

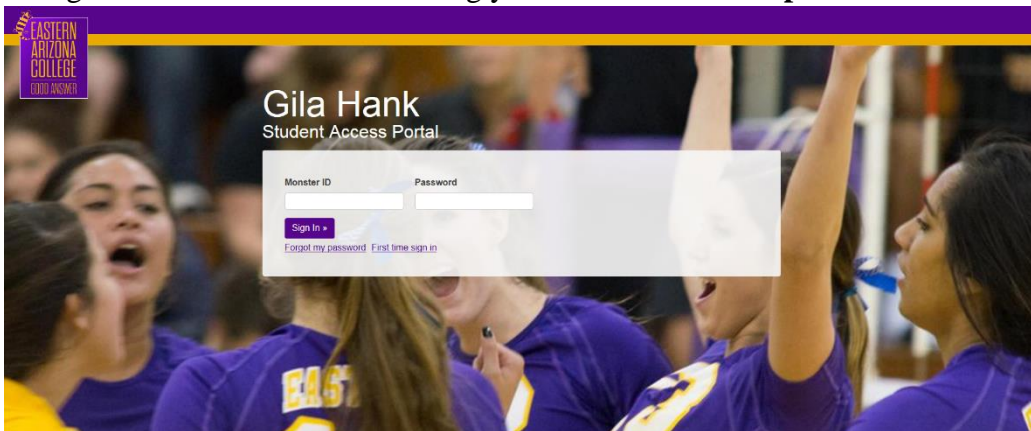
How to Add a Wireless Device in Gila Hank

These instructions will help you begin the process to set up an on-campus wireless connection to EacMonsterNet. Before beginning, you need:

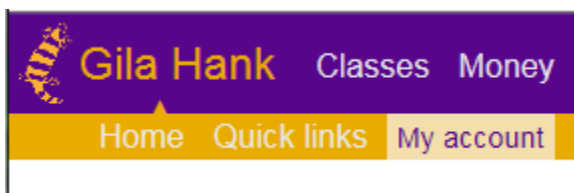
- An activated student account on Gila Hank On-Line. If you haven't yet activated your account, go to <http://www.eac.edu>, click the Gila Hank On-Line link under Student Apps at the bottom of the home page and follow the instructions.
- The physical address of your Wireless adapter. If you need help finding it go to: <http://www.wikihow.com/Find-the-MAC-Address-of-Your-Computer>

Being on campus is not required for the first six steps, but Internet access is necessary. Beginning with step 7, you will need to be at one of the hot spot locations on campus to complete the setup. For a list of hot spots, go to the Student Network Access Resource Page, http://www.eac.edu/Student_Services/Computer_Services/Student_Network/default.shtm.

1. Log in to Gila Hank On-Line using your **Monster ID and password**.



2. After logging in, select Gila Hank (if necessary), then the "My Account" tab.



You may need to scroll down to see the "Network Access" section. You will need to confirm that you have read both the "EAC Acceptable Use Policy" and the "EAC Network Access Standards" to proceed.

If you are not registered for any classes in the current semester, you may get a message notifying you that "Only students enrolled in the current semester may obtain a network connection in any of our network-enabled dorms and/or a wireless connection to any of our campus hotspots." Please call the Records and Registration Office at (928) 428-8270 if you have any questions.

3. Click on the links provided to read the "EAC Acceptable Use Policy" and "EAC Network Access Standards" documents.

Network access

In order to obtain a wired network connection to any of our network enabled residence halls and/or a wireless connection to any of our campus wireless hotspots, you need to read both of the following documents and agree to abide by them. For further information on which residence halls are network enabled, instructions for setting up your wireless connection, etc., please visit [EAC's student network access resource page](#).

1. [EAC Acceptable Use Policy](#)

2. [EAC Network Access Standards](#)

I have read both of the above documents and agree to abide by them.

Click the checkbox to indicate that you have read both documents and agree to abide by their terms. Then click the "I Agree" button.

4. The next screen displays previously added network cards (if any). Click the "Add a new device" button.

MAC Address	Description	Wireless	Current Status
Be aware that all requests to add a new network card to your account may take up to 15 minutes to process.			

5. Type in the 12-digit Ethernet address of your wireless network adapter in the space provided.

Enter a description (examples: "HP Pavilion in dorm" or "Dad's old Dell laptop") so that you will be able to identify the computer with this address.


Then click the "Save" button at the bottom of the screen.

Network access
Enter your MAC Address, title it and indicate if it's a wireless device then click "Save" to add.

MAC Address

Description

Wireless



6. While you are waiting for your request to be processed (an average of 15 minutes), click on another tab to go to a different screen in Gila Hank On-Line or log out if you wish. The information on this screen will not be updated until you navigate to another screen and then check back. Once the status changes from “Pending...” to “Activated” you are ready to add the EacMonsterNet network to your device.

Network access

In order to access the internet via the EacMonsterNet network, you must add your computer's network card MAC address to your account using the 'Add a new device' button below. If you've previously added your computer's network card to your account, it will be displayed below. The same Monster ID and password you use to log into Gila Hank online is also what you'll use to access the EacMonsterNet network.

Further information on how to use your Gila Hank Online user name/password to access EacMonsterNet or how to find your network card MAC address can be found at [EAC's student network access resource page](#).



[Add a new device](#)

	MAC Address	Description	Wireless	Current Status
Delete	00-00-00-00-00-00	SmartPhone	Yes	Pending...

Be aware that all requests to add a new network card to your account may take up to 15 minutes to process.

NOTE: To complete the steps you must be on campus, in the location of a hot spot. Go to http://www.eac.edu/Student_Services/Computer_Services/Student_Network/ where you can find instructions on how to add EacMonsterNet to the most common operating systems.