 615 N. Stadium Avenue, Thatcher, AZ.

A daily crime log listing all criminal and alleged criminal incidents reported to campus police/security is available on-site, during normal business hours, at each of the campuses: EAC Police Department, located at 620 N. College Avenue, Thatcher, AZ (Thatcher Campus); Gila Pueblo Campus Administration Office, located at 8274 Six Shooter Canyon Road, Globe, AZ (Gila Pueblo Campus); and Payson Campus Administration Office, located at 201 N. Mud Springs Rd., Payson, AZ (Payson Campus).

A fire log containing all reported fires that occurred at any of EAC's on-campus student housing facilities is available during normal business hours at the Housing Office, located at 900 N. College Avenue, Thatcher, AZ.