EASTERN ARIZONA COLLEGE
Writing Fundamentals Lab
Course Design
2017-2018

Course Information
Division
Communicative Arts
Course Number
ENG 099
Title
Writing Fundamentals Lab
Credits
1
Developed by
Tasha Layton
Lecture/Lab Ratio
0 Lecture/2 Lab
Transfer Status
Non Transferable
Activity Course
Yes
CIP Code
23.1301
Assessment Mode
Pre/Post Test (148 Questions/148 Points)
Semester Taught
Fall and Spring
GE Category
None
Separate Lab
No
Awareness Course
No
Intensive Writing Course
No

Prerequisites
None

Educational Value
Learners who are concurrently enrolled in ENG 100 will improve their competence with standard written English, including facility with conventions of punctuation, grammar, sentence structure, and paragraph development.

Description
Practice in grammar, mechanics, and usage to develop clear and effective writing. Lab is self-paced, focusing on individual needs.

Supplies
None
Competencies and Performance Standards

1. Demonstrate understanding of the connections between Standard Written English (SWE) and power.

   **Learning objectives**
   *What you will learn as you master the competency:*
   a. Define "dialect."
   b. Identify SWE as a dialect.
   c. Analyze societal pressures that make learning SWE difficult for most students.
   d. Analyze societal pressures that make competence in using SWE essential for academic and career success.

   **Performance Standards**
   *Competence will be demonstrated:*
   o by learner achieving 70% or better on unit mastery checks with multiple mastery checks available for learners to retake as necessary

   *Criteria - Performance will be satisfactory when:*
   o learner defines "dialect"
   o learner identifies SWE as a dialect
   o learner analyzes societal pressures that make learning SWE difficult for most students
   o learner analyzes societal pressures that make competence in using SWE essential for academic and career success

2. Write complete sentences using a variety of structures, and punctuate those sentences according to the conventions of standard written English.

   **Learning objectives**
   *What you will learn as you master the competency:*
   a. Identify sentence boundaries.
   b. Revise sentence fragments into complete sentences.
   c. Revise comma splices and run-on sentences into correctly connected clauses or into two sentences.
   d. Combine clauses using coordinating conjunctions, subordinating conjunctions, and conjunctive adverbs.

   **Performance Standards**
   *Competence will be demonstrated:*
   o by learner achieving a score of 70% or greater on unit mastery check with multiple unit mastery checks available for learners to retake as necessary

   *Criteria - Performance will be satisfactory when:*
   o learner identifies sentence boundaries
   o learner revises sentence fragments into complete sentences
   o learner revises comma splices and run-on sentences into correctly connected clauses or into two sentences
   o learner combines clauses using coordinating conjunctions, subordinating conjunctions, and conjunctive adverbs
3. **Improve competency on at least seven other aspects of standard written English as identified by the pretest and learners' individual preferences.**

   **Learning objectives**
   
   *What you will learn as you master the competency:*
   
   a. Based on pre-test scores and learners' analysis of their writing needs, learners will identify seven competencies to focus on.
   
   b. Based on their individual preferences, their learning styles, and the requirements of the particular competencies to be studied, learners will break the competencies down into requisite parts, study and practice applying each, then complete unit mastery checks on the particular competencies until a score of at least 70% is earned.

   **Performance Standards**
   
   *Competence will be demonstrated:*
   
   o by learner achieving scores of 70% or greater on unit mastery checks with multiple unit mastery checks for each unit available for learners to retake as necessary
   
   o by learner demonstrating application of the competencies in papers written for ENG 100, for other classes or in other writing

   *Criteria - Performance will be satisfactory when:*
   
   o learners improve competency on seven aspects of standard written English as identified by the pretest and learners' individual preferences

   **Types of Instruction**
   
   On-Campus Computer Lab
   Individualized, Independent Study
   Classroom Presentation
   Small Group Collaboration

   **Grading Information**

   **Grading Rationale**
   
   Learners take a written pre-test at the beginning of the course. The score does not affect the final grade, but learners' individualized programs are determined in part by scores on each of the test sections. A repeat of the pre-test is given as the post-test (final exam), which does affect the final grade. Learners generally complete mastery checks on three primary units and at least seven secondary units. If more than seven secondary units are completed, only the top seven scores are averaged with the other mastery check scores. Unit mastery checks make up 90% of the final grade, and the post-test is worth 10% of the final grade. The proficiency of revision of papers for ENG 100 may also be a determining factor in the final grade.

   **Grading Scale**
   
   A 90% - 100%
   B 80% - 89%
   C 70% - 79%
   D 60% - 69%
   F Below 60%