



**Retail Management- Certificate of Proficiency – 30123**  
2020-2021 Recommended Course Sequencing

|                                  | Course                                      | Requirement Filled | Cr        | Notes                               |
|----------------------------------|---|--------------------|-----------|-------------------------------------|
| 1 <sup>st</sup> Semester<br>FALL | BUA 259 Business Communications             | Core Curriculum    | 3         | Fall & Spring-Online & Face to Face |
|                                  | BUS 221 Human Resource Management           | Core Curriculum    | 3         | Fall & Spring-Online                |
|                                  | CMP 101 Introduction to Computers <b>OR</b> | Core Curriculum    | 3         | Fall & Spring-Online & Face to Face |
|                                  | CMP 103 Intro to Computer Based Systems     |                    |           | Fall & Spring-Online & Face to Face |
|                                  | SBM 211 Financial Management                | Core Curriculum    | 3         | Fall-Face to Face; Spring-Online    |
|                                  | <b>Total Hours</b>                          |                    | <b>12</b> |                                     |

|                                    |                           |                    |   |                                     |
|------------------------------------|---------------------------|--------------------|---|-------------------------------------|
| 2 <sup>nd</sup> Semester<br>SPRING | BUS 211 Retail Management | Core Curriculum    | 3 | Spring-Online; Summer-Online        |
|                                    | BUS 251 Human Relations   | Core Curriculum    | 3 | Fall & Spring-Online & Face to Face |
|                                    | SBM 111 Marketing         | Core Curriculum    | 3 | Fall-Online; Spring-Face to Face    |
|                                    | SBM 121 Supervision       | Core Curriculum    | 3 | Fall-Online; Spring-Face to Face    |
|                                    |                           | <b>Total Hours</b> |   | <b>12</b>                           |

| <b>Total Hours 24</b>                   |                            |                           |                  |
|---|----------------------------|---------------------------|------------------|
| Total Curriculum Requirements (Core) 24 | Total Related Curriculum 0 | Total General Education 0 | Total Elective 0 |

**Notes:** The foregoing is a recommended, or suggested, sequence of courses. Of course, if a student enters the program in the Spring, or transfers credit in, the above would have to be modified.

All courses must be completed with a grade of "C" or better.

Be sure to check the catalog for other changes and requirements.