



**Small Business Proprietor (Certificate of Proficiency)–30118**  
2020-2021 Recommended Course Sequencing

	Course	Requirement Filled	Cr	Notes
<b>1<sup>st</sup> Semester FALL</b>	BUS 101 Fundamentals of Accounting <b>OR</b> BUA 233 Uses of Accounting Info I	Core Curriculum	3	Fall & Spring-Face to Face & Online
	CMP 101 Introduction to Computers <b>OR</b> CMP 103 Intro to Computer Based Systems	Core Curriculum	3	Fall & Spring-Face to Face & Online
	SBM 110 Introduction to Entrepreneurship	Core Curriculum	3	Initial SBM course, Fall-Face to Face Spring-Online
	SBM 211 Financial Management	Core Curriculum	3	Fall-Face to Face; Spring-Online (Prior enrollment in accounting course recommended)
	SBM 221 Business Ethics	Core Curriculum	3	Fall-Face to Face; Spring-Online
	<b>Total Hours</b>			<b>15</b>

<b>2<sup>nd</sup> Semester SPRING</b>	BUS 205 Computerized Accounting with QuickBooks	Core Curriculum	2	Fall-Face to Face; Spring-Online; Prerequisite is BUS 101 or BUA 233 <b>and</b> CMP 101 or CMP 103
	SBM 111 Marketing	Core Curriculum	3	Fall-Online; Spring-Face to Face
	SBM 121 Supervision	Core Curriculum	3	Fall-Online; Spring-Face to Face
	SBM 231 Business Planning	Core Curriculum	1	Prerequisite CMP 101 or CMP 103; SBM Capstone Course
	<b>Total Hours</b>			<b>9</b>

**Total Hours 24**

Total Curriculum Requirements (Core) 24	Total Related Curriculum 0	Total General Education 0	Total Elective 0
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**Notes:** The foregoing is a recommended, or suggested, sequence of courses. Of course, if a student enters the program in the Spring, or transfers credit in, the above would have to be modified.

All courses must be completed with a grade of "C" or better.

Be sure to check the catalog for other changes and requirements.